Municipality of St. Mary's Expense Claim

Municipality of the District of St. Mary's

Claimant's Name: Kaytland Smith

Claimant's Title: Councilor District 3/5

Period Covered:

Date Submitted:

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @ 0.5250	Meals Breakfast $ 15	Meals Lunch $ 20	Meals Dinner $ 20	Other Expenses		Paid by Municipality: Credit Card	Paid by Municipality: Invoice
September 5 2018	Committee of the Whole	Mileage	Sherbrooke, NS	60	31.50	-	-	-	-			
September 5-6 2018	ESREN Conference	Mileage	Digby, NS	842	442.05							
September 5-6 2018	ESREN Conference	Hotel	Digby, NS		-				149.50			
September 5-6 2018	ESREN Conference	Meals	Digby, NS		-			40.00				
September 10 2018	Council Meeting	Mileage	Sherbrooke, NS	60	31.50							
September 18 2018	GALA	Mileage	Guysborough, NS	152	79.80							
September 19 2018	Committee of the Whole	Mileage	Sherbrooke, NS	60	31.50							
September 21 2018	Engage (set-up and review)	Mileage	Sherbrooke, NS	60	31.50							
September 22 2018	Engage St.Mary's	Mileage	Sherbrooke, NS	60	31.50							
					-							
	Totals:	-	-	1294	$ 679.35	$ -	$ -	$ 40.00	$ 149.50	#	-	

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Kaytland Smith District 3/5

Print name and position *Signed*

Total Claim: 868.85

Less amount paid directly by municipality: -

Balance due (owed): $ 868.85

*APPROVED by:

Marvin MacDonald, CAO

Print Name and Position Signed

Michael Mosher, Warden

Print Name and Position Signed

PAID

Per 015021