

# Municipality of St. Mary's Expense Claim



Claimant's Name: Kaytland Smith  
 Claimant's Title: District 3/5 Councillor  
 Period Covered: December 1st-31st 2018  
 Date Submitted: December 4th 2018

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @ 0.5250	Meals			Other Expenses	Paid by Municipality	
						Breakfast \$ 15	Lunch \$ 20	Dinner \$ 20		Credit Card	Invoice
December 3rd 2018	GALA	Mileage	Guysborough, NS	152	79.80	-	-	-	-		
December 5th 2018	COTW	Mileage	Sherbrooke, NS	60	31.50						
December 13th 2018	GALA AGM	Mileage	Guysborough, NS	152	79.80						
December 19th 2018	Planning Meeting	Mileage	Sherbrooke, NS	60	31.50						
					-						
					-						
					-						
					-						
					-						
					-						
Totals:		-	-	424	\$ 222.60	\$ -	\$ -	\$ -	\$ -	#	-

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Kaytland Smith, Councillor  
 Print name and position Signed

\*APPROVED by:  
Martin MacDonald, CAO Signed  
Michael Alister, Warden Signed

Total Claim: 222.60  
 Less amount paid directly by municipality: -  
 Balance due (owed): **\$ 222.60**

PAID  
 JAN 10 2019  
 Per 0152/15

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