

## Municipality of St. Mary's Expense Claim



Claimant's Name: Jackie Dort

Claimant's Title: Deputy Warden

Period Covered: Dec 1/18 to Dec 31/18

Date Submitted: Jan 3/19

Date Expense Incurred	Business Purpose of Expense: must include meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @ 0.5250	Meals			Other Expenses	Paid by Municipality	
						Breakfast	Lunch	Dinner		Credit Card	Invoice
Dec 1/18	Sherbrooke Village Christmas Parade	Attended	Sherbrooke		-	\$ 15	\$ 20	\$ 20			
Dec 5/18	COTW Meeting	Travel	Sherbrooke	66	34.65						
Dec 10/18	Council Meeting	Travel	Sherbrooke	66	34.65						
Dec 19/18	Council Workshop Session	Travel	Sherbrooke	66	34.65						
					-						
					-						
					-						
					-						
					-						
					-						
					-						
Totals:				198	\$ 103.95	\$ -	\$ -	\$ -	\$ -		# -

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Jackie Dort/Deputy Warden Signed

\*APPROVED by:  
 Print Name and Position  
 Print Name and Position  
 Michael A. Mosher Warden Signed

Total Claim: 103.95  
 Less amount paid directly by municipality: \_\_\_\_\_  
 Balance due (owed): \$ 103.95

PAID  
 JAN 10 2019  
 Per 015210

6 - Dec exp  
 102102110 211324