

# Municipality of St. Mary's Expense Claim



Claimant's Name: Jackie Dort  
 Claimant's Title: Deputy Warden  
 Period Covered: March 1/19 to March 31/19  
 Date Submitted: March 29/19

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Professional/Travel Development Expense Type (mileage/hotel/airfare)	Location	kms driven	Mileage calculated @ 0.5300	Meals			Other Expenses	Paid by Municipality	
						Breakfast	Lunch	Dinner		Credit Card	Invoice
March 6/19	Budget/COTW Meeting	Travel	Sherbrooke	66	34.98	\$ 15	\$ 20	\$ 20			
March 11/19	Council Meeting	Travel	Sherbrooke	66	34.98	-					
March 12/19	Evaluation/Planning Meetings	Travel	Sherbrooke	66	34.98						
March 27/19	Evaluation Meeting	Travel	Sherbrooke	66	34.98						
March 27/19	Council AGM Meeting	Travel	Sherbrooke	66	34.98						
					-						
					-						
					-						
					-						
					-						
					-						
Totals:					330	\$ 174.90	\$ -	\$ -	\$ -	\$ -	# -

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Jackie Dort/Deputy Warden  
 Print name and position

Signed

\*APPROVED by:

Michael Mosler Warden  
 Print Name and Position

Signed

Shirley McDonald, CAO  
 Print Name and Position

Signed

Total Claim: 174.90  
 Less amount paid directly by municipality: -

Balance due (owed): \$ 174.90

PAID  
 MAR 29 2019  
 Per 015397