

**Municipality of the District of St. Mary's  
Regular Meeting  
Monday February 11<sup>th</sup>, 2013**

**MEETING, DATE & TIME:**

The regular meeting of the St. Mary's Municipal Council was held on February 11<sup>th</sup>, 2013 commencing at 7:00 pm in the Council Chambers, Sherbrooke, NS.

**ATTENDING:**

Warden David Clark	Deputy Warden Michael Mosher
Councillor Debbie Findlay	Councillor Everett G. Baker
Councillor Peggy Kaiser-Kirk	Adam Rodgers, Solicitor

**ABSENT:**

Councillor Jacqueline Dort  
Councillor Kevin Pye

**ALSO IN ATTENDANCE:**

David Gillis, Municipal Clerk  
Marian Fraser, Finance Officer/Deputy Clerk  
Jody Cook, Administrative Assistant

**APPROVAL OF AGENDA AND ANY ADDITIONS:**

**ON MOTION OF DEPUTY WARDEN MOSHER AND SECONDED BY COUNCILLOR KAISER-KIRK COUNCIL APPROVED AGENDA AS PRESENTED  
MOTION CARRIED**

**APPROVAL OF MINUTES:**

**ON MOTION OF COUNCILLOR BAKER AND SECONDED BY COUNCILLOR FINDLAY COUNCIL APPROVED MINUTES FROM REGULAR MEETING HELD ON JANUARY 14<sup>th</sup>, 2013 AS PRESENTED.  
MOTION CARRIED.**

**Business arising:**

- Councillor Kaiser-Kirk mentioned inviting Port Bickerton Planning Association to an upcoming Committee of the Whole meeting to discuss their plans for the summer, Clerk will organize.

**Correspondence:**

- a. Melford International Terminal – Letter from Richie Mann, VP Marketing , requesting support to oppose the efforts of creating a Canadian Port Authority for the Strait of Canso on the basis that it will negatively impact the future development plans for the Strait. A letter from Warden Hines, also stating the District of Guysborough is not in favor of creating another level of Bureaucracy or endangering the one potential industry that is no on the books.
- General discussion was held on port authority fees. Recommendation to meet with both sides; Richie Mann and Strait Superport Coproration before providing support.
- b. Economic & Rural Development – Letter from Regional Manager informing the application for St. Mary's School Enhancement Project has been declined.

- General discussion was held concerning the disappointment and Clerk to formulate a letter to MLA Jim Boudreau.
- c. Town of Port Hawkesbury – Letter thanking Warden Clark for serving on the Municipal Action Committee, assisting in the successful outcome of the restart of the mill.
- d. Union of Nova Scotia Municipalities (UNSM) – Letter regarding the formation of a Regional Enterprise Network (RENS). UNSM is asking municipalities to decide if they want to work in partnership with the province and would like to have an appointed one per to sit on a REN Liaison Committee
  - General discussion was held on the council concerns and expectations, i.e. formation of REN #5 and which units will be joined, and what St. Mary's funding formula will be.
- e. Service Nova Scotia and Municipal Relations – Department of Agriculture has released their report on Protecting and Preserving Agriculture Land. SNSMR is looking for review and comments from the draft Statements of Provincial Interest (SPI) regarding the future adoption by the province of agriculture land.

**Old Business:**

- a. Municipal Climate Change Action Plan (MCCAP) – report
  - This report is a Provision under gas tax reporting requirements and due by December 31<sup>st</sup>, 2013. General discussion was held; there is a Plan Guidebook and template which is quite involved. Clerk and Deputy Warden attended a climate trend MCCAP meeting on February 7<sup>th</sup>. There are other resources available; Strategic plan and ICSP. A committee should be formed to work on project that encompasses Building, Planning and Emergency Measures.

**New Business:**

1. Finance Report – Finance Officer/Deputy Clerk - Report attached
  - a. Gas tax project signage for new administration building site requirements
  - b. Port Bickerton lighthouse Property has received \$50,000 Federal Grant from the divestiture; recommendation from Finance officer to keep separate in a 90 day GIC as Association won't require funds until spring
  - c. Job descriptions have been drafted
2. Recommendations from Committee of the Whole meeting;

**Guysborough County Regional Development Authority:**

**ON MOTION OF DEPUTY WARDEN MOSHER AND SECONDED BY COUNCILLOR BAKER, COUNCIL MOVED THE MUNICIPALITY PROVIDES APPROVAL TO THE GUYSBOROUGH COUNTY REGIONAL DEVELOPMENT AUTHORITY TO USE ACCUMULATED SURPLUS FOR SEVERANCE OR PERFORMANCE BONUSES, FOR ALL PERMANENT STAFF ON PRORATED BASIS.**

**DISCUSSION**

**MOTION AMMENDED**

**ON MOTION OF COUNCILLOR BAKER AND SECONDED BY COUNCILLOR FINDLAY, COUNCIL MOVED THE MUNICIPALITY PROVIDES APPROVAL TO THE GUYSBOROUGH COUNTY REGIONAL DEVELOPMENT AUTHORITY TO USE ACCUMULATED SURPLUS FOR SEVERANCE OR**

PERFORMANCE BONUSES, FOR ALL PERMANENT STAFF ON PRORATED BASIS, PROVIDING ALL FUNDING PARTNERS AGREE TO RELEASE SAID FUNDS.

MOTION CARRIED

Job Advertisements:

ON MOTION OF COUNCILLOR KAISER-KIRK AND SECONDED BY COUNCILLOR FINDLAY, COUNCIL MOVED TO ADVERTISE FOR THE POSITION OF RECREATION COORDINATOR FOR THE MUNICIPALITY OF THE DISTRICT OF ST. MARY'S FOR A ONE YEAR TERM, SUBJECT TO RENEWAL, 35 HOURS PER WEEK, ANTICIPATED START DATE OF APRIL 1<sup>ST</sup>, 2013 WITH SALARY RANGE OF \$32,000 TO \$40,000 AND DEADLINE FOR APPLICATION MARCH 6<sup>TH</sup>, 2013.

MOTION CARRIED

ON MOTION OF COUNCILLOR FINDLAY AND SECONDED BY COUNCILLOR BAKER, COUNCIL MOVED TO ADVERTISE FOR THE POSITION OF COMMUNITY DEVELOPMENT OFFICER FOR THE MUNICIPALITY OF THE DISTRICT OF ST. MARY'S FOR A ONE YEAR TERM, SUBJECT TO RENEWAL, 35 HOURS PER WEEK, ANTICIPATED START DATE OF APRIL 1<sup>ST</sup>, 2013 WITH SALARY RANGE OF \$35,200 TO \$44,000 AND DEADLINE FOR APPLICATION MARCH 6<sup>TH</sup>, 2013.

MOTION CARRIED

Heavy Haul:

ON MOTION OF DEPUTY WARDEN MOSHER AND SECONDED BY COUNCILLOR BAKER COUNCIL MOVED TO ADVERTISE FOR PRICE QUOTE FOR THE SPRING AND FALL HEAVY HAUL GARBAGE COLLECTION, QUOTES TO BE RECEIVED SEPARTELY AND COLLECTIVELY

MOTION CARRIED

Marie Joseph Community Center:

ON MOTION OF DEPUTY WARDEN MOSHER AND SECONDED BY COUNCILLOR KAISER-KIRK COUNCIL MOVED TO ADVERTISE THE MARIE JOSEPH COMMUNITY CENTRE FOR PUBLIC TENDER, TENDERS TO BE SEALED AND RECEIVED BY MARCH 6<sup>TH</sup>, 2013, THE MUNICIPALITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL TENDERS.

MOTION CARRIED

ON MOTION OF COUNCILLOR KAISER-KIRK AND SECONDED BY DEPUTY WARDEN MOSHER, COUNCIL MOVED TO INVEST THE \$50,000 FEDERAL GRANT RECEIVED INTO A 90 DAY CASHABLE GIC.

MOTION CARRIED.

Solicitors Report

Mr. Rodgers reviewed a few items;

- the Marie Joseph Community Centre can sell for market value
- Property Valuation appeal process is extended to 31 days and there is no CAP on commercial.
- Involved in the release of Recreation Coordinator where he believes all parties were treated fairly.
- In reference to in camera sessions, going forward once the meeting returns to regular session a notation be put in minutes that reveals the nature of the conversation; i.e. personnel issue.

## Other Matters of Business

### Councillor Baker

- Has been in talks with Sherbrooke library regarding building repairs
- Next Library Board meeting the officials will be elected

### Deputy Warden Mosher

- Attended RENS meeting
- Attended Mayors and Warden for the first time; great meeting where a presentation was made from Port Hawkesbury paper
- Been busy on the RDA board with its closing
- Update from School Steering Team committee meeting; on schedule with DORA construction and the plan to be operational in September 2013. The tender will be out to demolish elementary school before September. It is a \$6.2 million project. The community addition will be finished with the exception of interior walls as it was not in their plans to finish. To date have not received a bill from Strait Regional School Board but no budget figures have been changed

### Councillor Kaiser-Kirk

- Attended Port Bickerton Women's institute; commented on how nice it is to see the organizations work collaboratively within the Community Centre
- Attended Site meeting for administration building
- Attended Guysborough County Home Support meeting on January 23 where they are working on service agreements with Province
- Commented on the District funds available to the councillors for the District of Guysborough compared to St. Mary's and how it seems unfair
- Held a Community meeting in her District on January 24<sup>th</sup> and mentioned citizens were impressed on all the items council deals with.
- Provided update to council on the Mersey Seafoods unsightly premises where one of the holding tanks has been completely removed
- Expressed the disconnection with St. Mary's Emergency Measures and what councillor's responsibilities are during an emergency situation. Clerk will setup a meeting with council and EMO Coordinators for review of roll out plan.

### Councillor Findlay

- Attended Sherbrooke Village Commission, where she sits on the finance committee
- Mentioned finding youth group for the Nova Scotia Youth Conservation Corps 2013 Community Partner Project Proposal Application
- Discussed garbage sorting in Guysborough and was informed that clear bags are not provincially mandated; it's a municipal bylaw.
- Would like to see unsightly premises on an upcoming agenda

### Warden Clark

- Attended RENS meeting
- Thanked Councillor Dort and Councillor Findlay for sitting in on interviews for the Kids Only Club; it's great to reconnect with the youth in the community

- Looking for approval to refurbish the Clerk's desk for the new building

Municipal Clerk

- Received the Deed for the remaining portion of building adjacent to the Education Centre, 1.47 acres. Sherbrooke Local fire department was looking for a spot and they are interested in this property. History of this situation was given of the fire department's prior request/meeting with council.

Finance Officer/Deputy Clerk

- Informed council she will be unavailable to attend tomorrow's administration building site meeting tomorrow and reminder was given to receive the council table design from Dale Archibald.

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**ADJOURNMENT:**

**ON MOTION OF COUNCILLOR FINDLAY MEETING WAS ADJOURNED AT 9:50PM**

Approved By:

Recorded By:

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Warden Clark

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Administrative Assistant