

**Municipality of the District of St. Mary's
Regular Meeting
Tuesday November 12, 2013**

MEETING, DATE & TIME:

The regular meeting of the St. Mary's Municipal Council was called to order on November 12th, 2013 at 7:00pm in the Council Chambers, Sherbrooke, NS.

ATTENDING:

Warden David Clark
Deputy Warden Michael Mosher
Councillor Jacqueline Dort
Councillor Peggy Kaiser-Kirk
Councillor Kevin Pye
Councillor Debbie Findlay
Adam Rodgers, Solicitor

ABSENT WITH REGRETS:

Councillor Everett G. Baker

ALSO IN ATTENDANCE:

David Gillis, Municipal Clerk
Marian Fraser, Finance Officer/Deputy Clerk
Jody Cook, Administrative Assistant

APPROVAL OF AGENDA AND ANY ADDITIONS:

**ON MOTION OF COUNCILLOR DORT AND SECONDED BY COUNCILLOR PYE COUNCIL APPROVED
AGENDA WITH THE FOLLOWING ADDITIONS UNDER CORRESPONDENCE; PORT BICKERTON
LIGHTHOUSE REPORT
MOTION CARRIED**

APPROVAL OF MINUTES:

**ON MOTION OF COUNCILLOR PYE AND SECONDED BY COUNCILLOR DORT COUNCIL APPROVED
MINUTES FROM REGULAR MEETING HELD ON OCTOBER 7th, 2013 AS PRESENTED
MOTION CARRIED**

APPROVAL OF MINUTES:

**ON MOTION OF COUNCILLOR PYE AND SECONDED BY COUNCILLOR DORT COUNCIL APPROVED
MINUTES FROM SPECIAL MEETING HELD ON OCTOBER 29th, 2013 AS PRESENTED
MOTION CARRIED**

Business Arising from minutes:

- Building Administration Sign has been installed
- One Stop Entertainment to be contacted and informed of council table situation

Business Arising:

- a. Dry Hydrants –Both Denver and Goshen are completed and invoices received. Staff has not heard from CJ MacLellans regarding the dry hydrant inspections

- b. Transit Feasibility Study – Public Meetings are being held Wednesday and Thursday around the communities to gain feedback
- c. Recplex Roof Repairs – Sandy Jack has completed repairs
- d. Old Industrial Arts Building – Asbestos has since been removed but area is still a construction/demolition site and not accessible

Opening of Tenders:

- a. Snow Plow Contract for 2013/2014 season – Clerk opened the Two Tenders received;
 - 1. Richard Pace

Location	Plowing Cost/Storm	Sanding Cost/Storm
Water Treatment Plant	\$25	\$25
Admin Building Parking lot	\$40	\$60
Main Street Parking Lot	\$30	\$30
RecPlex Parking Lot	\$50	\$50
Library	\$20	\$20
Pump House Station	\$25	\$25
Sewer Treatment Plant	\$20	\$20
Transfer Station	\$50/hour	

- HST not included
- All commercial grade equipment listed
- Letter of good standing with WCB
- Commercial liability insurance
- HST number

- 2. Charles Fraser

Location	Sanding Cost/Storm
Water Treatment Plant	\$20
Admin Building Parking lot	\$50
Main Street Parking Lot	\$50
RecPlex Parking Lot	\$65
Library	\$10
Pump House Station	\$20
Sewer Treatment Plant	\$20
Transfer Station	\$120
Plowing for ALL Properties	\$285

- HST not included
- Equipment listed

Discussion was held

ON MOTION OF COUNCILLOR DORT AND SECONDED BY DEPUTY WARDEN MOSHER COUNCIL AWARDED CONTRACT TO RICHARD PACE FOR THE 2013/14 SEASON PLOWING AND SANDING MUNICIPAL PROPERTIES AS PER TENDER MOTION CARRIED

b. 16 Main Street Demolition – Clerk opened the 5 Tenders received:

Submitter	Disposal Site	Price
George F. MacDonald	Municipal Transfer Station	\$28,250
Clem Fleet, Land and Sea Demolition and Excavating	Municipal Transfer Station	\$14,500
East Coast Demolition	Marinus Verhagen, New Glasgow	\$11,300
Doug Richards, Backhoe&Trucking	Municipal Transfer Station	\$9640
Steve Pinkham's Excavating	Municipal Transfer Station	\$6,500

Discussion was held on cost of disposal at Municipal Transfer Station

ON MOTION OF COUNCILLOR DORT AND SECONDED BY COUNCILLOR FINDLAY, COUNCIL MOVED TO IN CAMERA SESSION FOR CONTRACTUAL PURPOSES

MOTION CARRIED

ON MOTION OF COUNCILLOR DORT, COUNCIL RECONVENED TO REGULAR SESSION

ON MOTION OF COUNCILLOR FINDLAY AND SECONDED BY COUNCILLOR DORT, COUNCIL AWARDED TENDER TO STEVE PINKHAM TO PERFORM DEMOLITION OF 16 MAIN STREET, OLD MUNICIPAL OFFICE
MOTION CARRIED

New Business:

a. Recplex Assistant Part Time Staff Appointment

ON MOTION OF COUNCILLOR PYE AND SECONDED BY DEPUTY WARDEN MOSHER COUNCIL HIRED NORMAN VOTH FOR THE SEASONAL POSITION OF RECPLEX ASSISTANT
MOTION CARRIED

Committee of the Whole Recommendations:

a. Administration Building Eve Peek Colors

ON MOTION OF DEPUTY WARDEN MOSHER AND SECONDED BY COUNCILLOR DORT TO HAVE THE EVE PEEKS ON NEW MUNICIPAL BUILDING CHANGED FROM TERRACOTTA TO WHITE COLOR
MOTION CARRIED

Correspondence:

a. GOALS funding request

ON MOTION OF COUNCILLOR DORT AND SECONDED BY DEPUTY WARDEN MOSHER, THAT COUNCIL DEFER REQUEST TO 2014/2015 BUDGET STUDY AND NOTE BE SENT TO GOALS STATING SUCH
MOTION CARRIED

b. NS Ground Search and Rescue – Wilderness Survival Guide

- Clerk received copy of guide in which council support last year via advertisement and gave to the Recreation Department for their reference.

ON MOTION OF DEPUTY WARDEN MOSHER AND SECONDED BY COUNCILLOR PYE, THAT COUNCIL CONTRIBUTE AGAIN IN FORM OF ADVERTISEMENT FROM PREPAID 2014/15 BUDGET
MOTION CARRIED

- c. Sherbrooke Village Old Fashion Christmas – A Thank you was received for Council's support
- d. Port Bickerton Lighthouse Report submitted by Mr. Stansfield, Secretary of the Port Bickerton and Area Planning Association – copy attached

Solicitor Report

- Reviewed situation regarding purchase of old Municipal Building tender and the bidder's rejection; bidder cannot be forced to uphold bid with the building inspection that was completed.
- Received council's request for advisement on the original bidder for new council table construction. Discussion was held
- Attend the Biomass Plant's Grand Opening along with Warden Clark

Finance Officer/ Deputy Clerk Report

- a. September 30 2013 Financial Statements
- b. October 31 2013 Financial Statements

Mrs. Fraser highlighted a few items within her report; held meeting with recreation department, attended beneficial Diamond conference, and completed all Provincial and Federal reporting requirements.

**ON MOTION OF COUNCILLOR DORT AND SECONDED BY COUNCILLOR PYE COUNCIL APPROVED FINANCIAL STATEMENTS FOR SEPTEMBER 30 2013 AND OCTOBER 31 2013 AS PRESENTED
MOTION CARRIED**

Other Matters of Business

- Recreation; hiring staff for Skating program

ON MOTION OF COUNCILLOR DORT AND SECONDED BY COUNCILLOR PYE, COUNCIL MOVED TO IN CAMERA SESSION FOR PERSONNEL DISCUSSION

ON MOTION OF COUNCILLOR DORT, COUNCIL RECONVENED TO REGULAR SESSION

**ON MOTION COUNCILLOR FINDLAY AND SECONDED BY COUNCILLOR PYE, COUNCIL HIRES JENNY KASIER AND CODY SPEARS FOR THE 16 WEEK SKATING PROGRAM STAFF, PROVIDED THEY ARE COMFORTABLE INSTRUCTING
MOTION CARRIED**

Round Table:

Deputy Warden Mosher

- Attended Roger Brooks Session
- Thanked Council for attending UNSM Conference; great dynamic

Councillor Dort

- Remembrance Day Service held in Goshen was well attended
- Attended UNSM Conference; really enjoyed this year and there was good networking from the newer councillors around the province

Mr. Rodgers

- Spoke with Cape Breton Municipal Politian who mentioned there is momentum to establish a Cape Breton wide REN

Mrs. Cook

- Thanked Council for ability to attend Diamond Software conference, extremely valuable

Warden Clark

- Attended Nova Scotia Power Regional Committee meeting in New Glasgow
 - o Spoke to Mr. Wadden, Communications Specialist regarding hosting the next committee meeting in Sherbrooke, and the potential holes in customer service. Spoke to NSP's Resolution Team on the pending layoffs, it was indicated that rural areas would not be affected as it is more an urban solution for cutting labour costs.
- Attend Biomass Plant Grand Opening; it has been in operation since July where 50 trailer loads a day feed the boiler. Warden raised questions to those in attendance regarding their knowledge of the wood extraction on the field, hardwood is now a target not just the "leftovers"
- Attended Sherbrooke Remembrance Day Service
- Hosted meeting with Strait Regional School Board's Terry Doyle regarding the newly amalgamated school

Clerk

- Attended UNSM Conference; mentioned the REN discussions
- Attended the NSP Regional Committee Meeting
- Discussion was held around next step for Council tables; it was agreed to have Clerk approach Sherbrooke Village before next Committee of the Whole meeting .

Councillor Pye

- Attended Remembrance Day Service
- Attended UNSM Conference
 - o The new Government's presence left good impressions
 - o Spoke to Fisheries Minister regarding visiting Council to speak on Open Pen Fish Farms in St. Mary's
- Clerk to contact MLA Lloyd Hines to also visit council for discussions

Councillor Findlay

- Attended Remembrance Day Service
- Sherbrooke Village Commission meeting;
 - o Sherbrooke Village attendance this season was up 1% where all others in province were down.
 - o Old Fashion Christmas committee
 - o Finance Committee
- Water Rate Study hearing; decision will be put forth from URAB by January 2014

Councillor Kaiser-Kirk

- Attended Lighthouse Committee meeting where they are working on Artist Retreat and renovations using in house resources
- Attended Roger Brooks Assessment of Eastern Shore, providing front door marketing and better advertising that doesn't cost too much.

ADJOURNMENT:

ON MOTION OF COUNCILLOR DORT MEETING WAS ADJOURNED AT 9:20PM

Approved By:

Recorded By:

Warden Clark

Administrative Assistant