



NOTICE

MEETING: St Mary's Municipal Council
Committee of the Whole

DATE: Wednesday, February 6th, 2019

TIME: 11:00am

PLACE: St. Mary's Municipality
Council Chambers, Sherbrooke, NS

Please advise if unable to attend

Dated: January 30, 2019

Marvin MacDonald, CAO

**Municipality of the District of St. Mary's
Committee of the Whole
Wednesday, February 6th, 2019**

1. Call to Order
2. Roll Call
3. Approval of Agenda and Any Additions
4. Approval of Minutes from Committee Meeting held January 16th, 2019
5. Business Arising from Minutes
6. Presentation – John Beaton, Chief Executive Officer - Eastern Strait Regional Enterprise Network
7. Presentation – Mike MacIsaac, Principal - St. Mary's Education Centre/Academy
8. Correspondence
 - a. Minister of Environment Letter
 - b. Friends of NSSPCA Antigonish Letter
 - c. Gordon MacIntosh Letter
 - d. Epilepsy Association of Nova Scotia Letter
9. Other Matters of Business
 - a. St. Mary's Volunteer Recognition (In-Camera)
 - St. Mary's Volunteer of the Year
 - St. Mary's Community Volunteer of the Year
 - St. Mary's Fire Fighter Volunteer of the Year
 - St. Mary's Senior Volunteer of the Year
 - St. Mary's Rookie Volunteer of the Year

Adjournment

**Municipality of the District of St. Mary's
Committee of the Whole
Wednesday, February 6th, 2019**

Meeting, Date & Time

The Committee of the Whole meeting of St. Mary's Council was called to order on Wednesday, February 6th, 2019 at 11:00 am in the Council Chambers Sherbrooke, N.S.

Attending

Warden Mosher
Deputy Warden Dort
Councillor Kaiser-Kirk
Councillor Baker
Councillor Smith
Councillor Findlay
Councillor Malloy

Also Attending

Marvin MacDonald, CAO
Marian Fraser, Director of Finance
Denise Sawlor, Municipal Clerk/Special Projects Coordinator

Approval of Agenda

On motion of Councillor Baker and seconded by Councillor Malloy that Council approve the agenda with the following additions and changes.

- Remove:
Presentation by John Beaton, Chief Executive Officer - Eastern Strait Regional Enterprise Network (ESREN)
- Add:
9. Other Matters of Business
 - b. The Whale Sanctuary Project
 - c. CAP Review Committee
 - d. Application for Residential Low Income Tax Exception 2019/2020
 - e. Deed Transfer Tax

Motion carried.

Approval of Minutes

On motion of Councillor Smith and seconded by Deputy Warden Dort that Council approve the minutes of the Committee Of The Whole held January 16th, 2019

Motion carried.

Business Arising From Minutes

- Legal Services
 - A letter was received from Mac, Mac & Mac law firm. They are willing to continue providing legal services to the Municipality at the same rates as the Boudrout-Rodgers contract until May 1st, 2019.

On recommendation of Deputy Warden Dort and seconded by Councillor Kaiser-Kirk that the Municipality respond to the letter from Mac, Mac & Mac accepting the terms stated in their letter regarding legal services.

Recommendation adopted.

- Fences and Arbitration Committee
 - Marvin has a call in to the Department of Agriculture and is waiting to hear back.
 - The SPCA may be a resource to call upon for some fencing cases.
- Fire Dispatch Services
 - No new information
- Sewer Bylaw
 - There is a section of the sewage bylaw that addresses customers discharging unsuitable items such as rags in quantities that may cause an obstruction. The section identifies it as a summary offense and the Municipal Government Act (MGA) states that a \$410 summary offense ticket may be issued.
 - As a starting point to deal with current issues it was suggested that education would be the best approach.
- ESREN
 - Maria has provided her work schedule to Marvin for the last two weeks. The schedule stated the two days of each week that she would be present in the St. Mary's Municipal Office. However due to car problems Maria was only able to get to the office for one of the days.
- 3rd Quarter Finance Update
 - As requested during Marian's presentation, Council has been provided with a list of building permits and the updated status of district grant funds.

On recommendation of Councillor Findlay and seconded by Deputy Warden Dort that Council moved into an in-camera session to discuss confidential matters relating to membership in the ESREN.

On recommendation of Deputy Warden Dort council reconvened to regular session at 12:03pm.

Break 12:03pm – 12:31pm

Correspondence

- Minister of Environment Letter
- Friends of NSSPCA Antigonish Letter
- Gordon MacIntosh Letter
 - Marvin has spoken with the Department of Transportation Infrastructure Renewal regarding work on gravel roads for this coming fiscal year. They stated plans for continuing work on College Grant Road.
 - It was suggested that an agenda item be added to a future COTW meeting so Council can create a prioritized list of gravel and paved roads in the municipality that require work.

- Epilepsy Association of Nova Scotia Letter
 - The Warden has ribbons for anyone wishing to wear them in March.

Other Matters of Business

- The Whale Sanctuary Project
 - <https://whalesanctuaryproject.org/news-release-in-nova-scotia/>
 - There is a public meeting tonight at 6:30pm at the Sherbrooke Fire Hall.
- Capped Assessment Program (CAP) Review Committee
Councillor Smith left at 12:46pm
 - Some Municipalities have expressed a desire to launch a pilot project to phase out the CAP.

Councillor Smith returned at 12:47pm

- The request was denied by the Minister of Municipal Affairs. The Minister is willing to talk to the committee about the CAP and is interested in hearing municipal opinions on the CAP.
 - The committee is considering hosting a regional meeting and would like to know if Councillors would be interested in attending.
 - The committee may hold public meetings to provide information about the CAP.
 - The CAP currently results in an approximate \$155,600 loss of revenue for St. Mary's.
 - Council is interested in attending meetings hosted by the committee.
- Application for Residential Low Income Tax Exception 2019/2020
On recommendation of Councillor Finday and seconded by Councillor Baker that Council set the low income exemption for 2019/2020 at \$110 and the annual household income be \$20,500 or less.
- Recommendation adopted.*

 - Deed Transfer Tax
 - A response was received from the lawyers of True North Salmon. The letter states that the company maintains their position that there is a zero dollar amount for the deed transfer for the Smokehouse property.
 - Council would like the Municipal Solicitor be consulted.
 - Marian will investigate a similar situation that occurred in Cape Breton.

Presentation – Mike MacIsaac, Principal - St. Mary's Education Centre/Academy (SMECA)

- See handouts.
- Six of the school's teachers are new this year. There is a new Guidance Councillor and Principal as well.
- A final report on the school's goals will be submitted in June 2019
- SAC meeting minutes are posted on the SMECA website.
- There are several events planned for the students in February including a reptile show, Shrek play, NS Heritage month events, Valentine Day social, social media/cyber bullying presentation, etc.

- Social interaction between staff and students is achieved through activities like the mental health coffee house, intermural sports, snowshoeing incentives, skating at the rink, awards banquet, concerts, staff being more visible in hallways and on the playground, etc.
- There has been a focus on increasing morale and communication at the school.
- Mental health and social wellbeing impact learning.
- There is a provincial formula for staffing based on enrollment.
- Next SAC meeting is Feb 28, 2019 at 5:30pm. Meetings are held about every six weeks.

Deputy Warden Dort left 1:41pm

Deputy Warden Dort returned 1:43pm

Other Matters of Business

- In-Camera (St. Mary's Volunteer Recognition)

On recommendation of Councillor Baker and seconded by Councillor Smith that Council moved into an in-camera session to discuss the nominations for the 2019 Volunteer Awards.

On recommendation of Councillor Smith Council reconvened to regular session at 2:14pm.

On recommendation of Deputy Warden Dort and seconded by Councillor Malloy that the CAO draft a letter to the Eastern Strait Regional Enterprise Network stating Council's position on membership in the Eastern Strait Regional Enterprise Network.

Recommendation adopted.

Adjournment

On Motion of Councillor Smith there being no further matters of business, Council adjourned at 2:15pm.

Recorded By
Municipal Clerk

Approved By
Warden Mosher

Municipality of the District of St. Mary's

Wednesday Feb 6, 2019

1. Welcome/Introduction

2. SRCE Business Plan

- a) To improve student achievement
- b) To promote positive, safe and inclusive environments
- c) To promote excellence in teaching and leadership
- d) To promote the stewardship of resources

3. School Success Plan

a. Literacy Goal:

SMECA students will show improvement in the area of reading response and conventions.

b. Math Goal:

Improve mental math skills through P-12.

c. Safe and Inclusive Learning Environment Goal:

Teachers will improve social interactions, relationships and cohesiveness.

4. Provincial Assessment Results

- Downward trend in the last 4 years. Assessment results (challenging areas) will help develop our School Success Plan.

5. Enrollment:

Pre-Primary- 11

Primary – 15

Grade 1 - 15

Grade 2 - 15

Grade 3 - 14

Grade 4 - 20

Grade 5 - 17

Grade 6 - 20

Grade 7 - 14

Grade 8 - 20

Grade 9 - 20

Grade 10 - 20

Grade 11 - 29

Grade 12 – 25

Total - 255

*Primary Registration to date (As of Feb 4) for 2019-2020 school year = 13

6. Staffing 2018-2019

24 Teaching Staff, 50% VP, 4 Teacher Assistants

- 1 YSF
- 1 Resource Teacher
- 0.5 Math Support
- 0.5 Literacy Support
- 0.5 Guidance Counsellor
- 4 days per week – School Health Nurse (Jennifer Lukeman)
- 1 day per week – School Psychologist
- Every second Thursday – Mental Health Clinician is at SMECA
- Every second week – Speech and Language Pathologist is at SMECA

*2018-2019 No Reading Recovery teacher – Training a teacher for 2019-2020.

7. School Advisory Council

- See handout
- Meeting minutes/Documents shared on school website.
- By-laws and Letter of Agreement revised and forwarded to DOECD for approval.

School Advisory Council 2018-2019 Membership

Mike MacIsaac St. Mary's Education Centre/Academy **Principal**

Chelsea Burke - **Chair of SAC**

Deena Jewers School Staff Representative - NSTU

Lacey Phinney School Staff Representative – NSTU - **Secretary**

Mary MacIntosh Support Staff Representative- CUPE

Jen Lukeman Support Staff Representative

Josh Hilton/Maggie MacLellan Community Representative

Jolene Hudson Parent Representative – **Vice Chair**

Donna Lynn Provost Parent Representative

Samantha Dort Parent Representative

Kat McLeod – RCMP Representative

Josie Hudson Student Representative

Parker MacIsaac Student Representative

Emma Tibbo Student Representative

8. Fundraising/Funding

- Variety of Extra-Curricular activities (Academics, Athletics, Committee's)
- Literacy/Math materials to support School Success Plan
- Breakfast Program – 5 days per week
- School Programming – additional Curriculum materials
- Bus Trips – (Ex: \$165.00 to Antigonish, \$400 to Port Hawkesbury)
- Technology upgrades
- Phys Ed Equipment
- Student Council Activities
- Guest Speakers
- Library resources
- Band
- Supplies
- Tech Lab/Bio and Chem Lab

School Advisory Council Q&A



What are school advisory councils?

School advisory councils (SAC) are advisory bodies to individual school principals, as well as the regional centres for education (RCEs) or Conseil scolaire acadien provincial (CSAP). They provide recommendations on a variety of issues related to their local school and the overall school system.

SACs help the RCEs and CSAP ensure that public schools and RCE- and CSAP-related services are meeting the needs of their communities and regions. SACs also support strong relationships between schools and families because research shows that when families are involved in a student's education, students do better.

Generally, individual SACs will serve only one school. However, schools also have the option to combine their resources and have one SAC for multiple schools. For example, two schools within one community or a family of schools (e.g., elementary, junior high, and high schools) may choose to share an SAC.

How are SACs changing this school year?

Last spring, the Department of Education and Early Childhood Development (EECD) announced it would be examining the role of SACs and looking at how it could be enhanced. Following this review, several changes will be introduced during the 2018–2019 school year. SACs will have

- a budget of \$5,000 plus one dollar per student to support the SAC's mandate and the operation of the school's SAC. If an SAC represents multiple schools, each school will receive its own budget of \$5,000 plus one dollar per student. The SAC will decide how this funding will be spent for each school.
- a stronger voice in policy development through improved two-way communication between the SACs, RCEs or CSAP, and EECD.
- more opportunities to learn and network through professional development opportunities and participate in regional and provincial meetings.
- more flexibility in their membership to help ensure it reflects the diversity of the school community.

Who can be a member of SACs?

SAC members include

- parents of current students
- community members
- school principals
- teachers
- school support staff

If students are in at least grade 7, they may also be able to be a member of their school's SAC, according to their principal's discretion.

For more information on requirements regarding SAC membership composition, please refer to the Ministerial Education Act Regulations or the SAC Handbook.

How does an SAC ensure that they have diverse membership?

The membership should reflect the diversity of the school community, including (but not limited to) African Nova Scotians, Indigenous persons, other racially visible persons, and persons with disabilities. An SAC can vary its membership during the school year to increase its diversity and encourage the inclusion of traditionally underrepresented members from the school community.

Which schools should have an SAC?

Any school in the province can form an SAC.

How many members do SACs have?

The number of members on an SAC varies from school to school but each council should have between five and 18 members. Each school has its own agreement that defines the structure of the SAC. As well, each council has bylaws outlining expectations for member participation. The structure and bylaws of SACs will vary from school to school.

For more information on a local SAC, speak with the school's principal.

How do I get involved with a local SAC?

Anyone who is interested in being a member of a local SAC should contact the school's principal.

How will SACs be consulted on policy decisions?

SAC members have expressed a desire for greater input into provincial policy development, coupled with opportunities to learn about policy issues and provide more meaningful feedback. EECD has committed to providing SACs with a stronger voice regarding policy development.

Will SACs be expected to make decisions about their schools, such as staffing or budget decisions?

SACs are meant to be focused on student achievement and wellbeing and are an important part of school operations and a valuable voice in many things that happen at schools. They will continue to have a role in decisions related to their schools, such as boundary changes, school start times, class caps, and school reviews.

Provincial legislation does not provide decision-making authority to SACs. Advice from SACs will be sought on budget decisions that relate to student achievement and wellbeing.

Why are SACs receiving a budget?

Government has committed to re-directing the funding that was provided to elected school boards to SACs. This funding is to support SAC operations and undertake special initiatives supporting student learning and outcomes in their schools.

Does this new funding for SACs replace the Student Support Grant?

No, this new funding for SACs does not replace the Student Support Grant (SSG). Schools will continue to receive the SSG.

Where can I find out more about the role of SACs?

The role of SACs and the requirements regarding their composition are outlined in the Ministerial Education Act Regulations.

For more information visit www.ednet.ns.ca/SAC.

What duties are SACs responsible for?

SACs are responsible for

- advising principals and RCEs or the CSAP on various matters such as the development of policies that promote student achievement and safe and inclusive schools, communication with parents and the school community, and any other matters referred to the SAC by the principal, RCE, CSAP, or the Minister.
- supporting student achievement, as well as student and community well-being, by receiving information on the school improvement plan and monitoring progress and improvements under the plan.
- preparing an annual report outlining the work the SAC has done and how the funding was spent to support that work.
- establishing bylaws regarding SAC operations, including electing members and conducting meetings.
- participating in provincial and regional meetings, consultations, and professional development opportunities offered by the Minister, the RCE or CSAP, or another entity.
- determining how to best spend the SAC's budget to support its mandate.
- undertaking any other responsibilities assigned by the Minister and RCE or CSAP, in addition to the responsibilities set out in the school's SAC agreement.



**Environment
Office of the Minister**

PO Box 442, Halifax, Nova Scotia, Canada B3J 2P8 • www.novascotia.ca/nse

Our File number:
10700-40-54180

January 16, 2019

Dear Municipality:

I would like to take this opportunity to inform you of amendments we have made to our Solid Waste Resource Management Regulations. As you know, the waste-to-energy industry is evolving and some companies are now promoting their technologies in Nova Scotia. As these are new technologies, we need to clarify how they fit within our regulations.

Nova Scotia Environment, Divert NS, and municipalities have worked diligently over the years to divert valuable materials from landfill and back into the economy. Despite these efforts, a portion of the material now landfilled still contains designated materials that are banned from disposal. Waste diversion continues to be a priority. We will work with municipalities and other stakeholders to increase the level of diversion and maintain our leadership in this sector.

To recognize the value of creating energy from municipal solid waste, we have amended the definition of waste diversion in the regulations to include energy recovery. We have also defined energy recovery as the extraction or production of energy, including fuels, from municipal solid waste, construction and demolition debris. With this addition, waste diversion now means waste reduction and reuse, recycling, composting, or energy recovery.

To clarify the regulations for waste to energy technologies, thermal treatment facilities will be able to accept designated materials from Schedule 'B.' This clarification is consistent with the waste hierarchy where creating energy from waste is preferable to disposal in landfills. Please note that these materials will continue to be banned from landfills.

A summary of the changes is attached to this letter. If you have further questions, please don't hesitate to contact Andrew Murphy, Executive Director of Sustainability and Applied Science, at Andrew.j.murphy@novascotia.ca.

Sincerely,

Margaret Miller, MLA
Minister of Environment

Attachment:
Summary of Amendments

Summary of Amendments to the Section 2 of the Solid Waste-Resource Management Regulations

The following definition was added:

- energy recovery - the extraction or production of energy, including fuels, from municipal solid waste and construction and demolition debris

The following definition was modified:

- waste diversion - "recycling or composting" was replaced with "recycling, composting or energy recovery"

The following changes were made:

- Subsection 3(1) - "an Administrator" was replaced with "1 or more Administrators"
 - Clause 12(1)(a) - "landfills, incinerators and thermal treatment facilities" was replaced with "landfills and incinerators"
 - Section 30, subsections (1) and (2) - "a landfill, incinerator or thermal treatment facility" was replaced with "a landfill or incinerator"
 - Schedule B, title - "Landfills, Incinerators and Thermal Treatment Facilities" was replaced with "Landfills and Incinerators"
-

bc: F. Martin
A. Murphy
C. McKenna
Prepared by: Chuck McKenna – 902-220-3742

January 14, 2019
Friends of NSSPCA Antigonish
3067 A Post Road
Antigonish, Nova Scotia
B2G 2L7
902 863 2111
antigonish@spcans.ca

Dear Peggy K. Kirk,

We thank you in advance for taking the time to read this request.
We respectfully ask you to provide and review this information with counsellors at an upcoming council meeting.
Enclosed is a fact sheet containing SPCA services available to your coverage area. We hope the information will help councillors assist their constituents.

Confirmation of (or decline of) the date of this agenda item can be emailed to antigonish@spcans.ca. A response by January 31, 2019 will be appreciated . Your response will help inform our volunteers on how best to achieve our local SPCA objectives for 2019,

Introduction:

We are a small group of volunteers in Antigonish who support both the local and provincial work of the Nova Scotia Society of the Prevention of Cruelty of Animals. Our office services the areas of: Antigonish Town, Antigonish County, Guysborough Town and County, District of St., Mary's, Town of Mulgrave, Town of Port Hawkesbury. (We do respond to calls from Inverness and Richmond counties as well)

One of our objectives for 2019 is to raise community awareness of:

- ▣ SPCA services provided in your coverage area
- ▣ constituents' support in creating their own local Friends of SPCA groups
- ▣ sincere appreciation for those actively involved in the work of the SPCA
- ▣ many avenues of support constituents / council can provide

**The work of the SPCA falls under the Nova Scotia Animal Protection Act.
In general our Friends Group works to support the following services:**

- Animal rescue from dangerous and deplorable conditions across the province and provide pets with second chances
- Sheltering by providing safe haven for animals with nowhere else to go before finding their forever home, food, bed, exercise, love, and affection.
- Veterinary checks on every animal that comes through the doors, including spay and neuter surgery, vaccinations, microchipping and overall health check.
- Rehabilitation one on one with every animal to rebuild their trust in humans and are well prepared for their next stage of life.

Specific services:

- ▣ Trap Neuter Release (Mobile Vet Clinic)
- ▣ Vet Clinics in Cape Breton, Dartmouth and Yarmouth (animals are transported to receive service)
- ▣ Foster care for animals.
- ▣ PUP program Prevent Unwanted Pregnancy
- ▣ Palliative Care

The NSSPCA Enforcement Division also works within the legislated Animal Protection Act.

Trained Enforcement Officers work with the general public to ensure these five freedoms are in tact:

- 1: Freedom from thirst and hunger
2. Freedom from pain, injury and disease
3. Freedom from discomfort (shelter)
4. Freedom from fear and distress
5. Freedom to express normal behaviour (exercise)

Some of the many ways to provide support:

- ✓ Give an animal a new home
- ✓ Give your home as a foster base until a forever home is determined
- ✓ Give your time as a volunteer
- ✓ Leave a legacy
- ✓ Donate

The bulk of work conducted locally and across the province is due to the many volunteers and friends of the SPCA. A huge THANK YOU to active participants is warranted.

We encourage each community to develop their own local Friends of SPCA Group. Constituents may find it easier to access the many services offered if they are able to contact local volunteers for guidance.

The Antigonish Friends Group will be happy to assist you in any way we can. You can find us at 3067 A Post Road Antigonish, or contact us at antigonish@spcans.ca or 902 863 2111. Detailed information for

all aspects of NSSPCA can be found at www.novascotiaspca.ca.. Animal cruelty can be reported at 1 888 703 7722

Thank you.

Co Chair Martha Brown

Secretary Linda Williams

Member Lorna Mc Carthy

January 17, 2019

Debbie,

Mr. Hines suggested that you write a letter to him on our behalf marked "priority". He felt strongly that the Waternish Road may come under the Gravel Road Program funding.

It would be a huge benefit to the residents and area if we were able to secure the funding under this Program.

As residents (long lived and others) would attest, the road is in need of upgrades which would reduce the yearly maintenance costs.

Thank you,

Gordon

Gordon

902-497-1201

PO Box 61
Sherbrooke, NS B0J 3C0

January 17, 2019

Councillor Debbie Findlay
Municipality of the Dist. Of St. Mary's
PO Box 296
Sherbrooke, NS B0J 3C0

Dear Councillor:

Gravel Road Program - Waternish Road

In viewing the Five Year Highway Improvement Plan budget, I noticed the Waternish Road was not listed for approval under the Gravel Road Program.

I recently spoke to the Hon. Lloyd Hines. He suggested that I write a letter to you regarding the conditions of the Waternish Road and request repairs/upgrades via the Gravel Road funding.

The Waternish Road is 12 km long with twelve homes, eleven cottages/camps, and the Waternish-Stillwater Cemetery. We have thirteen school aged children who ride the school bus, along with children from the Lead Mine Road and Glenelg areas.

Rock ledges protrude through the road in places. During spring thaws people are worried about getting stuck in the mud, as well as damage to their vehicles. Safety is also a concern. It is difficult to watch the grader operators move the mud from side to side with little gravel, an ongoing costly procedure. There is one place where every spring a sink hole of 24" in depth appears in the middle of the road.

Upgrades – Completed

The past two summers approximately 6 km of ditching was done as well as replacement of four or five culverts. Approximately 3 km of a sand/gravel mixture, mostly sand was placed.

Repairs and Upgrades - Outstanding

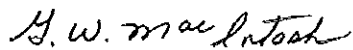
Complete ditching (remaining 6 km)

Replacement of culverts (21 culverts to be inspected for possible replacement)

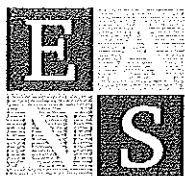
Crowning (12 km to be crowned and prepared for new gravel)

I look forward to hearing from you.

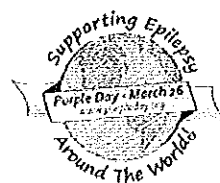
Yours Sincerely,



Gordon W. MacIntosh
902-497-1201



The Epilepsy Association of Nova Scotia
306-5880 Spring Garden Road, Halifax, N.S. B3H 1Y1
Tel: 902-429-2633 or 1-866-EPILEPSY
ed@epilepsyns.org
www.epilepsyns.org



January 23, 2019

Mayor Michael Mosher
Municipality of the District of St. Mary's
P.O. Box 296
Sherbrooke, NS
B0J 3C0

Dear Warden Mosher,

The Epilepsy Association of Nova Scotia (EANS), was created in 1980. For 39 years we have provided service, support and programming for all persons who live with epilepsy, their families and their communities in all three Maritime Provinces. In the coming months, we will be changing our name to Epilepsy Association of the Maritimes (EAM) to better reflect the provinces we serve.

The Epilepsy Association of Nova Scotia is reaching out to all Maritime Provinces to support Purple Day, March 26th. This is Purple Day's 11th Anniversary and we hope that all Municipalities, Towns and Cities participate.

Purple Day was founded by Cassidy Meagan, an eight-year-old girl who wanted one day in every year for everyone to learn about epilepsy and support those who live with this neurological condition. On June 28th, 2012, the Government of Canada created the Purple Day Act and received Royal Assent. March 26th is officially recognized as Purple Day in Canada. Working with Cassidy Megan, our organization approached the Anita Kaufman Foundation in the U.S. to make Purple Day a global initiative and we succeeded. It is recognized in over 85 countries and on every continent.

We are asking every municipality to participate in the month of March (Epilepsy Awareness month) to show support for your constituents who live with epilepsy. We will provide all Council members with purple ribbons. We respectfully request that they be worn throughout the month of March, especially at your monthly March Council Meeting(s) and March 26th. We

would appreciate a photo to be emailed to us and with your permission, we can upload it to our Facebook page and website. Last year we did this and our members from so many communities throughout the Maritimes contacted us and told us how much they appreciated the support from their local political representatives!

EANS provides an educational component that features seizure awareness and seizure first aid. This is provided to schools, teachers, bus drivers and staff, employers, first responders, nursing homes, hospitals, small options, recreation groups and community groups. This educational piece provides a better understanding of this very common neurological condition and also what to do during a seizure and after care. These age appropriate presentations take about an hour and are provided free of charge. They have been vetted by the QEII Health Science Center and the IWK. We also provide scholarships and bursaries to students with epilepsy who pursue post-secondary education; we send a kid to Camp Brigadoon, we provide advocacy and support and have even provided employment support.

Please feel free to contact us at the address below to let us know how many ribbons you require and what your plans are to show support in your community. Also, please kindly let us know when your council meetings are in March and we can provide a proclamation for Purple Day. We have everything in French and English and please specify if you wish one or the other, both and the numbers of each.

Thank you for taking the time to read and respond to our request.

Kindest regards,

A handwritten signature in black ink, reading "Debbi Tobin". The signature is fluid and cursive, with the first name "Debbi" and last name "Tobin" clearly distinguishable.

Debbi Tobin

Executive Director

info@epilepsyns.org or ed@epilepsyns.org

www.epilepsyns.org

www.purpleday.org



Application for Residential Low Income Property Tax Exemption 2019/20

The Municipality of the District of St. Mary's provides assistance to homeowners to help pay their residential property taxes. Qualified applicants will receive a credit which is applied directly to the tax account

To Qualify:

- You must be a **Canadian citizen and permanent** resident of St. Mary's Municipality and
- Own the assessed property and occupy it as your home and
- Prior year's property taxes must be paid in full
- Annual income from all sources for the previous calendar year for yourself, spouse, and other family members that reside in the same household was equal to or less than annual amount set (based on line 150 of the income tax *Notice of Assessment*)


Exemption Value:

The exemptions provided will be based on the following income levels:

Annual Income	Tax Exemption
Less than or equal to \$20,500	\$110

How to Apply:

- After you have filed your personal income tax return for 2018 and received your Notice of Assessment from Canada Revenue Agency, complete the Municipal Application for Residential Low Income Property Tax Exemption form
- Attached copies of the 2018 Canada Revenue Agency (CRA) Notice of Assessment for each adult residing in the home
- Sample Notice of Assessment from Canada Revenue Agency (CRA)

	Canada Revenue Agency	Agence du revenu du Canada	NOTICE OF ASSESSMENT		T451 E (03)
Date May 5, 2007	Name Jane Doe	Social Insurance no. 123 456 789	Tax year 2007	Tax centre Shawinigan QC G9N 7S6	
Summary					000000

Line		\$ Amount
150	Total Income.....	00,000
	Deductions from total income.....	000
236	Net Income.....	00,000
260	Taxable Income.....	00,000

- If you do not have your CRA Notice of Assessment for 2018 you can call 1-800-959-8281
- Applications must be received by the Municipality no later than December 31, 2019
- Applicants must re-apply each year



Application for Residential Low Income Property Tax Exemption 2019/20

Tax Account #	
Name of Property Owner(s)	
Complete Mailing Address	
Telephone #	
# of Adults (age 18 or over) residing in home	

(a) Applicant total income (line 150) \$ _____

(b) Spouse/Common-Law Partner (line 150) \$ _____

(c) Other individuals in same household (line 150) \$ _____

TOTAL of all Income from above \$ _____

***Proof of income must be provided (Copy of 2018 CRA Notice of Assessment for each adult living in the home)**

I _____ of _____
in the Municipality of the District of St. Mary's, in the County of Guysborough and Province of Nova Scotia, hereby apply for the **RESIDENTIAL LOW INCOME PROPERTY EXEMPTION** on taxes.
I/we, residents of the Municipality of the District of St. Mary's, the owners and occupants of the above property, certify that the information on the application is true and complete, and that the household income from all sources during 2018 was below the limit set out in this application. I/We understand the exemption for **2019/20** will be **\$110**. I/We understand that no application for an exemption will be received after December 31, 2019. I/We understand that no exemption will be granted to low income applicants if prior year's taxes remain unpaid.

Signature(s) _____ Date: _____

To be signed by Councillor, Clerk or Commissioner of Oaths

Sworn to in the County of Guysborough and the Province of Nova Scotia this
____ day of _____ 20____

Signature: _____