



Municipality of the District of St. Mary's

Committee of The Whole (COTW) Meeting

Wednesday, September 16th, 2026

We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.

1. Meeting, Date & Time:

Warden Fuller called the COTW Meeting of the St. Mary's Municipal Council to order on Wednesday, September 16th, 2026, at 5:38pm. in the Council Chambers, Sherbrooke, N.S.

2. Attending:

Warden James Fuller
Deputy Warden Beulah Malloy
Councillor Dana O'Connell
Councillor Scott Beaver
Councillor Emma Tibbo

Also Attending:

Lesley McFarlane, Chief Administrative Officer (CAO)
Marian Fraser, Director of Finance/Treasurer
Janelle Fleet, Interim Municipal Clerk
Teddy Stevens, Director of Public Works

3. Additions to the Agenda:

- There were no additions to the agenda.

4. Approval of the Agenda:

On the motion of Councillor O'Connell and seconded by Deputy Warden Malloy, Council approved the agenda as presented.

Motion approved.

5. Approval of Minutes:

On the motion of Councillor Tibbo and seconded by Councillor O'Connell, Council approved the minutes of the COTW Meeting held September 2nd, 2026.

Motion approved.

6. Business Arising from the Minutes:

- There was no business arising from the minutes.

7. Correspondence:

- a. St. Martha's Regional Hospital Name Change
 - Council reviewed the correspondence.
- b. October Lunch & Learn – Municipal Fraud Research
 - Council reviewed the correspondence and was advised that virtual attendance is available.

- c. Invitation RCMP Nova Scotia Change of Command Ceremony
- Council reviewed the correspondence.

8. Presentation: Strait Engineering - Multi-Use Trail Design

The contract to design the Old Road Hill Multi-Use Trail was awarded to Strait Engineering Ltd on March 24, 2026. Kyle Cleary from Strait Engineering attended this meeting to provide Council with an overview of the proposed Old Road Hill Multi-Use Trail design.

Strait Engineering explained that the proposed design includes an asphalt path along the left-hand side of Old Road Hill, extending from the existing shoulder and grading to the existing area, maintaining the existing stormwater drainage patterns. The proposed design includes accessible concrete landing pads with tactile plates near the fire hall, as well as a buffer between the roadway and the walking path.

Some ditching work will be required approaching the arena; however, there is sufficient room within the existing right-of-way to complete the work. It was noted that the project may result in some widening of the roadway rather than narrowing it.

The Department of Public Works is reviewing the design, with the potential need for a barrier, such as a curb or guardrail, between the roadway and the multi-use path being one item under consideration. Water and sewer infrastructure is not expected to be impacted by the proposed project.

Council discussed the balance between project costs and ensuring the trail provides a durable and functional long-term facility.

It was noted that, once the design is finalized, the project could be tendered during the winter to allow for summer construction and potentially obtain more favourable pricing. Strait Engineering will follow up with the Department of Public Works once their review is further along.

9. Other Matters of Business:

- a. Staff Report – Community Heroes Appreciation Event – Contract Award
- Please see the agenda/package for the staff report.

On recommendation of Deputy Warden Malloy, seconded by Councillor Beaver, Council approve the award of the contract to Liscomb Lodge to provide a buffet dinner for the 2026 Community Heroes Appreciation Event, at a cost of up to \$9,500 plus tax, which is within the approved 2026/27 operating event budget.

Recommendation approved.

Adjournment

There being no further matters of business, Warden Fuller declared the meeting adjourned at 5:53pm.



Recorded By
Janelle Fleet, Interim Municipal Clerk



Approved By
Warden Fuller

