# Municipality of the District of St. Mary's

Regular Council Meeting
Wednesday, October 21st, 2026

*We acknowledge that we are gathering in Mi'kma'ki the traditional unceded territory of the Mi'kmaq people.*

**1. Meeting, Date & Time:**

The Regular Council meeting of the St. Mary's Municipal Council was called to order on Wednesday October 21st, 2026, at 5:01pm in the Council Chambers Sherbrooke, N.S.

**2. Attending:**

Warden James Fuller
Deputy Warden Beulah Malloy
Councillor Dana O'Connell
Councillor Scott Beaver
Councillor Emma Tibbo

**Also Attending:**

Lesley McFarlane, Chief Administrative Officer (CAO)
Marian Fraser, Director of Finance/Treasurer
Janelle Fleet, Interim Municipal Clerk
Kelsey Reece, Director of Emergency Services

**3. Additions to the Agenda:**

- There were no additions to the agenda.

**4. Approval of Agenda:**

*On motion of Councillor O'Connell and seconded by Councillor Beaver, Council approved the agenda as presented.*

***Motion approved.***

**5. Approval of Previous Minutes:**

*On motion of Councillor Tibbo and seconded by Deputy Warden Malloy, Council approved the minutes from the Council meeting held September 16th, 2026.*

***Motion approved.***

**6. Business Arising from the Minutes:**

a. Sonora Community Centre Funding

Council was advised that the Sonora Community Centre has received funding from another source. The Director of Finance communicated to the community group that the Municipal general government grant applications for 2026 2027 funding are due on February 15th, 2027. The action item was closed.

**7. Recommendations from Committees of Council:**

**Committee of the Whole – September 16th, 2026**

*On motion of Councillor O'Connell seconded by Councillor Beaver, Council approve the award of the contract to Liscomb Lodge to provide a buffet dinner for the 2026 Community Heroes Appreciation Event, at a cost of up to $9,500 plus tax, which is within the approved 2026/27 operating event budget.*

***Motion approved.***

**Fire Services Advisory Committee – September 23rd, 2026**

*On motion of Councillor Beaver seconded by Councillor O'Connell, Council direct staff to investigate the Municipality holding the insurance policies for the eight fire departments and provide recommendations to Council.*

***Motion approved.***

**Committee of the Whole – October 7th, 2026**

*On the motion of Councillor O'Connell seconded by Councillor Tibbo, Council approve the Warden sending the attached letter to the provincial Department of Environment and Climate Change requesting an extension of the Municipality's agreement with Clean Foundation to March 31st, 2028.*

***Motion approved.***

*On motion of Councillor Tibbo seconded by Deputy Warden Malloy, Council adopt a two-year term of office for both the Warden and Deputy Warden, and direct the Clerk to arrange for the election on October 21st, 2026, of the Warden and Deputy Warden in accordance with the Municipal Government Act and the Council Procedural Policy with both appointments to be effective October 31st, 2026. Further, that Committee of the Whole direct the Clerk to arrange for appointments to internal and external committees to be revised or confirmed on October 21st, 2026.*

***Motion approved.***

*On recommendation of Councillor Beaver seconded by Councillor O'Connell, Council ratify the emergency expenditure and award to Toromont CIMCO for the replacement of the Recplex brine pump seal, at a cost of $9,118.04 plus HST and approve the purchase of the required parts for the condenser fan replacement, at a cost of $3,848.56 plus HST, for a total cost of $12,966.60 plus HST to be funded through the municipal operating budget line item for major repairs.*

***Motion approved.***

**8. Outside Committee Reports**

a. Christmas at Sherbrooke Village – Sept 18, 2026

- Please see the agenda/package for the outside committee report.

b. Eastern Region Solid Waste – Sept 28, 2026

- Please see the agenda/package for the outside committee report.

**9. CAO Report:**

- Please see the Agenda/Package for the report.
- Lesley McFarlane, Chief Administrative Officer, provided updates on municipal activities, including the 2026/27 property tax sale process, advising that properties proceeding to tax sale had been forwarded to the Municipal Lawyer for title searches. She also provided updates on the Guysborough County 55+ Games and recreational programming, including preparations for the Recplex's seasonal opening.

- An update was provided on municipal capital projects. It was noted that the Lift Station Electrical Panel Upgrade, identified as a two-year project, will be deferred to the 2027/28 fiscal year. Council was also advised that the Municipality is awaiting a response to its Sustainable Communities Challenge Fund grant application for the proposed drilled well at the St. Mary's Recplex.

**10. REMO Report:**

- Kelsey Reece provided an update on regional emergency management activities, including approval of the community Facebook page, elected officials' training, the December 10th mock exercise, Alert Ready training, and community outreach.

**11. Elections and Committee Appointments:**

a. Election of Warden

- The CAO presided over the election process.
- Councillor Malloy nominated Councillor James Fuller for the position of Warden, seconded by Councillor Beaver. Councillor Fuller accepted the nomination.
- The CAO called three times for any further nominations. There being no further nominations, nominations were closed.

*On motion of Councillor Tibbo and seconded by Councillor O'Connell, Council closed nominations for Warden. Councillor James Fuller was declared elected as Warden for a two-year term, effective October 31st, 2026.*

***Motion approved.***

Change of meeting Chair: Warden James Fuller assumed Chair of the meeting.

b. Election of Deputy Warden

- Council proceeded with the election of Deputy Warden.
- Councillor Tibbo nominated Councillor Beulah Malloy for the position of Deputy Warden, seconded by Councillor Beaver. Councillor Malloy accepted the nomination.
- The Warden called three times for any further nominations. There being no further nominations, nominations were closed.

*On motion of Councillor O'Connell and seconded by Councillor Beaver, Council closed nominations for Deputy Warden. Councillor Beulah Malloy was declared elected as Deputy Warden for a two-year term, effective October 31st, 2026.*

***Motion approved.***

c. Appointments to Internal and External Committees

- Council reviewed the internal and external committee appointments for 2026–2027 and agreed that the existing appointments would remain unchanged.

**Adjournment**

*On motion of Warden Fuller, there being no further matters of business, the Council adjourned at 5:20pm.*

***Motion approved.***

Recorded By
Janelle Fleet, Interim Municipal Clerk

Approved By
Warden Fuller