

**Municipality of the District of St. Mary's  
Committee of the Whole  
Wednesday July 19, 2017**

**MEETING, DATE & TIME:**

The Committee of the Whole meeting of St. Mary's Council was called to order on Wednesday July 19, 2017 at 10am in the Council Chambers, Sherbrooke.

**ATTENDING:**

Warden Mosher  
Deputy Warden Dort  
Councillor Findlay  
Councillor Malloy  
Councillor Kaiser-Kirk  
Councillor Smith  
Councillor Baker

**ALSO ATTENDING:**

Marvin MacDonald, CAO  
Marian Fraser, Director of Finance  
Jody Cook, Administrative Assistant

**APPROVAL OF AGENDA:**

**ON MOTION OF COUNCILLOR KAISER-KIRK AND SECONDED BY COUNCILLOR MALLOY COUNCIL APPROVED THE AGENDA WITH THE FOLLOWING AMENDMENTS; THERE IS NO LONGER A PRESENTATION, ADDITION OF LEGAL MATTER UNDER OTHER MATTERS.  
MOTION CARRIED**

**APPROVAL OF MINUTES:**

**ON MOTION OF DEPUTY WARDEN DORT AND SECONDED BY COUNCILLOR BAKER COUNCIL APPROVED MINUTES OF COMMITTEE OF THE WHOLE MEETING HELD JULY 5 2017 AS PRESENTED  
MOTION CARRIED**

**BUSINESS ARISING FROM MINUTES:**

- Councillor Findlay suggested taking pictures of the flooded condition of the Sobeys parking lot
- The date for submitting application for Solar project has been released for July 31<sup>st</sup>.
- FCM press release sent in for support of rural internet initiatives
- Discussion on letters to be sent to property owners regarding derelict vehicles and unsightly premises. It was suggested to discuss matter with municipal advisor; what other units do and draft letters for building and property owner for both situations on file to bring forward for council direction.

**FINANCE QUARTERLY REPORT** -\_Director of Finance reviewed first quarter municipal operating budget, individual departmental budgets and capital reserves with council. Notes;

- Property tax revenue will be allocated in next quarter statements as due date is July 31, 2017.
- There have been 12 building permits issued so far this fiscal year.
- iPads were purchased under Council expense
- Money available to spend on EMO tabletop exercises, not yet planned
- Money allocated for updating Planning Documents, staff has a plan in place to leverage 50% funding from FCM
- There were no responses on library roof tender for the second round.
- Under the Community Development and Recreation budget; swim staff, two recreation leaders and manager were hired for summer. Welcoming signs installed and an attempt to clean the vandalism. No revenue for Recplex as is seasonal facility
- Economic Development budget; working on forming committee but no expenses yet.
- Transfer station – MAP program funding was approved. There is work to be done at construction and demolition pile, clear land and survey to be completed as well.
- Sewer utility is on budget; comparing pricing for chemical purchases
- Water utility currently has a leak at an unknown location, performing test holes as is within part of water line upgrade.
- The MOU for the MPAL position is up at end of March 31, 2018 and the Economic Development Officer is a full time position
- Included in the Capital fund; dry hydrant, waterline project and solar project
- Included in the Recplex fund is community enhancement
- There is a tax sale scheduled for October 11, 2017 and 60 day notices will be mailed out. Future discussion on tender for Goshen Enterprises' property
- Council expense report attached to report and is available online
- Discussion on focusing on a different district each year for removal of derelict/ unsightly properties

**OTHER MATTERS OF BUSINESS:**

- a. REN Board Appointment
  - Currently the only St. Mary's representative on the board has moved their business to Antigonish. There are multiple seats available on the board, should advertise and advocate for vacancies to come from St. Mary's.
- b. Letter regarding Liscomb Point Protection
  - Response from Minister of Natural Resources – invite to attend council meeting to discuss.
  - Councillor Kaiser-Kirk requested letter to be sent to DNR regarding condition of Marie Joseph Provincial Park
- c. Water line project update
  - Survey is completed and the tender for engineer design has been awarded to EXP.
  - A startup meeting tomorrow with steering committee and CBCL project manager and EXP.
  - Targeting construction in October 2017 for 8-10 week
- d. Legal matter

***On motion of Councillor Kaiser-Kirk and Seconded by Deputy Warden Dort, Council moved to in camera meeting for purpose of legal matter***

***On motion of Deputy Warden Dort council reconvened to regular session***

***On Motion Councillor Baker there being no further matters of business, council adjourned at 12:27pm***

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Recorded By  
Executive Assistant

Approved By  
Warden Mosher