

**Municipality of the District of St. Mary's
Committee of the Whole
Wednesday, September 06, 2017**

MEETING, DATE & TIME:

The Committee of the Whole meeting of St. Mary's Council was called to order on Wednesday, September 6th, 2017 at 1:00 pm in the Council Chambers, Sherbrooke.

ATTENDING:

Warden Mosher
Deputy Warden Dort
Councillor Findlay
Councillor Kaiser-Kirk
Councillor Smith
Councillor Baker

ALSO ATTENDING:

Marvin MacDonald, CAO
Marian Fraser, Director of Finance

ABSENT WITH REGRETS:

Councillor Malloy

APPROVAL OF AGENDA:

ON MOTION OF COUNCILLOR KAISER-KIRK AND SECONDED BY COUNCILLOR FINDLAY COUNCIL APPROVED THE AGENDA WITH THE FOLLOWING ADDITIONS: 8E. UNSLIGHTLY PREMISES – COUNCILLOR FINDLAY BYLAW AND 9A. LEGAL MATTER – INCAMERA MOTION CARRIED.

APPROVAL OF MINUTES:

ON MOTION OF COUNCILLOR SMITH AND SECONDED BY COUNCILLOR BAKER COUNCIL APPROVED MINUTES OF COMMITTEE OF THE WHOLE MEETING HELD AUGUST 2ND, 2017 AS PRESENTED MOTION CARRIED

BUSINESS ARISING FROM MINUTES:

- Licomb Point – There has been no response yet to the letter sent regarding the protection of Liscomb Point, Mr. MacDonald to follow up with DNR if no response is received by the end of next week
- Status of Goshen Dry Hydrant – tender has been posted, closing tomorrow – all environmental approvals received
- Update requested on Sobey's Property, Main Street, Sherbrooke – no further information available company has received demo permits
- Update on Letter to be sent to DNR regarding the conditions of local picnic parks – letter has not yet been sent due to dealing with another issue with DNR– It was reported that basic maintenance has been done to the parks but the condition of tables, benches and no garbage cans is still an issue.

- Solar Project Application – application has not yet been submitted. At present it is being ensured that the roof structure to will be able to carry the load of the solar planes. Strait Engineering will be on site in the near future to assess. Application will proceed from there.
- Tax sale update, formal notices have been sent out and advertisements done for October 11th.
- Derelict Vehicles – The Municipal Advisor provided a response to council sent via email, stating that the definition of “dangerous or unsightly: includes property containing “derelict vehicles” as per clause 2(r) (i) of the MGA. Therefore, under section 346, council (or its delegate) may order the owner of the property to remedy the condition causing it to be dangerous or unsightly. If the owner fails to comply with the order, the administrator may enter the property without a warrant for the purpose of carrying out the work specified in the order. (Subsection 348(3))

6. Presentation of Audited Financial Statements for year Ending March 31st, 2017 – Sonny MacDougall, MGM & Associates

- Mr. MacDougall reviewed the audited findings report, along with management letter completed. Audited statements were reviewed in detail and reported the consolidated surplus of all funds to be \$81,891.

On Recommendation of Councillor Smith and seconded by Councillor Baker council approved the consolidated audited financial statements for year ending March 31st, 2017.

7. Proposed Proclamations

Council directed Staff to draft a policy regarding municipal proclamations for the next council meeting. Council’s position is that proclamations will not be considered in the future.

- a. Right to Know Week – September 25th to October 1st, 2017 – Public meeting at Sherbrooke Library, Sept 22th regarding access to information. – Council will not consider the request.
- b. Pregnancy and Infant Loss Awareness Day – October 15th, 2017 – Council will not consider the request.

8. New Business

- a. UNSM Resolutions – Upcoming Meetings – Oct 6/17 – Council to review resolutions in preparation of next committee of the whole meeting to discuss. CAO to attend the Oct 6/17 meeting in East Hants.
- b. Municipal Review of Fire Services in Nova Scotia – additional work to be done on this review, UNSM/Province steering committee will be developed to continue this project.
- c. Port Hawkesbury Paper – Forest Stewardship Council Forest management – An audit is being conducted on the area under the forest utilization license agreement on crown land. They are looking for comments to be submitted to the consultants in regards to the forest management activities to be addressed. Feedback is requested by September 11th, 2017. Council decided at this point not to provide any feedback.
- d. Dept. of Transportation and Infrastructure renewal – Three year cost share agreement for subdivision streets – Mr. MacDonald to email the whole agreement in preparation for council Monday evening.
- e. Unsightly Premises Bylaw– Councillor Findlay – Council provided direction to staff to being working on a Dangerous and Unsightly Bylaw for the Municipality.

9. Other Matters of Business

- a. Legal Matters – In Camera

On motion of Deputy Warden Dort and seconded by Councillor Findlay council moved into an in camera session for legal matters

On motion of Deputy Warden Dort council reconvened to regular session.

10. Adjournment

On Motion of Councillor Smith, there being no further matters of business, council adjourned at 4:10PM.

Recorded By
Director of Finance

Approved By
Warden Mosher