



## **NOTICE**

**MEETING:** St Mary's Municipal Council  
Committee of the Whole

**DATE:** Wednesday, January 17<sup>th</sup>, 2018

**TIME:** 1:00pm

**PLACE:** St. Mary's Municipality  
Council Chambers, Sherbrooke, NS

**Please advise if unable to attend**

Dated: January 10, 2018

Marvin MacDonald, CAO

**Municipality of the District of St. Mary's  
Committee of the Whole  
Wednesday, January 17<sup>th</sup>, 2018**

1. Call to Order
2. Roll Call
3. Approval of Agenda and Any Additions
4. Approval of Minutes from Committee Meeting held January 3, 2018
5. Business Arising from Minutes
6. RCMP – Sergeant David Simpson
7. Correspondence
  - a. Letter – Town of Port Hawkesbury
8. Other Matters of Business
  - a. Parental Accommodations
  - b. Ice Helmet Policy
  - c. Antigonish Community Transit
9. Adjournment

Municipality of the District of St. Mary's

Committee of the Whole

Wednesday, January 17<sup>th</sup>, 2018

**Meeting, Date & Time:**

The Committee of the Whole meeting of St. Mary's Council was called to order on Wednesday, January 17<sup>th</sup>, 2018 at 1:00pm in the Council Chambers Sherbrooke, N.S.

**Attending:**

Warden Mosher  
Councillor Malloy  
Councillor Findlay  
Councillor Kaiser-Kirk  
Councillor Baker  
Councillor Smith

**Also Attending:**

Marvin MacDonald, CAO  
Marian Fraser, Director of Finance  
Denise Sawlor, Municipal Clerk/Special Projects Coordinator

**Absent with Regrets:**

Deputy Warden Dort

**Approval Of Agenda:**

*On motion of Councillor Baker and seconded by Councillor Malloy that Council approve the agenda with the following additions:*

- 7.b UNSM – Tourism Digital Rental Accommodations Working Group
- 7.c SAI Global – Port Hawkesbury Paper Audit

*Motion carried.*

**Approval of Minutes:**

*On motion of Councillor Smith and seconded by Councillor Baker that Council approve the minutes of the Committee Of The Whole held January 3<sup>rd</sup>, 2018*

*Motion carried.*

### Business Arising From Minutes:

- The office of Mr. Hines, MLA has yet to provide possible dates for a visit.
- Marvin has spoken with Kent Smith from Eastern Shore Cartage (ESC) regarding the garbage collection issues. Mr. Smith is looking into the points raised. When collection is not possible on dirt roads due to poor road conditions ESC is placing a notice on the local radio station. Mr. Smith is still looking into the issues where there is no collection.
- The Municipality has received the official ask for funding from the Chedabucto Lifestyle Complex. The item will be placed on the agenda for the next COTW.
- Transfer Station backhoe
  - It has been difficult to find a compatible reconditioned engine for the backhoe.
  - The mechanic is looking at used engines. He may have found a good one but it has a turbo charger therefore the backhoe would need some modifications for it to be suitable.
  - Currently someone has been hired to do the plowing at the Transfer Station.

### RCMP – Sgt. David Simpson & Cpl. Kathryn MacLeod

- See attached report
- Sgt. Simpson has had crime and traffic analyses done. Results have not shown any areas of concern; results have been consistent year to year.
- Mothers Against Drunk Driving (MADD) has been preparing for the upcoming legalization of cannabis. Impaired driving education is important and they are trying to get the message out.
- When local on-duty officers are occupied the positions of officers in surrounding areas are adjusted to maintain adequate coverage.
- Response times to incidents are based on what else is currently happening in the area. The most serious issues are dealt with first.
- Sgt. Simpson would like to arrange to visit Council every three months.

*1:52pm Councillor Smith left meeting*

### Correspondence

- Town of Port Hawkesbury

*1:53pm Councillor Smith returned to meeting*

- Council would like to write a letter of support and send it to the Premier.
  
- UNSM – Tourism Digital Rental Accommodations Working Group
  - Digital rental accommodations are not an issue in our area as it may be in other regions. Therefore Council will not submit an application to have a Councillor sit on the committee.
  
- SAI Global – Port Hawkesbury Paper Audit
  - No action required

*2:09pm Break*

*2:21pm Resume*

## Other Matters of Business

- Parental Accommodations
  - See attached report submitted by Councillor Smith on the Parental Accommodations Webinar she attended.
  - Marvin will write a letter in response to the Parental Accommodations Committee request for feedback. The letter will express Council's support of the Parental Accommodations legislation and recommend timelines be established for the 17 week leave.
- Ice Helmet Policy
  - Marvin has received feedback from the Solicitor regarding helmet waivers.
  - Waivers can be effective for adults if they are appropriately worded.
  - Waivers should be signed by individuals not on behalf of a group.
  - For minors a waiver would not be enforceable against somebody under the age of 19 even if their parent or guardian signed for them.

2:51pm Councillor Baker left meeting

2:54pm Councillor Baker returned to meeting

***On recommendation of Councillor Smith and seconded by Councillor Baker that Council approve the Ice Helmet Policy as written.***

- Council suggests that copies of the new policy be printed and displayed at the Recplex.

***Amendment suggested by Councillor Findlay to add the following sentence to the end of the first paragraph of the exemption section.***

***"It is the responsibility of the user group that each member signs a waiver acceptable to the Municipality."***

***Amendment adopted. (1 Nay, Councillor Kaiser-Kirk)***

***Recommendation adopted with the amendment. (1 Nay, Councillor Kaiser-Kirk)***

- Antigonish Community Transit (ACT)
  - Questions have been submitted to Marvin from some Councillors as requested at the last COTW.
  - Trip fairs to Antigonish from Sherbrooke are a concern. The report from ACT contains fairs for one-way trips so that cost doubles for a round trip.
  - Impact on the Municipal tax rate is concerning.
  - Marvin will arrange a meeting with ACT to discuss finances and the numbers presented in their report. He will also get clarity on some of the information presented in the report and answers to the questions submitted.
  - There is not sufficient information at this point for Council to make a decision.

## Adjournment

***On Motion of Councillor Baker and seconded by Councillor Malloy there being no further matters of business, Council adjourned at 3:48pm.***

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Recorded By  
Municipal Clerk

Approved By  
Warden Mosher

# **GUYSBOROUGH DISTRICT RCMP**

**Quarterly Policing Report**

**for the Municipality of the District of St. Mary's**

**October 1<sup>st</sup>, 2017 to December 31<sup>st</sup>, 2017**



This quarterly report covers the third quarter of fiscal year 2017-2018 ending December 31<sup>st</sup>, 2017.

Guysborough District RCMP's primary focus during this fiscal year continues to be Crime Prevention/Reduction, Road Safety, and Enhancing Relations with Diverse Communities.

Strategic initiatives and goals are part of the Guysborough District RCMP's Annual Performance Plan (APP) which has been established to be in-line with national, provincial, and local strategic priorities. Upon review of assigned priorities and targets at the end of the third quarter, Guysborough District RCMP is confirmed to be on-track to meet all of it's objectives assigned to be completed during this fiscal year.

Between October 1<sup>st</sup> and December 31<sup>st</sup>, there were a total of 378 files opened and actioned within the jurisdiction of the Guysborough District RCMP (three detachments).

The breakdown of the files opened between October 1<sup>st</sup> and December 31<sup>st</sup> were as follows:

- Canso Detachment – 73 occurrences
- Guysborough Detachment – 148 occurrences
- Sherbrooke Detachment – 157 occurrences

Specifically within the Municipality of the District of St. Mary's, RCMP members investigated the following:

INCIDENT	July	Aug	Sept	Oct	Nov	Dec
ASSAULT					3	
ASSAULT WITH A WEAPON				4	1	
AGGRAVATED ASSAULT						
ASSAULT CAUSING BODILY HARM						
CHILD PORNOGRAPHY						1
ASSAULT on POLICE OFFICER						
RESIST A PEACE OFFICER						
SEXUAL ASSAULT						1

INCIDENT	July	Aug	Sept	Oct	Nov	Dec
SEXUAL INTERFERENCE						
POSSESSION OF A WEAPON FDP						
UTTERING THREATS				5	1	1
HARASSMENT / PHONE CALLS				3		1
DISTURBING THE PEACE					1	
CARELESS USE /POINTING FIREARM						
BREAK & ENTER				1		1
MISCHIEF				2	2	1
UNLAWFULLY AT LARGE				1		2
BREACH COURT ORDERS					1	
THEFT OVER \$5,000						1
THEFT UNDER \$5000				1	3	
POSSESSION OF STOLEN PROPERTY						
THEFT OF AUTO					1	
TAKE MV/BOAT W/O CONSENT						
MOTOR VEHICLE ACCIDENTS				2	6	2
IMPAIRED OPERATION/OVER 80 MGS				1		
DANGEROUS DRIVING						



INCIDENT	July	Aug	Sept	Oct	Nov	Dec
HIT AND RUN						
ARSON						
911 Act				3	4	5
False Alarms					1	3
Off Highway Vehicle Act				1		
Motor Vehicle Act / Traffic related				11	16	17
Checkstops					15	30
DRUG RELATED OFFENCES						1
WELLBEING CHECK				2	1	
MISSING PERSON						
Crime Prevention				5	1	2
Firearms Offences						
Medical Examiner						2
YOUTH CRIMINAL JUSTICE ACT						
FRAUD/ FALSE PRETENCES						1
CRIMINAL HARASSMENT						
Child Welfare Act						
MENTAL HEALTH ACT				2	1	

INCIDENT	July	Aug	Sept	Oct	Nov	Dec
PROVINCIAL ACTS Other				3	1	2
TOTALS				44	59	74

In the third quarter of fiscal year 2016-2017, Guysborough District RCMP responded to a total of 384 calls for service with 155 of those calls originating from within the Municipal District of St. Mary's. The breakdown for received occurrences in the third quarter of 2016 was:

- Canso Detachment – 75 occurrences
- Guysborough Detachment – 154 occurrences
- Sherbrooke Detachment – 155 occurrences

Our pro-active efforts in Crime Reduction in the District of St. Mary's during the third quarter of 2017-2018 have included:

- Crime Prevention presentations to youth and at community events
- Proactive media releases
- Offender Management program (curfew and court condition compliance for both convicted persons and persons currently under charge/before the courts)
- Attendance at community events (ie. School dances, community functions, community dances) in effort to deter criminal activity.

## ROAD SAFETY

One of the strategic priorities of the RCMP is to enhance road safety. To that end, Guysborough District RCMP enlisted the assistance of an analyst in effort to identify "hot spots" or trending locations where there have serious injury or fatal crashes occurring within the county. As a result of this review there were no specific locations identified (mostly in part to relatively low occurrences of collisions in the county). With that said, RCMP remains committed to road safety and the district members are continuing their efforts via targeted patrols and traffic safety checkpoints.

In the District of St. Mary's during the third quarter of the 2017-2018 fiscal year, RCMP responded to:

- **10 property damage crashes**
- **1 serious injury crashes**
- **0 fatal crashes**

In comparison, during the third quarter of the 2016-2017 fiscal year, RCMP responded to:

- **6 property damage crashes**
- **3 serious injury crashes**
- **0 fatal crashes**

Our pro-active efforts to enhance Road Safety in the District of St. Mary's during the third quarter of 2017-2018 have included:

- Increased violator contact in strategic areas of high traffic. Specifically within the District of St. Mary's, RCMP members completed:
  - 45 Checkpoints
  - Issued 18 Summary Offence Tickets
  - Issued 14 warnings
  - Apprehended 1 impaired driver.
- 2 Selective Traffic Enforcement Programs (STEP) completed at events where impaired driving could take place. This combines educational, awareness & enforcement methods in order to deter and apprehend any impaired drivers.
- 1 checkpoint was conducted in the district where RCMP partnered with other organizations (DNR).
- Provided increased police officer presence during Sherbrooke Village's Old Fashioned Christmas opening.
- Partnering with traffic services (based out of Stellarton and Antigonish) to provide additional traffic related services to the community.

## **CRIME PREVENTION / EDUCATION**

During this quarter Guysborough District RCMP has attended a number of community meetings and events in effort to be a proactive in providing public safety and be involved in the community. Same have included:

- Cst MacDonald delivered an impaired driving by drugs/alcohol presentation to grade 10, 11, 12 students at St. Mary's Education Centre Academy;
- Cst Farrell prepared and delivered a cyber safety presentation to grade 8 students at St. Mary's Education Centre Academy. This was an interactive presentation where students were invited to bring their cell phones and follow along with Cst. Farrell and a grade 12 student as they went through the steps to increase privacy settings for multiple popular applications. The law pertaining to online offences was also covered;
- Cpl. MacLeod arranged to have a representative from Bullying Stops Here attend St. Mary's Education Centre Academy. The representative is a Calgary Police Service member who shared his personal story and provided high school students with techniques to stop bullying. As a result of this presentation, it's noted that two students gained the confidence to come forward to report domestic abuse incidents and one student approached the vice principal and requested assistance with addressing their mental health.

## MATTERS OF NOTE IN THE DISTRICT OF ST. MARY'S

- **Human Resources** – Currently all positions in Guysborough District are filled. During the second and third quarter of this fiscal year there was been a complete management team change within the district.
  - Sgt David Simpson arrived in July 2017 and assumed command of the Guysborough District RCMP (three detachments);
  - Cpl Kathryn MacLeod arrived in July 2017 and assumed her position (working out of Sherbrooke Detachment);
  - Cpl Mike Wilson recently arrived in October 2017 and assumed his position (working out of Canso Detachment);
  - Cst Adam Lariviere will be graduating from Depot Division (RCMP training) in February and will be posted to Sherbrooke;
  - Cst Jamie Fisher will be transferring out of Sherbrooke this year however for the foreseeable future the detachment will actually be overstaffed (with Cst Lariviere's arrival in February until Cst Fisher departs).

If you should have any questions, comments or concerns, please contact the undersigned at your convenience at (902) 533-3801.

David Simpson, Sgt (District Commander)  
Royal Canadian Mounted Police, Guysborough District



January 9, 2018

Honourable Stephen McNeil  
Premier of Nova Scotia  
Minister of Aboriginal Affairs  
MLA for Annapolis  
PO Box 726  
Halifax, Nova Scotia B3J 2T3

Dear Premier McNeil:

I would like to begin by telling you about our **One Cape Breton: Future Forward Leaders' Summit** that the Town of Port Hawkesbury hosted on November 23<sup>rd</sup> and 24<sup>th</sup> 2017. Over a period of two days, leaders from across Cape Breton/Unama'ki came together to talk about our shared future in a first of its kind forum. Cape Breton-wide conferences have taken place from 2012, 2013, 2014, and 2015, that brought together elected officials from the five municipalities on the Island. This year was the first time representatives from Cape Breton's five First Nations' communities joined municipal leaders for the annual conference. This provided an opportunity to discuss how First Nations and municipalities can work together to address regional challenges and regional opportunities.

Danny Graham from Engage Nova Scotia assisted with the design and facilitation of the Summit, with the goals being: relationship building, strategic planning and prioritizing, multiple discussions about the future of Cape Breton Island (informed by the past and the present), and, discussing next steps. The summit, with the assistance of the team from Engage, was very successful in bringing together representatives from all five municipalities and all five First Nations' communities in meaningful ways. Examples of collaboration between municipalities and First Nations' communities were highlighted and a desire to look for more opportunities to work together was apparent. The One Cape Breton Summit initiatives and conversations will continue in the New Year, with a meeting planned between some core leaders in early January.

Aside from sharing this positive experience with you, I would also like to submit a simple request in your capacity as the Minister of Aboriginal Affairs. During one of our panel discussions on November 23<sup>rd</sup>, we were joined by an elder Ma'git Poulette from Waycobah (sister to the late Grand Chief Ben Sylliboy). Ma'git suggested that adding "Unama'ki" to the "Welcome to Cape Breton" sign on the Canso Causeway Bridge would go a long way in reconciliation. This idea was widely supported by the leaders at the Summit, and it was my suggestion that each Municipal unit and each First Nations' unit send a letter to support this request.

As you know, "Unama'ki" is Mi'kmaw for "Cape Breton" which means "Island of Fog" and I would humbly ask that you consider this request on behalf of Deputy Mayor Hughie MacDougall, Councillors Trevor Boudreau, Mark MacIver, and Jeremy White, and I, Mayor of the Town of Port Hawkesbury.

Like Ma'git, I believe that this very small token will show our First Nations' communities that they are respected, and in the spirit of truth and reconciliation, the history of the Island of Cape Breton is also

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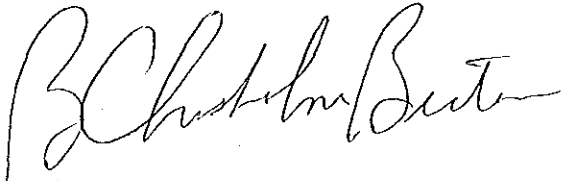
Brenda Chisholm-Beaton  
Mayor  
Tel: (902) 625-7893  
Fax: (902) 625-0040  
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respected, as is the First Nations' membership of our Island and our Unama'ki Chiefs who readily use this word to refer to their Island and home.

I look forward to making myself available to have future discussions about the One Cape Breton initiative and the request to include "Unama'ki" to our Canso Causeway Bridge sign to greet newcomers to our Island and also welcome our residents returning to our Island and home.

Yours truly,

A handwritten signature in black ink, appearing to read "Brenda Chisholm-Beaton". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Brenda Chisholm-Beaton  
Mayor

CC: Unama'ki Chiefs  
Port Hawkesbury Town Council  
Strait Area/CBRM Mayors and Wardens  
Danny Graham, Engage Nova Scotia



Dear Sir, Madame

**SUBJECT: Port Hawkesbury Paper Limited Partnership – Forest Stewardship Council® Forest Management Audit - Maritimes Standard**

SAI Global services have been retained to conduct a Forest Stewardship Council (FSC®) Forest Management surveillance audit on the following territory: Forest Utilization License Agreement (FULA) on Nova Scotia Crown Lands. This audit is scheduled for the week of February 12, 2018.

To assist with the audit, SAI Global solicits your input in this process. If you have any comments or concerns regarding the forest management activities that you would like us to address you may contact the lead auditor **Daniel Martin, RPF**, by phone at **(506) 223-1100** or by email at [daniel@abiesconsultants.com](mailto:daniel@abiesconsultants.com). He will also be available during the week indicated above if you should wish to meet him and the audit team.

To help you understand the process you may get a copy of the Standard from the FSC Canada website at <https://ic.fsc.org/en/certification/national-standards/north-america/canada>

Also, we would like to inform you that all your input and views will remain strictly confidential to SAI Global and FSC and that all auditors have signed confidential agreements and that SAI Global has in place mechanisms for resolution of complaints or disputes.

We are also taking this opportunity to ask you if you would be aware of Groups, Associations, First Nation communities that you think should be part of this consultation process. You can send us their coordinates via my email or by regular mail.

If you have any other questions regarding the upcoming audit please do not hesitate to contact me. My contact information appears below.

Regards,

A handwritten signature in blue ink, appearing to read "Daniel Martin".

Daniel Martín, RPF  
SAI Global

c.c : SAI Global file

## Parental Leave Web Session

- Review of reason for forming committee, expectation, goals, and mission statement
  - All can be found in pervious emails on the subject
- Review of research compiled by the committee on the subject:
  - Concept of parental leave for elected officials is a new concept.
  - Ontario is the only Province with active legislation
    - Council must have a Maximus of 20weeks leave. The rest of the details are left up to Council, including compensation.
  - Alberta is awaiting proclamation
    - Council must have a policy and interim plan for representation
  - NS labor standard code:17 weeks, unpaid, only for employees with 1 year tenure
  - Some Municipalities in NS provide leave without legislative requirements, as per motion of Council or other informal arrangements.
- Three options the committee considered:
  - **No legislative change**
    - Educated on current ability to provide leave via motion of Council and/or develop an other model
  - **Amend legislation to include minimum standards**
    - With respects to parental leave. Require all Municipalities in NS to offer the same minimum parental leave and related accommodations to Councilors.
  - **Amend legislation to require Councils to have a parental leave policy**
    - Leave all details up to individual Councils.
- Three key elements in developing parental leave for Municipalities
  - Time-Number of weeks
  - Paid or not paid, plus benefits
  - Interim representation

## Draft Committee Recommendation

- 1. Amend legislation to require each municipality and villages to adopt by resolution of Council, a parental leave policy. A parental leave policy must include the following elements:
  - Permit a mayor, warden, councillor or village commissioner who has become a parent, to the minimum number of weeks leave granted to employees under the Nova Scotia Labour Code Standards, which is currently 17 weeks;
  - The minimum number of weeks of parental leave must be accompanied by full compensation they would otherwise receive;
  - An elected official on parental leave must be permitted to return to any boards, commissions or committees served on prior to their parental leave, with exception of boards, commissions and committees that have held nominating meetings during that time. For example, if an annual general meeting is held while an individual is on parental leave to nominate new board members, and the individual is not nominated they would not be returning to their previously held position;



- Parental leave policies must include a plan for interim representation; which is a plan to address how will the municipality will continue to ensure constituents are represented during an elected official's parental leave;
  - Parental leave policies must comply with regulations.
- 2. In addition to the legislation amendment, the Parental Accommodations Committee develop a model Parental Leave Policy for Elected Officials that municipalities can use as a guide when developing their own policies.

## Questions

What did the research show for Federal or Provincial Policy

- No specific policy for Federal or Provincial
- MLA requests would be treated the same as sick leave
- BC amended their legislation to make it broader, and leave decision/determination up to speakers office
- MP have no parental leave but are able to take time off at their own discretion
  - MP's are also provided daycare and would not lose position but be docked pay

Statement was made that interim representation would not be an issue for towns as members are elected at large.

Statement made that in Queens County recently a Council took time after having a child. It was decided at Council that the Deputy-Mayor would step in to represent the absent Councillors position and represent those residence

- The thought being that Deputy-Mayor already receives a higher wage and with that comes the expectation of a higher responsibility.

Would the 17 week leave period extend over an election period

- Councillor would only be paid parental leave as long as they hold a seat. If n election takes place and they do not return to that seat their paid parental leave would stop.

The effect on votes and voting at Council

- Nothing would prevent them from taking part in a vote.
- Online or phone meetings are being looked into for legality. But have been done in the past.
- Leave is to allow flexibility and scheduling accommodations. Councillor still may choose to attend some meetings where they can.

Will we be paying into EI to tap into that program

- No. Councilors will not be made formal employees

Would there be compensation if an other Councilor stepped in to take over the duties of absent Councilor

- There would be a need for interim representation. However, those details and compensation discussion would be left up to the discretion of Council when making policy.

Would there be a need to hold a bi-election

- Nothing in this proposed recommendation would trigger a bi-election

Is this leave for men and women

- Yes. It's considered a parental leave and not a maternity leave. It would also qualify if a person was adopting.

Would the leave be required to be taken consecutively or within a certain time period of the child's birth or home coming

- Has not been formally discussed but will be taken back to Committee
  - Thought being based from birth/coming coming
- Labor code states the Mother must take hers first and then the Father.
- More research is needed

Will there be help for parents beyond the initial weeks of life. Ei child care at meetings, or conferences

- That's a larger discussion to be had, but not a formal part of this committees mandate.
  - There could be something in the draft policy, assuming its excepted by the minister, but in the end would be left to Councils discretion.

When would you be eligible to use the leave. If a woman was placed on bed rest a month before birth could she tab into the parental leave

- Could start leave then if they choose to.
- Could also be medical leave
- Would be left to individual Councils to discuss

### **The Ask of the Committee**

**What are your thoughts on the committees recommendation?**

**What did you see as the strengths of the recommendations?**

**Do you propose and changes?**

**Any further comments on parental leave for Municipal elected officials?**

All questions and feedback should be submitted by January 17<sup>th</sup> at 5pm  
nancy.bray@novascoita.ca