



NOTICE

MEETING: St. Mary's Municipal Council

DATE: Monday, June 11th, 2018

TIME: 7:00pm

PLACE: St. Mary's Municipal Office
Council Chambers, Sherbrooke, NS

Please Advise If Unable To Attend

Dated: *June 4th, 2018*

Marvin MacDonald
CAO

Municipality of the District of St. Mary's

Meeting of Council

Monday, June 11th, 2018

AGENDA

1. Call to order
2. Roll call
3. Approval of agenda and any additions
4. Approval of minutes of Regular Council Meeting held May 14th, 2018
5. Business arising from minutes
6. Recommendations from Committee of the Whole
7. Outside committee appointment reports
 - a. NSFM Spring Workshop – Councillor Smith
 - b. Eastern Counties Region Library board – Councillor Baker
 - c. Eastern Region Solid Waste Management – Councillor Malloy
 - d. WITAP – Wild Islands – Councillor Findlay
 - e. Sherbrooke Village Commission – Councillor Findlay
8. CAO report
9. Solicitor report
10. Adjournment

- *10 minute question and answer period pertaining to agenda items*

**Municipality of the District of St. Mary's
Regular Council Meeting
Monday, June 11th, 2018**

Meeting, Date & Time:

The regular meeting of the St. Mary's Municipal Council was called to order on Monday, June 11th, 2018 at 7:00pm in the Council Chambers Sherbrooke, N.S.

Attending:

Warden Mosher
Deputy Warden Dort
Councillor Malloy
Councillor Findlay
Councillor Kaiser-Kirk
Councillor Smith
Councillor Baker
Adam Rodgers, Solicitor

Also Attending:

Marvin MacDonald, CAO
Marian Fraser, Director of Finance
Denise Sawlor, Municipal Clerk/Special Projects Coordinator

Approval of Agenda:

On motion of Deputy Warden Dort and seconded by Councillor Kaiser-Kirk Council approved the agenda with the following additions.

- 7. f) Economic Development – Councillor Smith
- 7. g) Liaison and Oversight Committee – Councillor Smith
- 10. a) Chedabucto Lifestyle Complex – Grand Opening
- 10. b) Liscomb Lodge Update
- 10. c) St. Mary's Smokehouse Update

Motion carried.

Approval of Minutes:

On motion of Councillor Smith and seconded by Councillor Baker Council approved the minutes of the Regular Council Meeting held on May 14th, 2018.

Motion carried.

Business Arising from the Minutes

- Dates are still being discussed for the Port Hawkesbury Paper mill tour. Marvin will call and get a date confirmed.
- Port Hawkesbury Paper is also providing helicopter tours out of Goshen for the councillors, Marvin will arrange the date.
- There will be a second meeting with Property Valuation Services Corporation at the end of June.

Recommendations from Committee Of The Whole

- St. Mary's Dry Hydrant
On motion of Deputy Warden Dort and seconded by Councillor Findlay that a dry hydrant in the St. Mary's and District Fireman's Association area be placed next on the priority list.

Motion carried.
- Streetscape Program
On motion of Councillor Findlay and seconded by Councillor Malloy that council authorize the CAO to proceed with the Beautification and Streetscape program application.

Motion carried.
- Necum Point Road
On motion of Councillor Kaiser-Kirk and seconded by Councillor Baker that council accept the name Necum Point Road for the road off Briggs Road in Ecum Secum that leads to PID 37532504.

Motion carried.
- Doctor Recruitment Workshop
On motion of Councillor Findlay and seconded by Deputy Warden Dort that Councillor Malloy attend the Doctor Recruitment Workshop in Halifax and be reimbursed for expenses associated with the workshop.
 - Councillor Malloy has been in contact with Heather Laybolt to discuss the workshop. Heather is not able to attend since the workshop is only open to Wardens and Councillors.*Motion carried.*

Outside Committee Reports

- NSFEM Spring Workshop – Councillor Smith
- Eastern Counties Region Library Board – Councillor Baker
- Eastern Region Solid Waste Management – Councillor Malloy
- WITAP – Wild Islands – Councillor Findlay
- Sherbrooke Village Commission – Councillor Findlay
- Economic Development – Councillor Smith
- Liaison and Oversight Committee – Councillor Smith

CAO Report

- See attached CAO report.

Solicitor Report

- The Land Expropriation
 - The hearing is scheduled for Wednesday
 - There appears to be a potential for settlement so the Wednesday hearing may be adjourned and a new date set.
- Cannabis Regulations
 - Adam has sent a memo to Marvin regarding cannabis rules and regulations from a municipal perspective.
 - The memo will be forwarded along to the councillors.
 - Adam discussed the federal and provincial regulations regarding cannabis consumption, production and sale.
 - Potential municipal regulations could be addressed through the Land-Use policy (locations of sale and production facilities).
 - Other municipal concerns could be potential aroma issues and enforcement of regulations.
 - There are currently no authorized sale or production sites in St. Mary's.

Chedabucto Lifestyle Complex – Grand Opening

- See attached letter.
- Marvin will RSVP that 5 members of Council will be attending the opening ceremony.

Liscomb Lodge Update

- Marvin has received an email from the Waterfront Development Corporation to inform him they are still seeking a buyer for Liscomb Lodge.
- Negotiations are ongoing so there are no further updates regarding a potential sale.

St. Mary's Smokehouse Update

- Marvin had a meeting today with Eastern Strait Regional Enterprise Network (ESREN), Nova Scotia Business Inc., Atlantic Canada Opportunity Agency (ACOA) and Cooke Aquaculture to discuss the closure of the St. Mary's Smokehouse.
 - Cooke Aquaculture mentioned poor efficiency, limited growth in St. Mary's and lack of a labour force as reasons for the closure.
 - They are looking to produce large volumes of product to ensure a greater financial return.
 - There has been no decision on what is going to happen to the processing equipment at the St. Mary's site. They are open to the possibility of selling the equipment and perhaps the building.
 - St. Mary's will be kept in mind for future endeavors but the lack of a labour force would still be an issue.

- The idea of a land-based aquaculture site was suggested but it was felt that the setup/operating costs would be too high to make it feasible.
- The question was raised as to what Cooke Aquaculture's intention was when buying the St. Mary's site last October.

On motion of Councillor Kaiser-Kirk and seconded by Deputy Warden Dort council moved into an in camera session to discuss a legal matter at 7:49pm.

On motion of Deputy Warden Dort council reconvened to regular session at 8:02pm

Adjournment

On Motion of Councillor Kaiser-Kirk there being no further matters of business, council adjourned at 8:03pm.

Recorded By
Municipal Clerk/Special Projects Coordinator

Approved By
Warden Mosher



Report to Council

Member of Council: Kaytland Smith

Board/Agency/Organization: NSFM Spring Workshop 2018

Date Attended: May 10th-12th 2018

Location: Yarmouth, NS

Rural Caucus Meeting:

- The current 1/3 tax exception for Municipally elected officials will be removed, effective 2019 tax year
 - Concerns has been raised with FCM
 - MLA/MP wage exemption
 - Request has been made to explain rational for change-no response to date
 - Request if this will allow elected officials to make other claims on taxes (home phone, office space)
 - A suggestion was made to have a policy put together for how Municipalities should handle the change
 - NSFM offered 3 possible choices on how to handle the changes:
 - Make no changes to Council Compensation-take home dollars will decrease
 - Increase Council compensation to keep net pay the same
 - Compensate the same, but change the expense policy to allow travel within the Municipality
- Possible resolutions- floor was opened for suggestions of resolutions to be considered
 - Suggestions made:Housing, Municipal Modernization, Economic Development, Solid waste, Code of Conduct for elected Officials, Immigration, Equalization Grants, Doctor Recruitment, Cannabis
 - All suggestions and comments will be compiled from all three caucus meetings and will be presented at the Fall Conference for a vote.
- Presentation-Housing Nova Scotia
 - 61% of funding goes toward public housing
 - Priority areas in 2018-19
 - Increase access to affordable housing
 - Preserve and sustain existing public housing
 - Maintain and expand strategic partnerships
 - Ensure that housingNS is well-positioned to meet current and emerging challenges
 - National Housing Strategy

- April 9th 2018 NS igneous a multilateral partnership framework
- This 10 year, 40 billion dollar Federal plan aims to remove 530,000 families from housing need and reduce chronic homelessness by 50% across the Country
- Replace existing IAH funding agreement with new bilateral agreement
- \$13.2 billion National Housing Co-Investment Fund for new construction and repairs and renewal has been created

NS Asset Management Success Stories Session

Town of Yarmouth-Financial Approach

- Fund depreciation from current revenue
- Used MFC debt affordability model
- 25cent tax increase to payments to capital
- At the beginning of budget deliberation they put funds aside to cover depreciation and THEN worked on the remainder of the budget
- Water utilities all require that you cover depreciation as apart of the rate
- Since 2005 they have reduced debt from 4.8 million to 2.2 million

Towns of Shelburn and Lockeport-Small Town Asset Management

- Implemented 5 year out planing strategy
- Put capital funding projects aside every year
- During Municipal Awareness week they have awareness and infrastructure tours
- Developed asset management components
 - Condition of assets, development policies, plans, strategies, etc
- Proposal for asset awareness day Fall 2019

Kings County-Road to asset management

- Began with Avon-port pilot project-plan to expand to all Municipal assets-5 years to complete
- Inter-department team was formed
- Completed GAP and GIS analysis
- Put a focus on internal practices
- Developed an asset management policy
- Put a long term plan in place based on the continents and risks that have been captured

Solid Waste and Extended Producer Responsibility

- EPR would significantly decrease both costs and risks associated with municipal curb-side recycling programs.

- EPR would give Nova Scotia consumers direct access to PPP programming they are already paying for indirectly but are receiving none of the benefits.
- Funding to support recycling programs
- Under this framework, producers are responsible for funding collection, processing and marketing of materials, as well as supporting education.
- Across Canada, in 2016, producers provided more than \$367 million to fund provincially-regulated PPP programs. Nova Scotia received \$0.00.
- It is estimated that a Nova Scotia EPR model could generate a financial benefit of up to \$16M per year.
- Municipalities would no longer manage the risk of rising costs and fluctuating commodity markets..
- Producers fund PPP programs in Canada by incorporating program costs into their national product pricing. [i.e. no eco-fees are charged as an added cost at point-of- sale.] This means the selling price on a box of cereal in Nova Scotia is helping to fund recycling programs for that same packaging elsewhere.
- Nova Scotia consumers are already paying for the incremental costs of PPP programs in other provinces, but without an EPR program here, are receiving none of the benefits.
- Exempt small businesses:
 - With revenue under \$2M
 - Supplying less than 1 tonne of PPP to Nova Scotia residents annually
 - Single storefront in NS and are not supplied by or operated as part of a franchise
 - Newspapers and registered charities
- 80% of Canadian currently reside in a jurisdiction that has ERP
- 2 year timeline for completion

Presentation by Department of Transportation

- Review of 5 year plan
- Possible option in the future Of turning some paved roads back into dirt
- Level of service- Level 1 (100 series) to Level 4 (Local/Gravel)
- Agreements with Municipalities
 - Cost share opportunities
 - Links between main highways
 - 50% cost share on total project
 - No restriction on vehicle weight without Minister approval
 - All work would have to be approved by the minister and an agreement signed
 - Bridges-DOT pay for structural, cost share surface and bridge rails
- Side walks fall under the Municipal responsibility-any road ways that fall on the Blue Route could be eligible for cost share or wide shoulder option
- Operation Contact Centre-24 hr centre, opened Fall 2016
 - 1846967737 or TIR-OCC@novascotia.ca
- TIR/NSFM working committee-to discuss issues including the following
 - Agreements/dissolutions of towns, process of abandoning infrastructure, building on K class roads, developments, advertising signage, lot frontage configuration, GIS mapping and road design

Advanced Energy Efficiency and Climate Change Initiatives in Nova Scotia Municipalities

www.questcanada.org/atlas for more information on the program

Municipality of Cumberland

- Planning to turn mine water into geothermal energy
- Under took several studies-all completed through partnerships with post secondary institutes
- Plan to build a business park near the site that will be exclusively geothermal heating system
- Several partners have come onboard including 3 environmental groups
- Hope to have project fully operational in the next 5-7 years

Town of Antigonish

- Placed a focus on engaging community partners
- Currently have a 25 kilowatt solar panel system
- Started with basic efficiency changes-light bulbs, timers for heat/lighting systems, motion activated lights etc
- Went onto create new partnerships- CEDI program, PCP
- Developed a challenge statement
- Friendship accord signing followed by an energy workshop
- Place a focus on making friends with your utility providers who can help you find efficiencies in the way you operate

Cape Breton Regional Municipality

- Engaged an Energy Star portfolio manger
- Saved 25.1% since 2015 in energy costs
- Completed a water leakage project-40% was being lost through the distribution system
- Received a grant to upgrade downtown Sydney Energy District
- Awareness and community engagement was paramount
- NSCC students were brought in to conduct audits/energy analysis
- Hired a co-op student to do minor upgrades
- Completed an energy management assessment plan-assement/action plan/progress score card

Partners for Climate Protection Program

- Recently hired 5 regional managers
- Free program made up of 5 milestones
- Benefits of joining include networking, resources/tools, recognition and awards, access to a regional manager

NSFM Priorities Feedback Session

- Previous resolutions:CAP, Financial Responsibility of Councillors, Internet and connectivity, Roads, Physician Recruitment
- Transportation framework revised and signed April 2018

- Items put forward for consideration for this years resolutions include: housing, municipal modernization, economic development, Police services, solid waste, cannabis, immigration, planning, code of conduct, surplus schools, sustainability, libraries
- Interim report will be in August
- Meetings will be planned for September/October to discuss recommendations
- Resolutions report to membership will be presented at the Fall conference

Department of Transportation and Infrastructure Renewal-Investment in Canadas Infrastructure Program

- 180 billion dollar plan over 12 years
- 4 stream program
 - 289 million-public transit
 - 389 million-green infrastructure
 - 51.2 million-rural and northern
 - 106 million-trade and infrastructure
- Project is outcomes based rather than project based
- Call is basic project ideas/outlines

Cannabis Legalization

- Bill C45-the cannabis control act and Bill C46 amendments to the Criminal code
- Province hold responsibility over
 - Sale and distribution, legal age, possession, cultivation, public consumption, transportation, impaired driving
- Priority on protecting the public health and safety
- Legalization outline:
 - Cannabis control act Part 1 and 2
 - Liquor control act amended
 - Smoke free places control act amended
 - Motor vehicle control act amended
 - Safer communities and neighbour hoods act amended
 - Summary proceedings act amended
 - Insurance act amended
 - Education act amended
- Key elements of the Cannabis Control act
 - NSLC is the sole retailer
 - Provided regulatory power to executive council
 - Adds to objectives for NSLC- education cannabis usage
 - Minimum legal age of 19
 - Medical Cannabis remains in the jurisdiction of Federal government
 - Maximum possession of 30 grams in public
 - Cultivation of 4 plants maximum per dwelling
 - Prohibit use of motor vehicle following consumption

- Sales and distribution
 - 12 sale locations to date
 - Online sales also covered by NSLC
 - NSLC must comply with all Federal regulations
 - Legal age of purchase is 19
- Under 19 found with possession will be given no more than a \$150 fine or restorative justice
- Impaired while operating a motor vehicle fines will be mirror of alcohol based offenses
- 13 new penalties are in place-including fines of up to \$10,000
- Consumption will be restricted to the smoke free places act
- NSFM cannabis committee
 - Formed 3 sub groups-roles and responsibilities, costing and revenue, work place OHS
- Municipal Responsibility
 - Land use managements, public consumption, work place health and safety, enforcement
 - Ex. By-law for plant containment, sidewalk consumption
- NSFM working on a model human resource policy
- FCM in discussion with other levels of Government about having revenue flow back to Municipal partners
- \$350,000 put aside by Province for education on cannabis

Minister of Municipal Affairs

- Discussed renewed partnership framework
- Municipal modernization-partnership with Province
- Seeking numbers on costs of Municipalities on costs of rolling out cannabis and enforcement
- Renewed commitment to the REN model
- EMO/Flooding a top priority
- Street scape/façade program



Report to Council

Member of Council: Everett G. Baker

Board/Agency/Organization: Eastern Counties Region Library Board

Date Attended: May 17th 2018

Location: Mulgrave

Agenda Items Discussed:

Open library plans discussed. Guysboro library best option for test site.

Condition of Sherbrooke library underneath.

Book sale date discussed and still no time set or if will even go ahead this year.

Key Highlights:

Open library

One card



Report to Council

Member of Council: Councillor Malloy

Board/Agency/Organization: Eastern Region Solid Waste Management

Date Attended: May 22/18

Location: Boylston

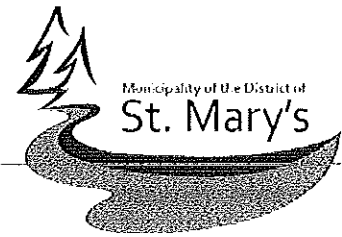
Agenda Items Discussed:

See below

Key Highlights:

- The yellow page agreement was signed for the upcoming year
- The Divert NS education contract and the enforcement contract agreements have been signed.
- Empty paint cans are now part of the recycling program. Education is needed so the public will be aware. More information will be shared when it becomes available.
- The ewaste fees have been adjusted as of May 1st and now are reduced.
- Applications for MAP funding are due by June 21st and will be reviewed at the next Solid Waste meeting .
- Two applications have been received from St. Mary's to date for the litter incentive funding.
- A motion was passed to purchase garbage bags and gloves with the ERSWM logo printed on the bags to a maximum of \$1000 dollars.
- Two illegal dump sites have been cleaned up in St. Mary's by the compliance officer.

Report to Council



Member of Council: Debbie Findlay

Board/Agency/Organization: WITAP – Wild Islands

Date Attended: May 28 and 29

Location: Liscombe Lodge

Agenda Items Discussed: Very informative sessions.

Perry Gotell of Tranquility Cove Adventures in Georgetown, PEI gave the Monday AM session. He was a lobster fisherman turned Tour operator. He offers Clam digging, starfish and pearl hunting, deep sea fishing, boat charters plus equipment rentals for all of these adventures. He was very engaging and informative. Obviously enjoying his new career.

Jan Le Periere and Mr. Surette spoke on how to use social media to spread the tourism news. The company A is for Adventure has a contract with Parks Canada. These two appear to have been everywhere and seem to have experienced most everything that is "Earthy". Very familiar with Nova Scotia and St Mary's.

Robert Bernard spoke on Aboriginal tourism. Their challenge is to be authentic in their presentation. The Mi'kmaq who were the main people of the Atlantic Provinces are better prepared than other provinces who had many different tribes. Still customs of tribes outside crept into their culture. The long term plan is to have an aboriginal presentation at all VIC's.

Dr. Norman Ferguson, a dentist turned motivational speaker presented on the subject. His program was mainly about assessing yourself and where you stand in the hierarchy.

Andrew Button of Mashup Lab spoke on his business of activating Rural Business. He assists in all the steps to get a business off the ground.

Amy Schwartz of Chezzetcook presented on how she and her husband set up a very high-end surfing business in South America. Basically, she receives a call that you want a surfing vacation and all arrangements even the smallest detail are looked after for you. The destination is a remote, poor town on the pacific coast with great surf. The business is booming.

The final speaker was Buhle Dlaamini who was the same speaker as the Dean's Gala in April. He explained how he came from a poor village in Africa to an internationally sought-after speaker. The main gist of his speech was – do not be afraid to take the next step – very informative, entertaining and comical.

Overall the conference was good, it was too bad that people who are thinking about taking the leap were not there. It is very difficult to portray someone else's enthusiasm.

Report to Council



Member of Council: Debbie Findlay

Board/Agency/Organization: Sherbrooke Village Commission

Date April 25, 2018 and May 30th

Location: Village Board Room

Agenda Items Discussed:

Union ratified The Tentative Agreement with a 95% affirmative votes. Waiting for final signing.

The pension plan finally been transferred to the NS Superannuation Pension Fund. The province picked up \$246,000 of the cost deficiency and the balance was paid out of this year's Village budget.

Exec Dir. Is working with staff to enhance visitor experience.

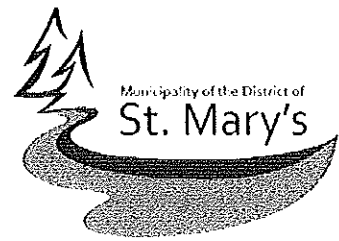
Waiting for transfer of donated land along the St. Mary's River. Plans are in the works for a number of environmentally friendly programs. Waiting for approval of funding applications.

Final Financial Numbers were not available. The auditors have been in and the draft statements should be available shortly.

The Commission is seeking Commissioners, so if anyone knows of an interested party, they can apply through the Prov of NS Web Site. One member waiting for word of renewal and one has resigned.

Co-op Art Centre is alive and appears to be a success. An exhibit of Aboriginal Art of on display again the year.

The Sherbrooke Village Writers Guild has been created.



Report to Council

Member of Council: Kaytland Smith

Also in attendance: Michael Mosher

Board/Agency/Organization: Economic Development

Date Attended: May 17th 208

Location: Sherbrooke, NS

Agenda Items Discussed:

- Economic Development/Planning Position
 - Position posted, closes June 15th, with hopeful start end of June first of July
- Round table
 - Possibility of having miniature/stand-alone VIC boxes

Key Highlights:

- Engage Nova Scotia
 - Marvin met with reps from Engage NS and they suggested doing one event in Mid-September on a Saturday morning.
 - The event would be a review of the Strategic Plan and include key updates.
 - Draw insight from the community response and make adjustments to the plan where needed
 - Goals-address work previously completed, review and set priorities, build trust and relations, activate citizens toward community engagement.
 - Fee of \$2500.00 for the event
- Economic Development Plan/Strategy
 - Community in business profile
 - Create ties to Strategic Plan and to identify specific sectors for work
 - Create guiding principals
 - East Hants was given as an example of where we are headed
<https://www.easthants.ca/business/economic-reports-and-publications/economic-development-plan/>
- Terms of reference for Members
 - Request to have the one member per District removed and move to having 8 person membership
 - Request to have 'from business or not for profit organization' portion removed
 - Request to have youth representative extended 18 to 25 years of age
 - All requests will be presented to Council for consideration



Report to Council

Member of Council: Kaytland Smith

Board/Agency/Organization: Liaison and Oversight Committee

Date Attended: May 30th 2018 **Location:** Antigonish, NS

Agenda Items Discussed:

- Discuss the Future of the ESREN and changes needed for the program to move forward

Key Highlights:

- The CAO's met and brought forward recommendations to the LOC for consideration
 - Recommendation one was to address Provincial funding. Two options
 1. Retroactive Provincial Funding bringing the Provincial share to the full 50% since the beginning of ESREN
 2. Provincial funding at 50% starting 2018/2019 fiscal year
 - Recommendation two was around addressing Governance/Board structure. Three options
 1. Maintain the status quo
 2. Keep the LOC and Board Structure, and add a non-voting membership of Municipal Reps (number to be determined) on the Board
 3. Collapse LOC and Board of Directors into one Board
 - COA's final recommendation for LOC consideration
 1. Governance and Board Structure
 - a) Collapse LOC and the Board
 - i. Maintain the existing 9 Board Members and Chair from the business sector
 - ii. Add one Municipal rep from each partner Municipality (6)
 2. Provincial Funding
 - a) The Province to fund up to the full commitment amount, retroactive to the previous two fiscal years
- Round table discussion on Governance and Board Structure
 - The current structure is not working and feels redundant. It's causes the same information to be delivered to both the LOC and Board, there is no where in the current structure for Municipal input on items such as budget and CEO/staff.

- Concern was raised about making sure the new structure would maintain that it's a business driven endeavour by maintaining that the board would always consist of more business members than Municipal members.
- The request was made to have a 3 year funding agreement from all partners and Province moving forward. Thought being that it would add stability to the program and allow CEO/staff to work at a higher rate of efficiency particularly toward longterm goals. There would have to be a clause allow Partners to bow out if financial situations changed.
- Discussion of also having a Provincial rep on the Board. Feeling being that as a funding partner they should be entitled to a vote as well.
- Round table discussion on Provincial funding
 - All members were in agreement that ESREN should be receiving its full funding agreement from the Province for this fiscal year.
 - All members agreed we should also request retroactive funding for the past two years
 - It was pointed out by Provincial rep that the request can be made for retroactive funds, but that the money is simply not there for it.
- LOC final Recommendation moving forward
 1. Governance and Board Structure
 - a) Collapse LOC and the Board
 - i. Maintain the existing 9 Board Members and Chair from the business sector
 - ii. Add one Municipal rep from each partner Municipality (6)
 - iii. Add one Provincial rep
 2. Provincial Funding
 - a) The Province to fund up to the full commitment amount, retroactive to the previous two fiscal years
 - b) Request a 3 year funding agreement for all partners and the Province
- LOC will meet with the Board of Directors to discuss these potential requests for changes
- LOC members were instructed to update their Municipal Council and request feedback/concern/questions
- Once requests have been finalized and agreed upon by all parties a letter will be sent to the Minister requesting a meeting to discuss these possibly changes to ESREN



MUNICIPALITY OF THE DISTRICT OF ST.MARY'S

P.O. BOX 296, SHERBROOKE, NOVA SCOTIA, B0J 3C0

CAO Report – June 11, 2018

Economic Development:

- New Planning & Economic Development Officer position is still open with a closing on June 15th. Several applications have been received to date but will not be reviewed until after the closing date. Interviews will be arranged with a top four to five candidates. Interview panel will include Municipal Advisor from DMA.
- Changes to ESREN model are under review by the municipal partners and a proposal for changes submitted to Municipal Affairs for their consideration.
- I had a follow up meeting with "Engage Nova Scotia" and are preparing the proposed structure and content for an event for Councils' approval

Water line Replacement Project:

- Clean up coming to a completion on the project. Final inspections to take place within the week.

Finance:

- Auditors completed the field work for last fiscal year. We expect to have audited financial statements in August/ September time line.
- Tax bills were mailed out by the end of May.

Contracts

- Library Roof and siding work completed by Terry Croft
- CBCL working on Sewage Treatment Plant system assessment report
- Liscomb Trucking and Backhoe installing welcoming signs

Land/Assessment Accounts Project:

- Met with PVSC and discussed gaps in the data and set a follow up meeting for the end of June to reassess progress made in cleaning up the accounts.

Records Management Project:

- Major backlog on filing is completed and working on current files in individual offices.

Recreation:

- Hired Summer Manager and swim instructors and life guard
- Program summer students will be hired in coming weeks.
- After school programs and fitness center continuing during school year.
- Preparing for summer recreation and day camp activities.

Transfer Station:

- New hours came into effect on June 4th. Open hours are now Monday, Tuesday, Friday and Saturday, 9:00 am to 4:30 pm.

Meetings:

- OHS Inspections and Meeting, May 16
- Economic Development Committee, May 17
- CBCL STP System Assessment Report meeting, May 24
- ESREN meeting with John Beaton, May 28
- Audit Committee, May 30
- Engage Nova Scotia Meeting, May 31
- FCM 2018 Convention, Halifax, May 31 – June 3



Office of the Warden

May 22, 2018

Warden Michael Mosher
Municipality of the District of St. Mary's
8296 Hwy #7
P.O. Box 296 Sherbrooke,
Nova Scotia, B0J 3C0

Dear Mr. Mosher,

On behalf of the Council and Staff of the Municipality of the District of Guysborough we would like to invite the Council and Staff of the Municipality of the District of St. Mary's to the Official Grand Opening of the Chedabucto Lifestyle Complex on Friday, June 29, 2018. The Opening Ceremony will commence at 2:00 PM with an Official Ribbon Cutting Ceremony. Please find below a list of activities that will take place during this time:

- 2:00 PM** **Ribbon Cutting Ceremony - CLC Front Parking Lot**
- 2:15 PM** **Unveiling of the Steve Smith Soccer Field and Track Facility - Steve Smith Soccer Field and Track Facility**
- 2:30 PM** **Unveiling of the Chedabucto Lifestyle Complex Donor Wall - CLC Main Entrance**
- 3:00 PM** **Tour of the Chedabucto Lifestyle Complex - Meet at CLC Reception Desk**

Please RSVP no later than Friday, June 22, 2018 to the Recreation Director, Angie Tavares at atavares@modg.ca.

Sincerely,

Warden Vernon Pitts