



NOTICE

MEETING: St. Mary's Municipal Council

DATE: Monday, September 10th, 2018

TIME: 7:00pm

PLACE: St. Mary's Municipal Office
Council Chambers, Sherbrooke, NS

Please Advise If Unable To Attend

Dated: *September 4, 2018*

Marvin MacDonald
CAO

Municipality of the District of St. Mary's

Meeting of Council

Monday, September 10th, 2018

AGENDA

1. Call to order
 2. Roll call
 3. Approval of agenda and any additions
 4. Approval of minutes of Regular Council Meeting held July 9th, 2018
 5. Approval of minutes of Special Council Meeting held August 9th, 2018
 6. Business arising from minutes
 7. New Business
 8. Recommendations from Committee of the Whole & Audit Committee
 9. Outside committee appointment reports
 - a. Port Bickerton & Area Planning Association - Councillor Kaiser-Kirk
 10. CAO report
 11. Solicitor report
- Adjournment
- *10 minute question and answer period pertaining to agenda items*

**Municipality of the District of St. Mary's
Regular Council Meeting
Monday, September 10th, 2018**

Meeting, Date & Time:

The regular meeting of the St. Mary's Municipal Council was called to order on Monday, September 10th, 2018 at 7:00pm in the Council Chambers Sherbrooke, N.S.

Attending:

Warden Mosher
Deputy Warden Dort
Councillor Malloy
Councillor Findlay
Councillor Smith
Councillor Baker
Adam Rodgers, Solicitor (Arrived 7:03pm)

Also Attending:

Marvin MacDonald, CAO
Marian Fraser, Director of Finance
Denise Sawlor, Municipal Clerk/Special Projects Coordinator

Absent with Regrets:

Councillor Kaiser-Kirk

Approval of Agenda:

On motion of Deputy Warden Dort and seconded by Councillor Baker Council approved the agenda with the following additions.

- 7.a) NSFM Fall Conference
- 9.b) REN Conference 2018 – Councillor Smith

Motion carried.

Approval of Minutes:

On motion of Councillor Smith and seconded by Councillor Malloy Council approved the minutes of the Regular Council Meeting held on July 9th, 2018.

Motion carried.

On motion of Deputy Warden Dort and seconded by Councillor Baker Council approved the minutes of the Special Council Meeting held on August 9th, 2018.

Motion carried.

Business Arising from the Minutes

- None

New Business

- NSFM Fall Conference
 - November 6th – 9th, 2018
 - The CAO and six Councillors will attend.

Recommendations from Committee Of The Whole & Audit Committee

- Economic Development Committee – Terms of Reference
On motion of Councillor Findlay and seconded by Deputy Warden Dort that Council amend the Terms of Reference for the Economic Development Committee as follows:
Under Committee Membership:
Delete 7 (seven) District Representatives (one from each of the municipal districts)
Delete One (1) community member at large (from Business or non-profit organization)
Add 8 (eight) community members at large
Amend the youth representative age to read (between the ages of 16 and 25 years)
Motion carried.
- Pre-Approval Debenture Issuance Subject to Interest Rate
On motion of Councillor Malloy and seconded by Councillor Baker that Council accept the Pre-Approval Debenture Issuance Subject to Interest Rate as presented.
Motion carried.
- Land Sale
On motion of Councillor Findlay and seconded by Councillor Malloy that Council deem PID numbers 37530094, 35179746 and 37530128 as surplus municipal land and to sell them through a sealed tender process.
Motion carried.
- Financial Statements
On motion of Deputy Warden Dort and seconded by Councillor Findlay that Council approve the audited financial statements for the year ending March 31, 2018.
Motion carried.

Outside Committee Reports

- Port Bickerton & Area Planning Association - Councillor Kaiser-Kirk
- REN Conference 2018 – Councillor Smith

CAO Report

- See attached.

Solicitor Report

- Land Deeds
 - Three properties from the 2002 tax sale needed their deeds sorted out.

- Issues have been resolved and the deeds will be recorded at the Registry of Deeds.
- Transfer Station
 - The mapping issue at the Transfer Station has been resolved.
- The Land Expropriation
 - The matter is not yet concluded.
 - Hearing is scheduled for tomorrow in Antigonish.

Adjournment

On Motion of Deputy Warden Dort there being no further matters of business, council adjourned at 7:31pm.

Recorded By
Municipal Clerk/Special Projects Coordinator

Approved By
Warden Mosher



Report to Council

Member of Council: Peggy Kaiser-Kirk

Board/Agency/Organization: Port Bickerton & Area Planning Ass'n (Lighthouse)

Date Attended: August 28/18

Location: Port Bickerton

Agenda Items Discussed:

The President discussed a letter sent to the Premier a week ago today regarding funding.

Update on the Rental Bungalow. A couple who had rented the bungalow for two weeks had to leave a week early due to several family emergencies. A discussion was held regarding refunds and if a policy had been established regarding refunds and also refunds on deposits which after having received , the booking was then cancelled. The policy was discussed.

The license for the raffle on winning a weeks stay at the bungalow was applied for.

Timeline discussed on when to haul up the boardwalk for the winter. (Oct/Nov)

Upgrades to pump house were finished.

Committee was formed to plan the annual Roast Beef Dinner. Date: Sept. 29th; 4-6pm

Volunteer hours for September discussed when student term is finished.

Round table discussion

Mtg adjourned.

Key Highlights:



Report to Council

Member of Council: Kaytland Smith

Board/Agency/Organization: NSREN Conferenced 2018

Date Attended: September 5th & 6th 2018 **Location:** Digby, Nova Scotia

Agenda Items Discussed:

- Remarks and welcome from Kelliann Dean, Deputy Minister of Municipal Affairs
- Facilitated by The Outside, Tim Merry and Tuesday Ryan-Hart
 - Focus on creating systemic impact
 - 3 ways to change:
 1. Change the way we engage each other
 2. Change the way we engage others
 3. Change the way we engage ourselves

Key Highlights:

- Emily Pond, Dept of Municipal Affairs

Municipal Modernization: increasing collaboration, decreasing competition

 - Discussed experience dealing with the Pictou County amalgamation and how in dealing with that event it led her to issues and need for structural changes.
 - There are dozens of reports showing how our current structure is set out to encourage competition between Municipal bodies rather than cooperation.
 - While there is no formal to show how to modernize Municipalities there are a few key areas where Municipalities can work together: infrastructure, land-use planning, economic development, revenue sharing
- Jennifer Ange, Develop Nova Scotia

Using a Regional approach to future-proof our infrastructure

 - NS water frontage is one of our major advantages that we need to utilize.
 - 25000 young people ages 25 to 35 were surveyed, 2/3 of that group said they would pick the place they want to live and then look for a job.

- The makings of a great place: fun, authentic, hyper local, connected, accessible, built with the people, they are never finished.
 - Vibrant places are designed and focused on the public good. And with constant public input.
- Todd Coombs, NSBI
Gathering Talent
 - Hiring people is no longer the goal, its innovation. Taking something that's been done the same way for a decade and inventing or investing in a new more productive way to do that same job.
Ex. An apple producer who invested in a green house format that will allow year round growing of NS apples, quadrupling his projected output.
 - Major issue is expense. Which can be somewhat mediated with Government programs and partnerships with post secondary institutions.
- AJ Bird, Business Education Council
Using partnership to prepare students of today with the work opportunities of tomorrow
 - The need to active and engage youth on their level, social media
 - Partnering youth with business people to expose them to experiences and options
 - Putting a massive focus on student entrepreneurship, or showing them a path that could lead to entrepreneurship in their future.
- Pam Mood, Mayor Town of Yarmouth
Overcoming old challenges through new perspectives
 - Creating outside partnerships that may not be traditional
 - Trying to break down the 'silo' mindset and expand into the 'we' mindset
 - Create a 'dream team'
 - Rather than filling a Board seat, or hiring someone just to get it done, leave the space open and wait for the perfect person to fit the need you have.
 - Communication is key; amongst yourselves, your partners, and the community
 - Recognizing where you should be. If you do not have the knowledge or skill set to offer to that Board or program, stay off of it. Allow the person who will have more to contribute take that seat.
- Round Tables:
 - What is the reality facing the REN's now?
 - Clarity on roles, communication, partnership champions, engagement Province wide, funding, 'silo' mindset, operational standardization
 - What could Regional collaboration look like in 5 years?
 - No more 'silo' talk, shared services, regional plan, Province wide buy in, communication plan, cohesiveness between Provincial agenda and REN
- Morgan Murray, Innovation Director Cape Breton Partnership
Keynote: Can innovation save us?
 - Discussed the issues addressed in the One NS Report and posed the question how can we address both the structural and cultural problems at the same time, innovation.
 - Innovation means creating new value. Taking something that exists and reimagining it.
 - The benefits of an innovation district and how Cape Breton is taking that idea and making it island wide. Rather than an innovative or creative hub, the entire island will be their innovation district.

Starting with rebranding (creative island) and embracing/encouraging those already doing it to expand and explore their talents.

- Round table: Big Ideas!
 - Strategy and commitment between the REN's and Province
 - Putting communication mechanisms in place
 - Aligning goals
 - Citizen informed decision making
 - Increased participation
 - Youth engagement
 - Tapping into the private sector
 - Post secondary partners
 - Education of roles for all partners involved
 - Collaboration
 - Look for non traditional opportunities
 - Supply chain data base
 - Connectivity
 - Human centred REN's
 - Citizen informed decision making
 - Communication



MUNICIPALITY OF THE DISTRICT OF ST.MARY'S

P.O. BOX 296, SHERBROOKE, NOVA SCOTIA, B0J 3C0

CAO Report – September 10, 2018

Economic Development:

- Kelly Greenland started on September 10, 2018 as Economic Development and Planning Officer. Kelly will be focusing on planning document updates over the first several months, with progressive involvement in economic development activities phased in over time.
- Engage St. Mary's event planned for September 22, 2018 9:00 to 12:30 noon at the SHOPS room. Lunch to be provided by Sherbrooke Village
- Working with ESREN to explore potential business attraction opportunities to the area

Finance:

- On August 17th, 2018, over 900 tax arrears notices were mailed out, including 100 tax sale notices advising residents that their account has been deemed subject to Tax Sale proceedings.
- If payment(s) or payment arrangements are not received on potential tax sale accounts by September 24th, then those accounts will proceed through the tax sale process.
- Since August 17th, over \$105,000 has been collected on outstanding taxes. To date the 2018/19 taxes are 88.4% collected and the 2017/18 taxes are 95.4% collected.
- The 2018/19 tax sale is scheduled for mid-December 2018.
- Audited financial statements are ready for Council's review / approval.

Contracts

- CBCL completed the System Assessment Report on the Wastewater Treatment Plant which is a requirement of the Approval to Operate issued by Nova Scotia Environment

Asset Management Project:

- CAO completed the NAMS Canada eight week course which was subsidized by the Federation of Canadian Municipalities. The course involved completing an asset management plan. The Wastewater System was selected as our case study/ plan.

Recreation:

- Summer programs were successful again this year. Eight weeks of day camps were offered and participation ran between 15 to 30 each day. Two – two week sessions of swimming lessons were held in July and August (32 registered in July and 38 in August).
- Canada Day events were well received.
- Seniors games were held over two days in August. We had 115 participants from all of Guysborough County.
- Staff are preparing for the Fall and Winter programs. Fall Programs will include Trail Blazers, Happy Feet , and Yoga.
- Active Start Movement Skills program will be introduced at the beginning of October – Beginners to sports
- Way-finding signs were erected in Stonewall Part.
- RecPlex improvements were completed over the summer, including painting boards and the interior of the building, placed new rubber mats for walking track, kitchen cupboards, sprinkler tanks cleaned and painted inside, replaced broken glass sections around boards, and exterior painting is on-going.