



Municipality of the District of St. Mary's

Committee Of The Whole (COTW) Meeting

Wednesday – February 5th, 2020

1. Meeting, Date & Time:

The COTW Meeting of the St. Mary's Municipal Council was called to order on Wednesday, February 5th, 2020 at 1:00pm in the Council Chambers Sherbrooke, N.S

2. Attending:

Warden Mosher	Councillor Baker
Councillor Smith	Councillor Findlay
Councillor Malloy	Councillor Kaiser-Kirk

Also Attending:

Marian Fraser, Director of Finance

Absent with Regrets:

Deputy Warden Dort	Marissa Jordan, Municipal Clerk
Marvin MacDonald, CAO	

3. Approval of Agenda:

On motion of Councillor Kaiser-Kirk and seconded by Councillor Findlay, Council approved the agenda with the following additions:

- 8 e. In Camera-Legal Matters
- 8 f. Volunteer Awards

Motion carried.

4. Approval of Minutes:

On motion of Councillor Findlay and seconded by Councillor Malloy, Council approved the minutes of the COTW Meeting held Wednesday, January 15th, 2020.

Motion carried.

5. Business Arising from the Minutes:

- Office Generator Update – the concrete pad is ready for the installation of the generator to be delivered and installed.
- Library Heat Pump – heat pump has been installed and is in operation.

6. Presentation:

a. Atlantic Fisheries Fund (AFF)- Brennan Goreham

- Mr. Goreham, Director of the Atlantic Fisheries Fund, introduced himself to Council and explained the focus of the AFF, to transform and drive innovation in the Atlantic fish and seafood sector in the following ways:
 - Innovative processes and technologies in harvesting, processing and aquaculture sectors
 - Infrastructure/new technology investments to improve quality, productivity and sustainability
 - Science Partnerships to enhance knowledge and understanding of changing oceanic conditions
- The Partnership for funding will be between Canada and the four Atlantic Provinces with joint management, delivery and approvals and the cost shared 70/30.
- Commercial Enterprises (Harvesters, Processors, Aquaculturists) and Non-Commercial Organizations (Indigenous Organizations or Groups, Industry Associations, Research and Academic Institutions, Other NGOs that support the sector) are eligible to apply for funding.
- Provincial Areas of Focus; harvesting, processing, aquaculture, innovation, quality, traceability, increased value, improved productivity, operating efficiencies, sustainable methods, market access
- Eligible projects - \$120 million in the fund over 7 years, in year 3 currently
 - Innovation – R&D
 - Infrastructure - adopt new technologies
 - Science partnerships – research, science work, partnerships
 - Harvesting – automate long lines, electronic and new technology adoption
 - Processors – new technology, traceability and inventory management
 - Aquaculture - acquisition of automated
- Mr. Goreham suggested advertising this fund over social media and in our newsletter. Council asked how many of the licenses for fish processing/buyers are located in St. Mary's, Mr. Goreham said he would send that breakdown to Council.
- Councilor Kaiser-Kirk asked if the lobster fishery licenses were eligible, under this program they are. Mr. Goreham suggested that they can partner with other organizations as well for funding.

7. Correspondence:

a. St. Martha's Regional Hospital Foundation

- Correspondence received from the foundation expressing their thanks for the \$5,000 contribution made by the Municipality of the District of St. Mary's

b. Epilepsy Association of the Maritimes

- Correspondence received from the association with information regarding Purple Day on March 26th, 2020. This is a day dedicated to creating awareness for those who live with Epilepsy. The association is asking that every Municipality participates in March (Epilepsy Awareness month) and shows their support by wearing purple ribbons.
- They are also asking to show support by emailing a photo of Council wearing their ribbons so it can be used for the association's social media.

c. NDP Caucus

- Warden Mosher received correspondence from Alia Yassin-Saied, NDP caucus Coordinator, requesting to introduce Nova Scotia NDP Leader Gary Burrill at an upcoming meeting of Council.
- Council agreed to invite Mr. Burrill to meet with Council. Staff will arrange a meeting time at a future COTW

8. Other Matters of Business:

a. Municipal Office Front Desk Quote

- Staff received a quote from Tate Construction for the redesign of the front desk for increased security. The quote was \$7,644.00 plus HST. Council asked the timeline to complete the project and staff will confirm and get back to Council.
- Staff had asked for quotes from other companies, but did not receive any.

On recommendation of Councillor Baker and seconded by Councillor Kaiser-Kirk, Council agrees to have staff proceed with the quote for the added security features to the main reception desk area.

Recommendation adopted.

b. Code of Conduct Policy- Review

- Staff added the additions that were proposed by Councillor Smith for the Code of Conduct Policy and made an addition to further describe proper steps for reporting breaches in the policy. The policy was then circulated to staff for suggestions.

On recommendation of Councillor Smith and seconded by Councillor Baker, Council approve the proposed changes to the code of conduct policy as presented.

Recommendation lost. (3 Nays, Councillor Malloy, Councillor Findlay & Councillor Kaiser-Kirk)

c. Federation of Canadian Municipalities (FCM) Conference

- FCM's 2020 Annual Conference and Trade Show will take place from June 4th, 2020 to June 7th, 2020 in Toronto. Staff has booked three hotel rooms in anticipation of some Council members attending. Registration needs to be decided on and completed.
 - Councillor Smith expressed interest in attending
 - Councillor Kaiser-Kirk expressed concern over it being too expensive to send two Councillors to.

On recommendation of Councillor Findlay and seconded by Councillor Baker, Council approve Councillor Smith to attend the 2020 FCM Annual Conference Trade Show from June 4th, 2020 to June 7th, 2020.

Recommendation adopted. (1 nay vote, Councillor Kaiser-Kirk)

d. Streetscapes

- Staff presented a plan for the beautification funds remaining in the Main Street project. This plan would include a public washroom, Softscape installation, curb installation, signage, benches and garbage cans. All are improvements that are to be made to the 16 Main St. parking lot.
- The plan was well received by Council after a brief discussion. Staff will proceed with planning aspects of this project.

Council recessed at 2:10pm.

Council reconvened at 2:25pm.

e. In Camera-Legal Matters

On motion of Councillor Baker and seconded by Councillor Smith, Council moved into an in camera session for legal matters at 2:25pm.

On motion of Councillor Malloy, Council reconvened to a regular session at 3:36pm.

f. Volunteer awards

On recommendation of Councillor Malloy and seconded by Councillor Kaiser-Kirk, Council provided direction to the Director of Community Development and Recreation to follow up with the individual nominated for the municipal volunteer of the year.

Recommendation adopted.

Adjournment

On motion of Councillor Findlay there being no further matters of business, Council adjourned at 3:37pm.



Recorded By
Marian Fraser, Director of Finance



Approved By
Warden Moshier