

Municipality of the District of St. Mary's



Position title: Summer Municipal Maintenance/ Recreation Staff
Reports to: Active Living Coordinator
Pay: \$13.00 an hour
Hours: 35 hours a week
Length: 10 Weeks, (starting June 22nd)

Position Summary:

Working under the direction of the Active Living Coordinator and Public Works Staff. This position will assist with maintenance of Municipal properties including Stonewall Park and Pioneer Park. Work includes mowing, whipper snipping, painting, trail clean-up, general ground maintenance and/or assist with recreation programs as needed throughout the summer months. General maintenance inside and outside the Recplex. The general hours for this position will be Monday- Friday (8:30am – 4:00pm), some exceptions may apply.

Duties:

- Perform Stonewall Park/ Pioneer Park/ Recplex maintenance work and upgrades
- Yard work on Municipal properties
- Development and delivery of day camp kits
- Other duties that may be assigned

Educational and Training Requirements:

- Individual must be a returning student to St. Mary's Academy
- Experience and/or training for using power tools and other related outdoor equipment
- First Aid certification considered an asset
- Field Leader Hiking Course considered an asset
- Reconnecting with Nature Course considered an asset

Skills and special knowledge:

- Physically demanding position
- Must possess organizational skills and ability to multi-task
- Must have working knowledge of basic computer applications and communications tools
- Must be able to work independently and as part of team

Additional Documentation:

- Applicants must pass a Criminal Record check
- Applicants must pass a National Child Abuse Registry check
- Valid Driver's License, considered an asset
- The successful applicant will be required to attend training workshops

Terms and Conditions:

Apply by **resume**, **cover letter**, and **references** by:

Email: physical.activity@saint-marys.ca

Fax: 522-2309 Mail: 8296 Hwy 7 PO Box 296 Sherbrooke

Or our drop box outside of the municipal office between 8:30am – 4pm

The deadline to apply is 4:00pm Friday, June 12th.

Only Successful applicants will be contacted.