

Sherbrooke Water Utility
Water Rate Study

Prepared By

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in Association with

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WORKSHEETS B-1 TO D-2

SCHEDULES A, B, AND C – RATES AND CHARGES

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**SHERBROOKE WATER UTILITY
NOTES ON WORKSHEETS
SUPPLEMENTAL NOTES ON WORKSHEETS**

WORKSHEET B-1

The Utility is requesting Earnings in the Test Year 2 and Test Year 3 to pay down the existing deficit which is projected to be \$180,714 at the end of the current year, 2024/25.

WORKSHEET B-5

This spreadsheet is not included in the rate study as the Utility does not provide fire protection services.

WORKSHEET C-1

This spreadsheet is not included in the rate study as the Utility does not provide fire protection services.

WORKSHEET C-3

Transmission and Distribution is allocated 20% to Base and 80% to Delivery in 2025/26, 12% to Base and 88% to Delivery in 2026/27, and 100% to Delivery in 2026/27 and Depreciation is allocated 100% to Base in all three test years for rate design purposes. This allocation maintains projected revenue from the Base charge at 42% in 2025/26, 40% in 2026/27, and 37% in 2027/28. All of the other allocations on Worksheet C-3 follow the Handbook.

WORKSHEET C-4

The total number of 5/8" customers is not projected to increase in the test years.

WORKSHEET C-6

The average consumption for 5/8-inch customers has declined since the previous rate study to its current level of 107 cubic meters per year. The rate study does not include any further reduction as the current average rate of consumption is very low compared to other Utilities. The Utility is planning to start a meter replacement program during the test years.

GENERAL NOTES ON WORKSHEETS

Worksheet B-1

This worksheet includes a summary of the operating revenues, operating expenditures, non-operating revenues and non-operating expenditures for the years 23/24 (actual) and 24/25 (Projected) as provided by the Utility.

Operating Revenues - The operating revenue for 25/26, 26/27, and 27/28 is based on the Utility's budget. The revenue includes no projected growth of new customers. The fire protection rate is based on rate approved in the last rate hearing.

Operating Expenditures - The projection of expenses for the test years is as derived from Worksheet B-2a/2b/2c/2d/2e. The Depreciation has been calculated based on the addition of the planned infrastructure.

Non-operating Revenues – There is non-operating revenue projected during the test years based on the Utility's budget for interest and other non-operating revenue.

Non-operating Expenditures – The non-operating expenditures include interest and principal on the existing debt, proposed new debt, and capital out of revenue.

Accumulated Surplus (Deficit) The Utility has a projected deficit in all test years.

Worksheet B-2

This worksheet takes the information from Worksheet B-1 to develop revenue requirements for the years for 25/26, 26/27, and 27/28.

Worksheet B-2a/2b/2c/2d/2e

This worksheet provides the breakdown of the estimated operating expenditures as provided by the Utility for the year 24/25. The projected expenditures for the years for 25/26, 26/27, and 27/28 are taken from information provided by the Utility and are based on projected budgets or an increase from the previous year based on 3% for inflation.

Worksheet B-3

This worksheet calculates the depreciation per year and the depreciation fund balance based on the proposed capital works for the years 24/25, 25/26, 26/27, and 27/28. The depreciation fund balance for the year 23/24 is taken from the Financial Statements.

Worksheet B-4

This worksheet is used for the projected capital contribution.

Worksheet B-5

This worksheet allocates the assets of the Utility between general service and fire protection. Each year includes the addition of the proposed capital works identified in Worksheet B-3. Production assets are allocated 90% general service and 10% fire protection. Demand assets are allocated 40% general service and 60% fire protection.

Worksheet C-1

This worksheet uses the percentage of total assets allocated to fire protection from Worksheet B-5 to determine the allocation of transmission and distribution; depreciation, taxes and return on rate base to the fire protection charge. The remaining expenses are allocated at 10% to fire protection.

Worksheet C-2

This worksheet calculates the return on rate base

Worksheet C-3

This worksheet allocates expenses among customer charge, base charge, delivery and production.

Worksheet C-4

This worksheet sets out the number and size of meters in the Utility and by use of the capacity ratio establishes the system equivalents.

Worksheet C-5

This worksheet uses the information from Worksheet's C-3 and C-4 to calculate quarterly base charge for each size of meter.

Worksheet C-6

This worksheet sets out the water consumption by meter size. The data for current year is based on information provided by the Utility.

Worksheet C-7

This worksheet uses information from Worksheet's C-3 and C-6 to calculate the consumption charge for years 25/26, 26/27, and 27/28.

Worksheet C-8

This worksheet is used as a check to determine that the potential revenues will be the same as the requirements on Worksheet C-3.

Worksheet D-1

This worksheet is a comparison of existing and proposed rates.

Worksheet D-2

This worksheet provides a comparative statement of Operations for the current year as well as the test years.

Sherbrooke Water Utility
Comparative Statement of Operations

Fiscal Years ending March 31st

	2023/24 (Actual)	2024/25 (Projection)	Projection Using Current Rates		
			2025/26 Budget	2026/27 Budget	2027/28 Budget
OPERATING REVENUES					
Metered Sales	140,903	139,000	139,000	139,000	139,000
Unmetered Sales	0	0	0	0	0
Public Fire Protection	0	0	0	0	0
Other	0	0	0	0	0
Total	140,903	139,000	139,000	139,000	139,000
OPERATING EXPENDITURES					
Source of Supply	17,418	13,800	14,214	14,640	15,080
Power and Pumping	8,200	12,424	12,797	13,181	13,576
Water Treatment - Purification	52,560	39,000	40,170	41,375	42,616
Transmission and Distribution	41,903	42,532	43,808	45,122	46,476
Administration and General	36,826	11,619	11,968	12,327	12,696
Depreciation	31,819	50,881	53,181	53,481	55,981
Other	0	0	0	0	0
Total	188,726	170,256	176,138	180,126	186,426
OPERATING PROFIT (LOSS)	-47,823	-31,256	-37,138	-41,126	-47,426
NON-OPERATING REVENUES					
Interest and other income	2,757	1,500	1,500	1,500	1,500
Sherbrooke Village Operating Grant	16,214	16,214	16,214	16,214	16,214
Amortization of Deferred Assets	18,826	0	0	0	0
Other	-	-	-	-	-
Total	37,797	17,714	17,714	17,714	17,714
NON-OPERATING EXPENDITURES					
Debt Charges - Principal	14,073	14,073	14,073	14,073	14,073
Debt Charges - Interest	7,690	6,819	6,366	5,904	5,435
Capital out of Revenue	0	0	0	0	0
Earnings	0	0		14,000	28,000
Total	21,763	20,892	20,439	33,977	47,508
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(31,789)	(34,434)	(39,863)	(57,390)	(77,220)
DEFICIT BEGINNING OF THE YEAR	(114,491)	(146,280)	(180,714)	(220,577)	(277,966)
ACCUMULATED SURPLUS (DEFICIT)	(146,280)	(180,714)	(220,577)	(277,966)	(355,186)

Sherbrooke Water Utility				
Statement of Operating Expenditures and Revenue Requirements				
	2024/25 (Estimated)	2025/26 Budget	2026/27 Budget	2027/28 Budget
OPERATING EXPENDITURES				
Source of Supply	13,800	14,214	14,640	15,080
Power and Pumping	12,424	12,797	13,181	13,576
Water Treatment - Purification	39,000	40,170	41,375	42,616
Transmission and Distribution	42,532	43,808	45,122	46,476
Administration and General	11,619	11,968	12,327	12,696
Depreciation	50,881	53,181	53,481	55,981
Other	0	0	0	0
Total	170,256	176,138	180,126	186,426
ADD NON-OPERATING EXPENDITURES				
Debt Charges				
Principal	14,073	14,073	14,073	14,073
Interest	6,819	6,366	5,904	5,435
Capital out of Revenue	0	0	0	0
Earnings	0	0	14,000	28,000
Total	20,892	20,439	33,977	47,508
LESS NON-OPERATING REVENUES				
Interest and other income	1,500	1,500	1,500	1,500
Sherbrooke Village Operating Grant	16,214	16,214	16,214	16,214
Transfer from Depreciation Fund	0	0	0	0
Other	0	0	0	0
Total	17,714	17,714	17,714	17,714
LESS OTHER OPERATING REVENUE				
Other	0	0	0	0
Other	0	0	0	0
Total	0	0	0	0
REVENUE REQUIRED FROM FIRE PROTECTION AND WATER CUSTOMERS				
	173,434	178,863	196,390	216,220

Sherbrooke Water Utility Statement of Operating Expenditures				
	2024/25 Projected	2025/26 Budget	2026/27 Budget	2027/28 Budget
SOURCE OF SUPPLY				
Power Purchased	13,800	14,214	14,640	15,080
Maintenance of Equipment	0	0	0	0
Other		0	0	0
TOTAL SOURCE OF SUPPLY	13,800	14,214	14,640	15,080
POWER AND PUMPING				
Power Purchased	0	0	0	0
Maintenance of Equipment	12,424	12,797	13,181	13,576
Other		0	0	0
TOTAL POWER AND PUMPING	12,424	12,797	13,181	13,576
WATER TREATMENT				
Chemical Additives	20,000	20,600	21,218	21,855
Bacterial Sampling	19,000	19,570	20,157	20,762
Other	0	0	0	0
TOTAL WATER TREATMENT	39,000	40,170	41,375	42,616
TRANSMISSION AND DISTRIBUTION				
Operation Labour	42,532	43,808	45,122	46,476
Maintenance of Transmission and Dist.	0	0	0	0
Other	0	0	0	0
TOTAL TRANSMISSION AND DISTRIBUTION	42,532	43,808	45,122	46,476
ADMINISTRATION AND GENERAL				
Salaries Allocated from Municipal Unit including Meter Reading	2,619	2,698	2,778	2,862
Staff Training	500	515	530	546
General Office Expense & Telephone	900	927	955	983
Auditors	4,100	4,223	4,350	4,480
Regulatory Expenses	500	515	530	546
Insurance	3,000	3,090	3,183	3,278
Reclass Capital Additions	0	0	0	0
Other	0	0	0	0
Other Miscellaneous Expense	0	0	0	0
TOTAL ADMINISTRATION AND GENERAL	11,619	11,968	12,327	12,696

Sherbrooke Water Utility					
Calculation of Depreciation of Tangible Plant at Total Cost					
2024/25					
	Additional Cost of Utility Plant in Service	Capital Cost Contribution from Others	Utility Cost of Plant in Service	Depreciation Rate	Annual Depreciation
				Depreciation rate previous year	31,819
LAND AND LAND RIGHTS					
Source of Supply Land	0	0	0		0
Land - General					0
STRUCTURES AND IMPROVEMENTS					0
Source of Supply Structures	0	0	0	0.01333	0
Power and Pumping Structures	0	0	0	0.02	0
Purification	0	0	0	0	0
Distribution Reservoirs and Standpipes	0	0	0	0.02	0
Water Treatment Plant	6,000	0	6,000	0.05	300
General - Watershed Study	0	0	0	0.04	0
Other - Engineering Feasibility Study	50,000	50,000	0	0.1	5,000
Equipment	0	0	0		0
Electrical Pumping	114,714	87,183	27,531	0.05	5,736
Purification Equipment	86,271	86,271	0	0.05	4,314
Office Furniture and Equipment	0	0	0		0
Transportation Equipment	0	0	0	0	0
Tools and Work Equipment		0	0		0
GIS System		0	0		0
Distribution Mains Equipment	0	0	0	0.05	0
Meter Shop Equipment		0	0	0	0
Other - Water main Flushing Hydrant	2,500	0	2,500	0.02	50
Mains		0	0		0
Transmission	0	0	0	0.01333	0
Distribution	0	0	0	0.0133	0
Meters	0	0	0	0.05	0
Hydrants	0	0	0	0.0133	0
Sprinkler Connections			0		0
Services	0	0	0	0.02	0
Water rate study	11,000	0	11,000	0.333	3,663
TOTAL	270,485	223,454	47,031		19,062
Source of Funding					
Grant from outside Sources	223,454	Depreciation Fund Balance beginning of year			104,642
Depreciation fund	47,031	Interest on Fund balance			1,046
Long Term Debt	0	Fund balance before expenditures			105,688
Capital from Revenue	0	Depreciation Contribution for the Year			50,881
TOTAL	270,485	Depreciation Spent During the Year			47,031
		Balance after expenditures			109,539

Sherbrooke Water Utility					
Calculation of Depreciation of Tangible Plant at Total Cost					
2025/26					
	Additional Cost of Utility Plant in Service	Capital Cost Contribution from Others	Utility Cost of Plant in Service	Depreciation Rate	Annual Depreciation
				Depreciation rate previous year	50,881
LAND AND LAND RIGHTS					
Source of Supply Land	0	0	0		0
Land - General					0
STRUCTURES AND IMPROVEMENTS					0
Source of Supply Structures	0	0	0	0.01333	0
Power and Pumping Structures	0	0	0	0.02	0
Purification	0		0	0	0
Distribution Reservoirs and Standpipes	0	0	0	0.02	0
Water Treatment Plant	20,000	20,000	0	0.1	2,000
General - Watershed Study	0	0	0	0.04	0
Other Water Source Structures	0	0	0		0
Equipment	0	0	0		0
Electrical Pumping	0	0	0	0.05	0
Purification Equipment	0	0	0	0.05	0
Office Furniture and Equipment	0	0	0		0
Transportation Equipment	0	0	0	0	0
Tools and Work Equipment		0	0		0
GIS System		0	0		0
Distribution Mains Equipment	0	0	0	0.05	0
Meter Shop Equipment		0	0	0	0
Other Equipment	0	0	0	0.04	0
Mains		0	0		0
Transmission	0	0	0	0.01333	0
Distribution	0	0	0	0.0133	0
Meters	6,000	6,000	0	0.05	300
Hydrants		0	0	0.0133	0
Sprinkler Connections			0		0
Services	0	0	0	0.02	0
Water rate study	0	0	0	0.333	0
TOTAL	26,000	26,000	0		2,300
Source of Funding					
Grant from outside Sources	26,000			Depreciation Fund Balance beginning of year	109,539
Depreciation fund	0			Interest on Fund balance	1,095
Long Term Debt	0			Fund balance before expenditures	110,634
Capital from Revenue	0			Depreciation Contribution for the Year	53,181
TOTAL	26,000			Depreciation Spent During the Year	0
				Balance after expenditures and transfer	163,815

Sherbrooke Water Utility					
Calculation of Depreciation of Tangible Plant at Total Cost					
2026/27					
	Additional Cost of Utility Plant in Service	Capital Cost Contribution from Others	Utility Cost of Plant in Service	Depreciation Rate	Annual Depreciation
				Depreciation rate previous year	53,181
LAND AND LAND RIGHTS					
Source of Supply Land	0	0	0		0
Land - General	0				0
STRUCTURES AND IMPROVEMENTS					0
Source of Supply Structures	0	0	0	0.01333	0
Power and Pumping Structures	0	0	0	0.02	0
Purification	0		0	0	0
Distribution Reservoirs and Standpipes	0	0	0	0.02	0
Water Treatment Plant	0	0	0	0.02	0
General Wellfield Development	0	0	0	0.04	0
Other Water Source Structures		0	0		0
Equipment		0	0		0
Electrical Pumping	0	0	0	0.05	0
Purification Equipment	0	0	0	0.05	0
Office Furniture and Equipment	0	0	0		0
Transportation Equipment		0	0	0	0
Tools and Work Equipment		0	0		0
GIS System		0	0		0
Distribution Mains Equipment	0	0	0	0.05	0
Meter Shop Equipment		0	0	0	0
Other Equipment - Generator	0	0	0	0.04	0
Mains		0	0		0
Transmission	0	0	0	0.01333	0
Distribution	0	0	0	0.01333	0
Meters	6,000	6,000	0	0.05	300
Hydrants	0	0	0	0.0133	0
Sprinkler Connections			0		0
Services	0	0	0	0.02	0
Other					0
TOTAL	6,000	6,000	0	0	300
Source of Funding					
Grant from outside Sources	6,000			Depreciation Fund Balance beginning of year	163,815
Depreciation fund	0			Interest on Fund balance	1,638
Long Term Debt	0			Fund balance before expenditures	165,453
Capital from Revenue	0			Depreciation Contribution for the Year	53,481
TOTAL	6,000			Depreciation Spent During the Year	0
				Balance after expenditures and transfer	218,935

Sherbrooke Water Utility
Calculation of Depreciation of Tangible Plant at Total Cost
2027/28

	Additional Cost of Utility Plant in Service	Capital Cost Contribution from Others	Utility Cost of Plant in Service	Depreciation Rate	Annual Depreciation
		Depreciation rate previous year			53,481
LAND AND LAND RIGHTS					
Source of Supply Land	0		0		0
Land - General					0
STRUCTURES AND IMPROVEMENTS					0
Source of Supply Structures			0	0	0
Power and Pumping Structures			0		0
Purification			0	0.05	0
Distribution Reservoirs and Standpipes		0	0	0.1	0
Water Treatment Plant			0		0
General		0	0	0.05	0
Other Water Source Structures			0		0
Equipment			0		0
Electrical Pumping	0	0	0	0.05	0
Purification Equipment		0	0	0.05	0
Office Furniture and Equipment			0		0
Transportation Equipment		0	0	0.0133	0
Tools and Work Equipment			0		0
GIS System			0		0
Distribution Mains Equipment	0		0	0.05	0
Meter Shop Equipment		0	0	0.05	0
Other Equipment			0		0
Mains			0		0
Transmission	0		0	0.0133	0
Distribution	0		0	0.01333	0
Meters	50,000	50,000	0	0.05	2,500
Hydrants	0		0	0.01333	0
Sprinkler Connections			0		0
Services	0	0	0	0.02	0
Other					0
TOTAL	50,000	50,000	0	0	2,500

Source of Funding		Depreciation Fund Balance beginning of year	218,935
Grant from outside Sources	50,000	Interest on Fund balance	2,189
Depreciation fund	0	Fund balance before expenditures	221,124
Long Term Debt	0	Depreciation Contribution for the Year	55,981
Capital from Revenue	0	Depreciation Spent During the Year	0
TOTAL	50,000	Balance after expenditures and transfer	277,105

Sherbrooke Water Utility			
Calculation of Amortization on Capital Contributions (to Plant)			
2025/26			
	Capital Contributions to Utility Plant in Service	Amortization Rate	Annual Amortization
LAND AND LAND RIGHTS			
Source of Supply Land	0	0.00	0
Land - General	0	0.00	0
STRUCTURES AND IMPROVEMENTS	0	0.00	0
Source of Supply Structures	0	0.01	0
Power and Pumping Structures	0	0.02	0
Purification	0	0.00	0
Distribution Reservoirs and Standpipes	0	0.02	0
Water Treatment Plant	20,000	0.10	2,000
General - Watershed Study	0	0.04	0
Other Water Source Structures	0	0.00	0
Equipment	0	0.00	0
Electrical Pumping	0	0.05	0
Purification Equipment	0	0.05	0
Office Furniture and Equipment	0	0.00	0
Transportation Equipment	0	0.0000	0
Tools and Work Equipment	0	0.00	0
GIS System	0	0.00	0
Distribution Mains Equipment	0	0.05	0
Meter Shop Equipment	0	0.00	0
Other Equipment	0	0.04	0
Mains	0	0.00	0
Transmission	0	0.0133	0
Distribution	0	0.0133	0
Meters	6,000	0.050	300
Hydrants	0	0.0133	0
Sprinkler Connections	0	0.00	0
Services	0	0.02	0
Other Water ratestudy		0.20	0
TOTAL	26,000		2,300

Sherbrooke Water Utility			
Calculation of Amortization on Capital Contributions (to Plant)			
2026/27			
	Capital Contributions to Utility Plant in Service	Amortization Rate	Annual Amortization
LAND AND LAND RIGHTS			
Source of Supply Land	0	0.00	0
Land - General	0	0.00	0
STRUCTURES AND IMPROVEMENTS		0.00	0
Source of Supply Structures	0	0.01	0
Power and Pumping Structures	0	0.02	0
Purification	0	0.00	0
Distribution Reservoirs and Standpipes	0	0.0200	0
Water Treatment Plant	0	0.02	0
General - Watershed Study	0	0.04	0
Other Water Source Structures	0	0.00	0
Equipment	0	0.00	0
Electrical Pumping	0	0.05	0
Purification Equipment	0	0.05	0
Office Furniture and Equipment	0	0.00	0
Transportation Equipment	0	0.00	0
Tools and Work Equipment	0	0.00	0
GIS System	0	0.00	0
Distribution Mains Equipment	0	0.05	0
Meter Shop Equipment	0	0.00	0
Other Equipment	0	0.04	0
Mains	0	0.00	0
Transmission	0	0.0133	0
Distribution	0	0.0133	0
Meters	6,000	0.05	300
Hydrants	0	0.01	0
Sprinkler Connections	0	0.00	0
Services	0	0.02	0
Other	0	0.00	0
TOTAL	6,000		300

Sherbrooke Water Utility			
Calculation of Amortization on Capital Contributions (to Plant)			
2027/28			
	Capital Contributions to Utility Plant in Service	Amortization Rate	Annual Amortization
LAND AND LAND RIGHTS			
Source of Supply Land	0	0.00	0
Land - General	0	0.00	0
STRUCTURES AND IMPROVEMENTS	0	0.00	0
Source of Supply Structures	0	0.00	0
Power and Pumping Structures	0	0.00	0
Purification	0	0.05	0
Distribution Reservoirs and Standpipes	0	0.10	0
Water Treatment Plant	0	0.00	0
General - Watershed Study	0	0.05	0
Other Water Source Structures	0	0.00	0
Equipment	0	0.00	0
Electrical Pumping	0	0.05	0
Purification Equipment	0	0.05	0
Office Furniture and Equipment	0	0.00	0
Transportation Equipment	0	0.01	0
Tools and Work Equipment	0	0.00	0
GIS System	0	0.00	0
Distribution Mains Equipment	0	0.05	0
Meter Shop Equipment	0	0.05	0
Other Equipment	0	0.00	0
Mains	0	0.00	0
Transmission	0	0.01	0
Distribution	0	0.01	0
Meters	50,000	0.05	2,500
Hydrants	0	0.01	0
Sprinkler Connections	0	0.00	0
Services	0	0.02	0
Other	0	0.00	0
TOTAL	50,000		2,500

Sherbrooke Water Utility				
Calculation of rate Base and required Return on rate Base				
Years Ending March 31st				
	2024/25	2025/26	2026/27	2027/28
	(Projected)	(Estimate)	(Estimate)	(Estimate)
RATE BASE				
Utility plant in Service March 31st	-	-	-	-
Less Accumulated Depreciaton on actual cost of plant in service (Estimated)	(468,227)	(521,409)	(574,890)	(630,871)
Less Unamortized amount of capital contribution for plant in service	(1,585,172)	(1,581,373)	(1,551,575)	(1,521,776)
Estimated Rate Base at Year End	(2,053,399)	(2,102,782)	(2,126,464)	(2,152,647)
REQUIRED RETURN				
Non-operating Expenditures (B-2)	20,892	20,439	33,977	47,508
Less Non-operating Revenue (B-2)	(17,714)	(17,714)	(17,714)	(17,714)
Less Other Non-operating Revenue (B-2)	-	-	-	-
Return on Rate Base	3,178	2,725	16,263	29,794
Required Rate of Return (Req'd Return/Est Rate Base)	0.00%	-0.13%	-0.76%	-1.38%

Sherbrooke Water Utility									
Calculation of Revenue Required for Each Billing/Cost Category									
2025/26									
	Total Revenue Required	Fire Protection Revenue	Revenue Required from Metered Rates	Charge			Commodity Charge		
				Customer	Base		Delivery	Production	
Source of Supply	14,214	0	14,214					100%	14,214
Power and Pumping	12,797	0	12,797					100%	12,797
Water Treatment - Purification	40,170	0	40,170				0	100%	40,170
Transmission and Distribution	43,808	0	43,808			20%	8,762	80%	35,046
Administration and General	11,968	0	11,968	10%	1,197	90%	10,771		
Depreciation	53,181	0	53,181			100%	53,181		
Other	0	0	0			100%	0		
Return on Rate Base	2,725	0	2,725			40%	1,090	30%	818
SUBTOTAL	178,863	0	178,863		1,197		73,804		35,864
TOTAL	178,863	-	178,863		1,197		73,804		67,998

Sherbrooke Water Utility									
Calculation of Revenue Required for Each Billing/Cost Category									
2026/27									
	Total Revenue Required	Fire Protection Revenue	Revenue Required from Metered Rates	Charge			Commodity Charge		
				Customer	Base		Delivery	Production	
Source of Supply	14,640	0	14,640					100%	14,640
Power and Pumping	13,181	0	13,181					100%	13,181
Water Treatment - Purification	41,375	0	41,375					100%	41,375
Transmission and Distribution	45,122	0	45,122			12%	5,415	88%	39,708
Administration and General	12,327	0	12,327	10%	1,233	90%	11,094		
Depreciation	53,481	0	53,481			100%	53,481		
Other	0	0	0			100%	0		
Return on Rate Base	16,263	0	16,263			40%	6,505	30%	4,879
SUBTOTAL	196,390	-	196,390		1,233		76,495		44,587
TOTAL	196,390	-	196,390		1,233		76,495		74,075

Sherbrooke Water Utility									
Calculation of Revenue Required for Each Billing/Cost Category									
2027/28									
	Total Revenue Required	Fire Protection Revenue	Revenue Required from Metered Rates	Charge			Commodity Charge		
				Customer	Base		Delivery	Production	
Source of Supply	15,080	0	15,080					100%	15,080
Power and Pumping	13,576	0	13,576					100%	13,576
Water Treatment - Purification	42,616	0	42,616					100%	42,616
Transmission and Distribution	46,476	0	46,476			0%	0	100%	46,476
Administration and General	12,696	0	12,696	10%	1,270	90%	11,427		
Depreciation	55,981	0	55,981			100%	55,981		
Other	0	0	0			100%	0		
Return on Rate Base	29,794	0	29,794			40%	11,918	30%	8,938
SUBTOTAL	216,220	-	216,220		1,270		79,326		55,414
TOTAL	216,220	-	216,220		1,270		79,326		80,210

Sherbrooke Water Utility Service Connections and Equivalents 2025/26			
Meter Size	Number of Services	Capacity Ratio	System Equivalents
Unmetered	0	1	0
5/8"	121	1	121
3/4"	4	1.5	6
1"	3	2.5	8
1.5"	2	5	10
2"	6	8	48
3"	1	16	16
4"	0	25	0
6"	0	50	0
TOTAL	137		209

Sherbrooke Water Utility Service Connections and Equivalents 2026/27			
Meter Size	Number of Services	Capacity Ratio	System Equivalents
Unmetered	0	1	0
5/8"	121	1	121
3/4"	4	1.5	6
1"	3	2.5	8
1.5"	2	5	10
2"	6	8	48
3"	1	16	16
4"	0	25	0
6"	0	50	0
TOTAL	137		209

Sherbrooke Water Utility Service Connections and Equivalents 2027/28			
Meter Size	Number of Services	Capacity Ratio	System Equivalents
Unmetered	0	1	0
5/8"	121	1	121
3/4"	4	1.5	6
1"	3	2.5	8
1.5"	2	5	10
2"	6	8	48
3"	1	16	16
4"	0	25	0
6"	0	50	0
TOTAL	137		209

**Sherbrooke Water Utility
Service Connections and Equivalents
2025/26**

Meter Size	Capacity Ratio	Base Charge	Customer Charge	Total Base Charge	
				Annual	Quarterly
5/8"	1	353.97	8.74	362.71	90.68
3/4"	1.5	530.96	8.74	539.70	134.92
1"	2.5	884.94	8.74	893.67	223.42
1.5"	5	1,769.87	8.74	1,778.61	444.65
2"	8	2,831.80	8.74	2,840.53	710.13
3"	16	5,663.59	8.74	5,672.33	1,418.08
4"	25	8,849.36	8.74	8,858.10	2,214.52
6"	50	17,698.73	8.74	17,707.46	4,426.87

**Sherbrooke Water Utility
Service Connections and Equivalents
2026/27**

Meter Size	Capacity Ratio	Base Charge	Customer Charge	Total Base Charge	
				Annual	Quarterly
5/8"	1	366.88	9.00	375.88	93.97
3/4"	1.5	550.33	9.00	559.32	139.83
1"	2.5	917.21	9.00	926.21	231.55
1.5"	5	1,834.42	9.00	1,843.41	460.85
2"	8	2,935.07	9.00	2,944.06	736.02
3"	16	5,870.13	9.00	5,879.13	1,469.78
4"	25	9,172.09	9.00	9,181.08	2,295.27
6"	50	18,344.17	9.00	18,353.17	4,588.29

**Sherbrooke Water Utility
Service Connections and Equivalents
2027/28**

Meter Size	Capacity Ratio	Base Charge	Customer Charge	Total Base Charge	
				Annual	Quarterly
5/8"	1	380.46	9.27	389.73	97.43
3/4"	1.5	570.69	9.27	579.96	144.99
1"	2.5	951.15	9.27	960.41	240.10
1.5"	5	1,902.29	9.27	1,911.56	477.89
2"	8	3,043.67	9.27	3,052.94	763.23
3"	16	6,087.34	9.27	6,096.60	1,524.15
4"	25	9,511.46	9.27	9,520.73	2,380.18
6"	50	19,022.93	9.27	19,032.20	4,758.05

Sherbrooke Water Utility Water Consumption by Block				
Meter Size	Actual		2025/26	
	Current Consumption		Estimated Consumption	
	1st Block (cubic meters)	2nd Block (cubic meters)	1st Block (cubic meters)	2nd Block (cubic meters)
	0		0	
5/8"	12,957		12,957	
3/4"	456		456	
1"	4,368		4,368	
1.5"	1,890		1,890	
2"	5,197		5,197	
3"	3,717		3,717	
4"	0		0	
6"	0		0	
TOTAL	28,585	0	28,585	0
	TOTAL BOTH BLOCKS		TOTAL BOTH BLOCKS	
		28,585		28,585

Sherbrooke Water Utility Water Consumption by Block				
Meter Size	2026/27		2027/28	
	Estimated Consumption		Estimated Consumption	
	1st Block (cubic meters)	2nd Block (cubic meters)	1st Block (cubic meters)	2nd Block (cubic meters)
	0		0	
5/8"	12,957		12,957	
3/4"	456		456	
1"	4,368		4,368	
1.5"	1,890		1,890	
2"	5,197		5,197	
3"	3,717		3,717	
4"	0		0	
6"	0		0	
TOTAL	28,585	0	28,585	0
	TOTAL BOTH BLOCKS		TOTAL BOTH BLOCKS	
		28,585		28,585

Worksheet C-7

25-Nov-24

Sherbrooke Water Utility Calculation of Consumption Charge 2025/26	
NET PRODUCTION EXPENSE	BLOCK 1
<u>Total Charge Worksheet C-3</u> Quantity Worksheet C-6	2.38
NET DELIVERY EXPENSES	
<u>Total Charge Worksheet C-3</u> Quantity Worksheet C-6	1.25
TOTAL CONSUMPTION CHARGE PER CUBIC METER	
	3.63

Sherbrooke Water Utility Calculation of Consumption Charge 2026/27	
NET PRODUCTION EXPENSE	BLOCK 1
<u>Total Charge Worksheet C-3</u> Quantity Worksheet C-6	2.59
NET DELIVERY EXPENSES	
<u>Total Charge Worksheet C-3</u> Quantity Worksheet C-6	1.56
TOTAL CONSUMPTION CHARGE PER CUBIC METER	
	4.15

Sherbrooke Water Utility Calculation of Consumption Charge 2027/28	
NET PRODUCTION EXPENSE	BLOCK 1
<u>Total Charge Worksheet C-3</u> Quantity Worksheet C-6	2.81
NET DELIVERY EXPENSES	
<u>Total Charge Worksheet C-3</u> Quantity Worksheet C-6	1.94
TOTAL CONSUMPTION CHARGE PER CUBIC METER	
	4.74

Worksheet C-8

25-Nov-24

**Sherbrooke Water Utility
Water Consumption by Block
2025/26**

BASE CHARGE

<u>Meter Size</u>	<u>Number</u>	<u>Base Rate</u>	<u>Dollar Revenue</u>
Unmetered	0	0.00	0
5/8"	121	362.71	43,888
3/4"	4	539.70	2,159
1"	3	893.67	2,681
1.5"	2	1,778.61	3,557
2"	6	2,840.53	17,043
3"	1	5,672.33	5,672
4"	0	8,858.10	0
6"	0	17,707.46	0
TOTAL BASE REVENUE			75,000

CONSUMPTION CHARGE

Quantity	\$/ Cubic Meter	Dollar Revenue
28,585	3.63	103,862

TOTAL CONSUMPTION REVENUE 103,862

TOTAL OPERATING REVENUES FOR YEAR (BASE + CONSUMPTION) 178,863

**Sherbrooke Water Utility
Water Consumption by Block
2026/27**

BASE CHARGE

<u>Meter Size</u>	<u>Number</u>	<u>Base Rate</u>	<u>Dollar Revenue</u>
Unmetered	0	0.00	0
5/8"	121	375.88	45,482
3/4"	4	559.32	2,237
1"	3	926.21	2,779
1.5"	2	1,843.41	3,687
2"	6	2,944.06	17,664
3"	1	5,879.13	5,879
4"	0	9,181.08	0
6"	0	18,353.17	0
TOTAL BASE REVENUE			77,728

CONSUMPTION CHARGE

Quantity	\$/ Cubic Meter	Dollar Revenue
28,585	4.15	118,662

TOTAL CONSUMPTION REVENUE 118,662

TOTAL OPERATING REVENUES FOR YEAR (BASE + CONSUMPTION) 196,390

**Sherbrooke Water Utility
Water Consumption by Block
2027/28**

BASE CHARGE

<u>Meter Size</u>	<u>Number</u>	<u>Base Rate</u>	<u>Dollar Revenue</u>
Unmetered	0	0.00	0
5/8"	121	389.73	47,157
3/4"	4	579.96	2,320
1"	3	960.41	2,881
1.5"	2	1,911.56	3,823
2"	6	3,052.94	18,318
3"	1	6,096.60	6,097
4"	0	9,520.73	0
6"	0	19,032.20	0
TOTAL BASE REVENUE			80,595

CONSUMPTION CHARGE

<u>Quantity</u>	<u>\$/ Cubic Meter</u>	<u>Dollar Revenue</u>
28,585	4.74	135,624

TOTAL CONSUMPTION REVENUE 135,624

TOTAL OPERATING REVENUES FOR YEAR (BASE + CONSUMPTION) 216,220

Sherbrooke Water Utility
Comparison of Current Water Rates with Proposed New Rates
2025/26

Meter Size	Average Quarterly Consumption	Base Charge		Percent Change	Commodity Charge		Percent Change	Quarterly Water Bill		Dollar	Percent Change
	1st Block	Current	Proposed		Current	Proposed		Current	Proposed	Change	
Unmetered	-	-						-	-		
5/8"	26.8	88.93	90.68	2.0%	57.56	97.27	69.0%	146.49	187.95	41.46	28.3%
3/4"	28.5	131.53	134.92	2.6%	61.28	103.55	69.0%	192.81	238.48	45.67	23.7%
1"	364.0	216.75	223.42	3.1%	782.60	1,322.58	69.0%	999.35	1,545.99	546.64	54.7%
1.5"	236.3	429.79	444.65	3.5%	507.94	858.40	69.0%	937.73	1,303.05	365.33	39.0%
2"	216.5	685.45	710.13	3.6%	465.56	786.79	69.0%	1,151.01	1,496.93	345.91	30.1%
3"	929.3	1,367.18	1,418.08	3.7%	1,997.89	3,376.38	69.0%	3,365.07	4,794.46	1,429.40	42.5%
4"	-	2,134.14	2,214.52	0.0%	-	-	0.0%	2,134.14	2,214.52	80.38	0.0%

Sherbrooke Water Utility
Comparison of Current Water Rates with Proposed New Rates
2026/27

Meter Size	Average Quarterly Consumption	Base Charge		Percent Change	Commodity Charge		Percent Change	Quarterly Water Bill		Dollar	Percent Change
	1st Block	Current	Proposed		Current	Proposed		Current	Proposed	Change	
Unmetered	-							-	-		
5/8"	26.8	90.68	93.97	3.6%	97.27	111.13	14.2%	187.95	205.10	17.15	9.1%
3/4"	28.5	134.92	139.83	3.6%	103.55	118.31	14.2%	238.48	258.14	19.66	8.2%
1"	364.0	223.42	231.55	3.6%	1,322.58	1,511.03	14.2%	1,545.99	1,742.58	196.59	12.7%
1.5"	236.3	444.65	460.85	3.6%	858.40	980.72	14.2%	1,303.05	1,441.57	138.52	10.6%
2"	216.5	710.13	736.02	3.6%	786.79	898.91	14.2%	1,496.93	1,634.92	138.00	9.2%
3"	929.3	1,418.08	1,469.78	3.6%	3,376.38	3,857.49	14.2%	4,794.46	5,327.27	532.81	11.1%
4"	-	2,214.52	2,295.27	3.6%	-	-	0.0%	-	-	-	0.0%

Sherbrooke Water Utility
Comparison of Current Water Rates with Proposed New Rates
2027/28

Meter Size	Average Quarterly Consumption	Base Charge		Percent Change	Commodity Charge		Percent Change	Quarterly Water Bill		Dollar	Percent Change
	1st Block	Current	Proposed		Current	Proposed		Current	Proposed	Change	
Unmetered	-							-	-		
5/8"	26.8	93.97	97.43	3.7%	111.13	127.02	14.3%	205.10	224.45	19.35	9.4%
3/4"	28.5	139.83	144.99	3.7%	118.31	135.22	14.3%	258.14	280.21	22.07	8.5%
1"	364.0	231.55	240.10	3.7%	1,511.03	1,727.03	14.3%	1,742.58	1,967.14	224.55	12.9%
1.5"	236.3	460.85	477.89	3.7%	980.72	1,120.91	14.3%	1,441.57	1,598.80	157.23	10.9%
2"	216.5	736.02	763.23	3.7%	898.91	1,027.40	14.3%	1,634.92	1,790.64	155.72	9.5%
3"	929.3	1,469.78	1,524.15	3.7%	3,857.49	4,408.92	14.3%	5,327.27	5,933.07	605.79	11.4%
4"	-	2,295.27	2,380.18	3.7%	-	-	0.0%	-	-	-	0.0%

Sherbrooke Water Utility				
Comparative Statement of Operations				
Fiscal Years ending March 31st				
	2024/25 Estimated	Projection Using Current Rates		
		2025/26 Test Yr 1	2026/27 Test Yr 2	2027/28 Test Yr 3
OPERATING REVENUES				
Metered Sales	139,000	178,863	196,390	216,220
Flat Rate Sales	0	0	0	0
Public Fire Protection	0	0	0	0
Sundry	0	0	0	0
Total	139,000	178,863	196,390	216,220
OPERATING EXPENDITURES				
Source of Supply	39,000	14,214	14,640	15,080
Power and Pumping	42,532	12,797	13,181	13,576
Water Treatment - Purification	11,619	40,170	41,375	42,616
Transmission and Distribution	50,881	43,808	45,122	46,476
Administration and General	0	11,968	12,327	12,696
Depreciation	170,256	53,181	53,481	55,981
Other	0	0	0	0
Total	170,256	176,138	180,126	186,426
OPERATING PROFIT (LOSS)				
NON-OPERATING REVENUES				
Interest and other income	1,500	1,500	1,500	1,500
Sherbrooke Village Operating Grant	16,214	16,214	16,214	16,214
Transfer from Depreciation Fund	0	0	0	0
Other	0	0	0	0
Total	17,714	17,714	17,714	17,714
NON-OPERATING EXPENDITURES				
Debt Charges - Principal	14,073	14,073	14,073	14,073
Debt Charges - Interest	6,819	6,366	5,904	5,435
Capital out of Revenue	0	0	0	0
Earnings	0	0	14,000	28,000
Total	20,892	20,439	33,977	47,508
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES				
	(34,434)	0	0	0
DEFICIT AT BEGINNING OF YEAR	(146,280)	(180,714)	(180,714)	(166,714)
DEFICIT AT END OF YEAR	(180,714)	(180,714)	(166,714)	(138,714)

Appendix 1

Loan Calculator

2025/26

Interest Rate	5%
Term in years	20
Capital \$	-

Payment Schedule

	Principal	Interest	Total	Balance
Year				
1	\$0.00	\$0.00	-	-
2	\$0.00	\$0.00	-	-
3	\$0.00	\$0.00	-	-
4	\$0.00	\$0.00	-	-
5	\$0.00	\$0.00	-	-
6	\$0.00	\$0.00	-	-
7	\$0.00	\$0.00	-	-
8	\$0.00	\$0.00	-	-
9	\$0.00	\$0.00	-	-
10	\$0.00	\$0.00	-	-
11	\$0.00	\$0.00	-	-
12	\$0.00	\$0.00	-	-
13	\$0.00	\$0.00	-	-
14	\$0.00	\$0.00	-	-
15	\$0.00	\$0.00	-	-
16	\$0.00	\$0.00	-	-
17	\$0.00	\$0.00	-	-
18	\$0.00	\$0.00	-	-
19	\$0.00	\$0.00	-	-
20	\$0.00	\$0.00	-	-

**SCHEDULES A, B, AND C
RATES AND CHARGES**

SCHEDULE "A"
MUNICIPALITY OF THE DISTRICT OF ST.MARY'S
SHERBROOKE WATER UTILITY
SCHEDULE OF RATES FOR WATER AND WATER SERVICES

(Effective for water supplied on and after 1 April 2025)

RATES

The rates set out below are the rates approved by the Board for water and water services when payment is made within 30 days from the date rendered as shown on the bill.

When payment is made after 30 days from the date rendered as shown on the bill, the rates will include interest charges of 1.25 % per month, or part thereof.

Each bill shall show the amount payable within 30 days from the date rendered as shown on the bill.

In this Schedule, the word "Utility" means the Sherbrooke Water Utility of the Municipality of the District of St. Mary's.

1. **RATES:**

(a) <u>Base Charges</u>	<u>Quarterly</u>
Size of Meter	
5/8"	90.68
3/4"	134.92
1"	223.42
1.5"	444.65
2"	710.13
3"	1,418.08
4"	2,214.52
6"	4,426.87

(b) Consumption Rate \$ 3.63 per cubic meter

(c) **Minimum Bill**

The minimum bill shall be the Base Charge.

2. RATES FOR SPRINKLER SERVICE

Each building having a sprinkler system installed shall pay annually for the service as follows:

Each building serviced by a sprinkler service pipe of 6" or less in diameter	\$200.00
Each building serviced by a sprinkler service pipe of 8" or more in diameter	\$250.00

3. WATER FOR BUILDINGS OR WORKS UNDER CONSTRUCTION

The Utility may furnish water to any person requiring a supply thereof for the construction of a building or other works. This person shall deposit with the Utility such sum as may be determined by the Utility as is sufficient to defray the cost of making the necessary connection to any water service or main together with the cost of the meter to be installed to measure the water consumed. Upon completion of the work and the return of the meter to the Utility, a refund will be made after deducting the cost, if any, of repairing the meter and of testing the same and payment of the base and connection charges and the consumption rates in respect to such installation.

4. PRIVATE HYDRANT RATES

Per hydrant per year \$200.00.

5. RATES FOR WATER SUPPLIED FROM FIRE HYDRANTS

Whenever the use of any fire hydrant is desired for supplying water for any purpose, excepting those of the Fire Department for fire use, the Utility may grant a permit containing such terms and conditions as it may provide, including arrangements regarding supervision of the opening and closing of the hydrant, and a service charge for commercial consumers of \$60.00 for connection and disconnection and a consumption charge for the amount of water used, as estimated by the water utility, at meter consumption rates.

6. CHARGES FOR RE-ESTABLISHING WATER SERVICE

When water service has been suspended for any violation of the Rules and Regulations of the Utility, such water service shall not be re-established until a reconnection charge of \$60.00 has been paid to the Utility. If reconnection is outside of regular working hours, the charge is \$200.00.

A

7. CONNECTION FEE

The Utility shall charge a \$60.00 fee for the creation of a water account, notwithstanding the fact that no physical disconnection of the system may have occurred. This fee shall be \$200.00 if water is turned on after regular working hours of the Utility.

8. DISCONNECTION FEE

Whenever a customer, for any reason requests that the water be turned off from any premises, a charge of \$60.00 shall be made for turning off the water, and no additional charge shall be made for turning it on again when this is requested unless such request is after regular working hours of the Utility when a fee of \$200.00 shall apply.

9. CHARGE FOR NON-NEGOTIABLE CHEQUES

The Utility may charge a \$25.00 administration fee plus any additional bank fees for cheques that, due to non-negotiability, have been rejected by the Utility's bank.

10. SPECIAL SERVICE CHARGE:

A special service charge of \$60.00 (\$200.00 if such work is performed after regular working hours) shall be made to each customer receiving a necessary or requested service, such as the shutting off or turning on of water service or other special services not provided for the Rules and Regulations. In the case where the shutting off is requested because there is no operable shut off valve serving the dwelling, an isolation valve must be installed.

11. CHARGE FOR MISSED APPOINTMENT BY CUSTOMERS

Where an appointment has been made by a customer to have a water service hooked up or a meter inspected, or water turned on to a property, or other visits to the property for the inception or maintenance of water service to the property, and the customer fails to keep the appointment or the plumbing is not completed to allow for installation of a water meter and the Utility's staff have to return to the property, there may be a charge of \$25.00 for each visit if, in the judgment of the Utility, it is required.

SCHEDULE "B"
MUNICIPALITY OF THE DISTRICT OF ST. MARY'S
SHERBROOKE WATER UTILITY
SCHEDULE OF RATES FOR WATER AND WATER SERVICES

(Effective for water supplied on and after 1 April, 2026)

RATES

The rates set out below are the rates approved by the Board for water and water services when payment is made within 30 days from the date rendered as shown on the bill.

When payment is made after 30 days from the date rendered as shown on the bill, the rates will include interest charges of 1.25 % per month, or part thereof.

Each bill shall show the amount payable within 30 days from the date rendered as shown on the bill.

In this Schedule, the word "Utility" means the Sherbrooke Water Utility of the Municipality of the District of St. Mary's.

1. **RATES:**

(a) <u>Base Charges</u>	<u>Quarterly</u>
Size of Meter	
5/8"	93.97
3/4"	139.83
1"	231.55
1.5"	460.85
2"	736.02
3"	1,469.78
4"	2,295.27
6"	4,588.29

(b) Consumption Rate \$ 4.15 per cubic meter

(c) **Minimum Bill**

The minimum bill shall be the Base Charge.

2. RATES FOR SPRINKLER SERVICE

Each building having a sprinkler system installed shall pay annually for the service as follows:

Each building serviced by a sprinkler service pipe of 6" or less in diameter	\$200.00
Each building serviced by a sprinkler service pipe of 8" or more in diameter	\$250.00

3. WATER FOR BUILDINGS OR WORKS UNDER CONSTRUCTION

The Utility may furnish water to any person requiring a supply thereof for the construction of a building or other works. This person shall deposit with the Utility such sum as may be determined by the Utility as is sufficient to defray the cost of making the necessary connection to any water service or main together with the cost of the meter to be installed to measure the water consumed. Upon completion of the work and the return of the meter to the Utility, a refund will be made after deducting the cost, if any, of repairing the meter and of testing the same and payment of the base and connection charges and the consumption rates in respect to such installation.

4. PRIVATE HYDRANT RATES

Per hydrant per year \$200.00.

5. RATES FOR WATER SUPPLIED FROM FIRE HYDRANTS

Whenever the use of any fire hydrant is desired for supplying water for any purpose, excepting those of the Fire Department for fire use, the Utility may grant a permit containing such terms and conditions as it may provide, including arrangements regarding supervision of the opening and closing of the hydrant, and a service charge for commercial consumers of \$60.00 for connection and disconnection and a consumption charge for the amount of water used, as estimated by the water utility, at meter consumption rates.

6. CHARGES FOR RE-ESTABLISHING WATER SERVICE

When water service has been suspended for any violation of the Rules and Regulations of the Utility, such water service shall not be re-established until a reconnection charge of \$60.00 has been paid to the Utility. If reconnection is outside of regular working hours, the charge is \$200.00.

7. CONNECTION FEE

The Utility shall charge a \$60.00 fee for the creation of a water account, notwithstanding the fact that no physical disconnection of the system may have occurred. This fee shall be \$200.00 if water is turned on after regular working hours of the Utility.

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8. DISCONNECTION FEE

Whenever a customer, for any reason requests that the water be turned off from any premises, a charge of \$60.00 shall be made for turning off the water, and no additional charge shall be made for turning it on again when this is requested unless such request is after regular working hours of the Utility when a fee of \$200.00 shall apply.

9. CHARGE FOR NON-NEGOTIABLE CHEQUES

The Utility may charge a \$25.00 administration fee plus any additional fees charged by the bank for cheques that, due to non-negotiability, have been rejected by the Utility's bank.

10. SPECIAL SERVICE CHARGE:

A special service charge of \$60.00 (\$200.00 if such work is performed after regular working hours) shall be made to each customer receiving a necessary or requested service, such as the shutting off or turning on of water service or other special services not provided for the Rules and Regulations. In the case where the shutting off is requested because there is no operable shut off valve serving the dwelling, an isolation valve must be installed.

11. CHARGE FOR MISSED APPOINTMENT BY CUSTOMERS

Where an appointment has been made by a customer to have a water service hooked up or a meter inspected, or water turned on to a property, or other visits to the property for the inception or maintenance of water service to the property, and the customer fails to keep the appointment or the plumbing is not completed to allow for installation of a water meter and the Utility's staff have to return to the property, there may be a charge of \$25.00 for each visit if, in the judgment of the Utility, it is required.

SCHEDULE "C"
MUNICIPALITY OF THE DISTRICT OF ST. MARY'S
SHERBROOKE WATER UTILITY
SCHEDULE OF RATES FOR WATER AND WATER SERVICES

(Effective for water supplied on and after 1 April, 2027)

RATES

The rates set out below are the rates approved by the Board for water and water services when payment is made within 30 days from the date rendered as shown on the bill.

When payment is made after 30 days from the date rendered as shown on the bill, the rates will include interest charges of 1.25 % per month, or part thereof.

Each bill shall show the amount payable within 30 days from the date rendered as shown on the bill.

In this Schedule, the word "Utility" means the Sherbrooke Water Utility of the Municipality of the District of St. Mary's.

1. **RATES:**

(a) <u>Base Charges</u>	<u>Quarterly</u>
Size of Meter	
5/8"	97.43
3/4"	144.99
1"	240.10
1.5"	477.89
2"	763.23
3"	1,524.15
4"	2,380.18
6"	4,758.05

(b) Consumption Rate \$ 4.74 per cubic meter

(c) **Minimum Bill**

The minimum bill shall be the Base Charge.

2. RATES FOR SPRINKLER SERVICE

Each building having a sprinkler system installed shall pay annually for the service as follows:

Each building serviced by a sprinkler service pipe of 6" or less in diameter \$200.00

Each building serviced by a sprinkler service pipe of 8" or more in diameter \$250.00

WATER FOR BUILDINGS OR WORKS UNDER CONSTRUCTION

The Utility may furnish water to any person requiring a supply thereof for the construction of a building or other works. This person shall deposit with the Utility such sum as may be determined by the Utility as is sufficient to defray the cost of making the necessary connection to any water service or main together with the cost of the meter to be installed to measure the water consumed. Upon completion of the work and the return of the meter to the Utility, a refund will be made after deducting the cost, if any, of repairing the meter and of testing the same and payment of the base and connection charges and the consumption rates in respect to such installation.

4. PRIVATE HYDRANT RATES

Per hydrant per year \$200.00.

5. RATES FOR WATER SUPPLIED FROM FIRE HYDRANTS

Whenever the use of any fire hydrant is desired for supplying water for any purpose, excepting those of the Fire Department for fire use, the Utility may grant a permit containing such terms and conditions as it may provide, including arrangements regarding supervision of the opening and closing of the hydrant, and a service charge for commercial consumers of \$60.00 for connection and disconnection and a consumption charge for the amount of water used, as estimated by the water utility, at meter consumption rates.

6. CHARGES FOR RE-ESTABLISHING WATER SERVICE

When water service has been suspended for any violation of the Rules and Regulations of the Utility, such water service shall not be re-established until a reconnection charge of \$60.00 has been paid to the Utility. If reconnection is outside of regular working hours, the charge is \$200.00.

7. CONNECTION FEE

The Utility shall charge a \$60.00 fee for the creation of a water account, notwithstanding the fact that no physical disconnection of the system may have occurred. This fee shall be \$200.00 if water is turned on after regular working hours of the Utility.

8. DISCONNECTION FEE

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Whenever a customer, for any reason requests that the water be turned off from any premises, a charge of \$60.00 shall be made for turning off the water, and no additional charge shall be made for turning it on again when this is requested unless such request is after regular working hours of the Utility when a fee of \$200.00 shall apply.

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The Utility may charge a \$25.00 administration fee plus any additional fees charge by the bank for cheques that, due to non-negotiability, have been rejected by the Utility's bank.

10. SPECIAL SERVICE CHARGE:

A special service charge of \$60.00 (\$200.00 if such work is performed after regular working hours) shall be made to each customer receiving a necessary or requested service, such as the shutting off or turning on of water service or other special services not provided for the Rules and Regulations. In the case where the shutting off is requested because there is no operable shut off valve serving the dwelling, an isolation valve must be installed.

11. CHARGE FOR MISSED APPOINTMENT BY CUSTOMERS

Where an appointment has been made by a customer to have a water service hooked up or a meter inspected, or water turned on to a property, or other visits to the property for the inception or maintenance of water service to the property, and the customer fails to keep the appointment or the plumbing is not completed to allow for installation of a water meter and the Utility's staff have to return to the property, there may be a charge of \$25.00 for each visit if, in the judgment of the Utility, it is required.

SCHEDULE D
RULES AND REGULATIONS

MUNICIPALITY OF THE DISTRICT OF ST.MARY'S
SHERBROOKE WATER UTILITY

SCHEDULE OF RULES AND REGULATIONS
GOVERNING THE SUPPLY OF WATER AND WATER SERVICES
(Effective 1 April 2025)

1. In these Rules and regulations, unless the context otherwise requires, the expression:

"Municipality" means the Municipality of the District of St. Mary's

"Utility" means the Sherbrooke Water Utility

"Customer" means a person, firm or corporation who, or which, contracts to be supplied with water at a specific location or locations.

"Domestic Service" means the type of service supplied to the owner or his authorized agent or to the occupant or tenant of any space or area occupied for the distinct purpose of a dwelling house, rooming house, apartment, flat, etc.

"Metered Rate Service" means that type of service charged for at metered rates and is supplied to customers other than those supplied by fixture and flat rate service. Metered rate service is required for all new services.

2. **LIABILITY FOR PAYMENT OF WATER BILL:** An agreement is deemed to exist between a customer and the Utility for the supply of water service at such rates and in accordance with these Regulations by virtue of:

a) the customer applying for and receiving approval for water service;

b) the customer consuming or paying for water service from the date that the customer who is a party to an agreement pursuant to clause (a) (the customer of record) moves out of the premises, in which case the customer of record shall remain jointly and severally liable for the water service account up to the date the Utility is notified that the customer of record wishes to terminate the supply of water service.

A property owner who rents or leases a property or self contained unit to a tenant or lessee shall be the customer. The property owner shall be required to open an account for the provision of water at the property that is rented or leased.

c) Any person, business or corporation that receives water service without the consent of the Utility, shall be liable for the cost of such water service which cost shall be determined in the sole discretion of the Utility based upon its reasonable estimate of the amount of water utilized.

3. **DEPOSITS:** When required, an applicant for service shall deposit with the Utility a sum equal to the estimated charges for such service for a period of six months. The estimated charges will be based on the minimum bill for metered customers. This deposit shall be held by the Utility as collateral security for the payment of the customer's bills, but is not to be considered as a payment on account thereof. When the customer ceases to use the service and discharges all his liability to the utility in respect of such service, the deposit shall be returned to him with interest at the rate of 2% per annum, not compounded.
4. **REFUSAL OF SERVICE:** Service may be refused or suspended to any customer who has failed to discharge all of his liabilities to the Utility.
5. **BILLING:** If a contract is entered into or terminated at any time other than a regular billing date, the amount to be charged to the customer shall be the pro rata proportion to the next billing date, of the regular service charge for the billing period, plus the consumption charge, if any.

The Utility charges the base rate for the entire year for seasonal customers. The quarterly base rate charge will apply for each quarter regardless of water turn-offs.

6. **PAYMENT OF BILLS:** Bills shall be rendered to each customer at intervals of approximately three months and are due and payable when rendered. Bills not paid within 30 days of the date rendered, shall incur an interest charge at the prescribed monthly rate for each month or part thereof.
7. **ADJUSTMENT OF BILLS:**
 - (a) Where meters exist - If the seal of a meter is broken or if a meter does not register correctly, the bill for that water service shall be estimated in accordance with the best data available. Any customer desiring to question a water bill must do so in writing within 30 days of the bill being rendered.
 - (b) Customers Under billed - Should it be necessary for the Utility to make a billing adjustment as a result of a customer being under billed for any reason, such adjustment shall be retroactive for a maximum of four billing periods or one year, whichever is the longest. Notwithstanding the above, in the event that a billing adjustment is the result of the customer's illegal connection to the water system or willful interference or damage of metering equipment (where they exist), the billing adjustment in such circumstances will not be limited to one year or four billing periods, but rather the customer shall be responsible for all payments of such accounts from the date such illegal connection or interference to meter equipment took place.
 - (c) Customer Over billed - Shall it become necessary for the Utility to make a billing adjustment as a result of a customer being over billed for any reason, such

adjustment will be estimated by the Utility, and the Utility will be responsible for payment of the over billed amount with interest calculated on the basis of current simple interest paid by the bank.

8. **ESTIMATED READINGS FOR BILLING PURPOSES - METERED CUSTOMERS:** If the Utility is unable to obtain a meter reading for billing purposes, after exercising due diligence in the usual practice of meter reading, the bill for that service shall be estimated in accordance with the best data available, subject, however, to the provision that in no circumstance will an estimated reading be used for more than two (2) consecutive billing periods. If an estimated bill is rendered for two (2) consecutive billing periods, the Utility shall notify the customer by regular mail that arrangements must be made for the Utility to obtain a reading and failing such arrangements, the Utility may suspend service until such arrangements are made. When such meter reading has been obtained the previous estimated bill or bills shall be adjusted accordingly.
9. **SUSPENSION OF SERVICE FOR NON PAYMENT BILLS:** The Utility shall have the right to enter onto customers' premises within reasonable hours to suspend service to customers whose bills remain unpaid for more than forty calendar days after the date rendered. The customer shall pay the sum of \$50.00 for reconnecting after each suspension. If reconnection is made after regular working hours, the charge shall be \$100.00.
10. **WATER TO BE SUPPLIED BY METER:** The Utility may at any time install a meter on the premises of any customer. The Utility shall determine the size and type of meter to be installed in each case. All meters shall be the property of the Utility.
11. **INSTALLATION AND REMOVAL OF METERS:** Meters shall be installed and removed only by employees or duly authorized representatives of the Utility and no other person shall install, alter, change or remove a meter without the written permission of the Utility. The plumbing and connections shall be properly prepared to receive the installation of such meters to the approval of and without expense to the Utility.
12. **METER READERS:** Each meter reader shall be provided with an official identification, which he/she shall exhibit on request.
13. **ACCESS TO CUSTOMER'S PREMISES:** Representatives of the Utility shall have right of access to all parts of a customer's property or premises at all reasonable hours for the purpose of inspecting any water pipes or fittings, or appliances, or discontinuing service, or for the purpose of installing, removing, repairing, reading or inspecting meters. The Utility shall have the right to suspend service to any customer who refuses such access.
14. **LOCATION OF METERS:** The Utility shall have the right to refuse service to, or suspend the service of, any customer who does not provide a place which, in the opinion of the Utility, is suitable for the meter. It should be in the building served, at or near the point of entry of the service pipe, in a place where it can be easily read and where it will not be exposed to freezing temperatures.

Where the premises of a customer are of such a nature that a meter cannot be properly installed in a building or if the building is not sufficiently frost-proof as to guarantee the safety of the meter, the Utility may order the construction of a suitable frost-proof box in which the meter can be installed. Service to such premises may be refused or suspended until such a frost-proof box approved by the Utility is installed.

15. **DAMAGE TO WATER METERS:** Each customer shall be responsible for the meter installed on his service and shall protect it. He shall be liable for any damage to the meter resulting from carelessness, hot water or steam, or the action of frost or from any other cause not the fault of the Utility or its employees. The cost to the Utility occasioned by such damage to the meter shall be paid by the customer. If after the rendering of a bill by the Utility to the customer for such cost the same is not paid within 40 days from the date rendered, the supply of water to the customer concerned may be suspended until all charges are paid.
16. **METER TESTING.** On the request to have their meter tested, the Utility may charge the sum of \$50.00 to defray, in part, the cost of making the test for meters up to 1 ½ inch in size. In the case of meters 1-1/2 inches and larger, the actual cost of the test will be paid by the customer. If the test shows that the meter is over registering by more than one and one half percent (1 ½%) for positive displacement meters and three percent (3%) for turbine or compound meters, the sum so deposited will be refunded to the customer.
17. **PLUMBING TO BE SATISFACTORY:** All plumbing, pipes and fittings, fixtures, and other devices for conveying, distributing, controlling, or utilizing water which are used by a customer and are not the property of the Utility, shall be installed in the manner provided by the Regulations of and be approved by the proper official of the Municipality and/or the operators of the Utility. The water shall not be turned on (except for construction or testing purposes) until the applicant for service has satisfied the Utility that these requirements have been met. The supply of water may be discontinued to any customer at any time if, in the opinion of the proper official of the Municipality and/or the operator of the Utility, the plumbing, pipes, fittings, fixtures, or other devices as hereinbefore mentioned, or any of them, fail to comply with the above requirements, or if any part of the water system of such customer or the meter is in any unsuitable, dirty, unsanitary or inaccessible place. Service shall not be re-established until such condition is corrected to the satisfaction of the Utility.
18. **REMOTE REGISTERING WATER METERS:** When a remote registering water meter is installed on a customer's premises under a general outside register installation program of the Utility, then the cost of the meter and its installation shall be paid by the Utility. The meter shall become the property of the Utility which shall become responsible for its operation, maintenance and replacement. Any damage to the meter caused by the negligence or wrongful acts or omissions by the customer, his agents or members of his family, shall be paid for by the customer, and the failure by the customer to make the payment shall entitle the Utility, after making a forty day written demand for the payment, to disconnect the water service to the customer.

19. **CROSS CONNECTION CONTROL & BACKFLOW PREVENTION:**

(a) No owner, consumer, customer or other person hereinafter collectively referred to in this rule and regulation as “person” shall connect, cause to be connected, or allow to remain connected to the water system, or plumbing installation, without the express written consent of the Utility, any piping fixtures, fittings container or appliance in a manner which, under any circumstances, may allow water, wastewater, or any other liquid, chemical or substance, to ingress or egress the water system.

(b) Where, in the opinion of the Utility, there may be a risk of contamination to the potable water system, notwithstanding the provisions of subparagraph (a), the Utility may require the customer, at the customers sole cost and expense, to install at any point on the customers water service connection or water service pipe, one or more backflow prevention (BFP) devices, which devices shall be of a quality and type approved by the Utility.

(c) All BFP devices shall be maintained in good working order. Such devices must be inspected and tested by a certified tester, approved by the Utility, at the expense of the customer. Such inspections shall take place upon installation, and thereafter annually, or more often if required by the Utility. The customer shall submit a report in a form approved by the Utility on any or all tests performed on a BFP device within 30 days of a test. A record card shall be displayed on or adjacent to the BFP device on which the tester shall record the name and address of the owner of the device; the location, type, manufacturer, serial number and size of the device; and the test date, the tester’s initials, the tester’s name, the name of his employer, and the tester’s license number.

(d) Installation, maintenance, field-testing and selection of all BFP devices shall fully conform to the latest revision of CSA B64.10 and CSA B64 series.

(e) In the event of any breach, contravention or non-compliance by a person of any of the provision and regulations in a sub-paragraphs (a),(b),(c) or (d) the Utility may:

(i) suspend water service to such person, or

(ii) give notice to the person to correct the breach, contravention or non-compliance within 96 hours, or a specified lesser period. If the person fails to comply with such notice, the Utility may immediately thereafter suspend water service to such person.

20. **DANGEROUS CONNECTIONS:** No connection shall be permitted to any installation; equipment or source in such a manner as may allow any contamination to pass from such installation, equipment or source into the Utility’s water supply system. If any such connection exists the Utility may discontinue the supply of water to such customer.

21. **PROHIBITED DEVICES:** Service may be refused or suspended by the Utility to any customer who installs or uses any device or appurtenance, as, for example, booster

pumps, quick-opening or quick-closing valves, flushometers, water operated pumps or siphons, standpipes, etc., which may occasion sudden large demands of short or long duration, thereby requiring oversize meters and pipe lines, or affect the stability or regulation of water pressure in the Utility's system. Permission to install or use any such device or appurtenance must be obtained from the Utility, which permission shall specify what special arrangements, such as elevated storage tanks, surge tanks or equalizing tanks, etc., must be provided by the customer.

22. **IMPROPER USE OR WASTE OF WATER:** No customer shall permit the improper use or waste of water, such as providing water to more than one single family dwelling and /or apartment building from a single service, nor shall he sell or give water to any person except upon such conditions and for such purposes as may be approved in writing by the Utility.
23. **SERVICE PIPES:** Upon receipt of an application for service to any premises located on any portion of a street through which portion a main water pipe is laid and which premises are not already provided with water service, the Utility shall install a service pipe which it considers to be of suitable size and capacity from the water main to the street line. No pipe smaller than 3/4" in diameter shall be laid for any service.

The cost of supplying and laying a 3/4" service pipe and fittings between the main pipe and the street line shall be paid by the Utility. From the street line to the premises the cost of the service pipe and fittings shall be paid by the customer. The necessary excavation for the laying of the service pipe, backfilling, and replacement of the street and sidewalk surfaces from the water main in the street to the premises, shall be the responsibility of the applicant for water service and all such work shall be performed without cost to the Utility.

For services larger than 3/4" the whole cost shall be borne by the customer, less the cost of a 3/4" service from the main to the street line.

Should any person make application for more than one service to his premises, the decision as to the necessity of the additional service shall be made by the Utility, and if the additional service is installed, the total cost thereof from the main to the customer's premises shall be paid by such applicant.

All services must be installed in accordance with the Rules and Regulations of the Town and to the satisfaction of the Utility.

When a service has been installed without objection from the customer as to the location of the same, no subsequent removal of or alteration to the position of the pipe shall be made except at the expense of the customer requesting such removal or alteration.

24. **REPAIRS TO SERVICES:** If a leak or other trouble occurs it shall be repaired as soon as possible. If the leak or trouble occurs in a service line providing non-fire protection water supplies between the main and the property line it shall be repaired by the Utility at its

expense. If the leak or trouble occurs elsewhere in a service line providing non-fire protection water supplies, it shall be repaired by the customer at his/her expense.

If the leak or trouble occurs in a service line which provides private fire protection services (sprinkler or hydrant) it shall be repaired by the customer at his expense.

The Utility may make such repairs for any customer provided the customer agrees to pay the cost of same. When required, each customer desiring the Utility to do such work shall deposit with the Utility a sum equal to the estimated cost of the work.

If a leak occurs on the customer's portion of his service pipe and, after being notified of same, he refuses or unduly delays to have repairs made, the Utility may discontinue the supply of water to such service pipe if, in its opinion, such action is necessary in order to prevent wastage of water. The Utility shall notify the customer affected of its intention to discontinue such supply.

25. **UNAUTHORIZED EXTENSIONS, ADDITIONS OR CONNECTIONS:** No person shall, without the written consent of the Utility, make or cause to be made any connections to any pipe or main or any part of the water system or in any way obtain or use water therefrom in any manner other than as set out in these Regulations. Any unauthorized connection shall be subject to removal by the Utility. The cost of the removal including labour and materials and an estimate of the water used together with a \$200 service charge shall be paid by those who made the unauthorized connection.
26. **SEASON FOR LAYING PIPES:** The Utility shall not be required to lay any pipe at any season of the year or at any time which, in its opinion, is not suitable.
27. **PRIVATE FIRE PROTECTION:** Fire protection lines within buildings shall be installed so that all pipes will be open and readily accessible for inspection at any time, and no connection for any purpose other than fire protection shall be made thereto. Unless approved by the Utility in writing, no fire protection line shall be connected in any way to a metered service. Responsibility for the installation and maintenance of all privately owned fire protection systems, including fire protection lines, sprinkler systems and hydrants shall be the responsibility of the owner.
28. **LIABILITY OF UTILITY:** The Utility shall not be deemed to guarantee an uninterrupted supply or a sufficient or uniform pressure and shall not be liable for any damage or injury caused or done by reason of the interruption of supply, variation of pressure or on account of the turning off or turning on of the water for any purpose.
29. **INTERFERENCE WITH UTILITY PROPERTY:** No person, unless authorized by the Utility in writing, shall draw water from, open, close, cut, break, or in any way injure or interfere with any fire hydrant, water main, water pipe, or any property of the Utility or obstruct the free access to any hydrant, stop cock, meter, building, etc., provided, however, that nothing in this paragraph contained shall be deemed to prevent an officer or member of the Fire Department engaged in the work of such Department, from using

any hydrant or other source of water supply of the Utility for such purpose.

- 30. **RESELLING OF WATER:** It is prohibited for a customer of the Utility to resell water to others, without the express written consent of the Utility. In the event that a customer is reselling water to others, without prior approval by the Utility, the Utility may suspend service to the premises until such time as the activity ceases or approval to resell is granted.
- 31. **SUSPENDING SERVICE FOR VIOLATION:** Whenever, in the opinion of the Utility, violation of any of these Rules and Regulations is existing or has occurred, the Utility may cause the water service to be suspended from the premises where such violation has occurred or is existing and may keep the same so suspended until satisfied that the cause for such action has been removed.
- 32. **RESUMPTION OF SERVICE:** In all cases where water service has been suspended for violation of any of these rules, service shall not be restored until the cause for violation has been removed.
- 33. **THEFT OF SERVICE:** The Utility may impose penalties in addition to charges for Service approved by these Regulations for each unauthorized Water Service Connection, as follows:

a) First incident	\$300.00
b) Second incident, and each incident thereafter	\$750.00
- 34. **SPRINKLER SERVICE MAINS AND HYDRANT SYSTEM:** The customer shall be responsible for the cost of installing and maintaining a sprinkler service pipe from the main in the street to the building. It shall include a proper size control valve so that the service may be shut off if necessary. If requested by the applicant, a domestic service pipe may be connected to the sprinkler service pipe, but only if it is connected outside the building foundation wall and is provided with an approved shutoff valve located outside the building to permit control of the domestic service pipe without the necessity to enter the building. Before any domestic service pipe is connected to a sprinkler service pipe, the applicant must obtain approval from the appropriate authority and provide the Utility with a certified copy of such approval. The utility shall supervise the installation of same. When the private fire protection system includes private hydrants, these hydrants must be flushed during the Utility's regular flushing periods, under the supervision of the Utility's personnel. These hydrants shall be maintained in a manner, or on a regular basis as approved by the Utility.
- 35. **PRESSURE REDUCING VALVES:**
 - a) Where, in the opinion of the Utility, it is necessary for proper water service, a customer shall install on the service pipe, between the meter and the shut off valve on the customer's side of the meter, a pressure reducing valve of a type satisfactory to the Utility. The customer shall be responsible for the cost of installing and maintaining the pressure reducing valve at all time.
 - b) A customer receiving service water pressure less than that which is needed for domestic

use and fire protection requirements shall be responsible for providing and maintaining, at no cost to the Utility, a suitable booster pump.

36. **PRESSURE RELIEF VALVES:** Whenever a pressure reducing valve has been installed by a customer in accordance with Regulation 32, the customer shall, for his own safety and protection, install on his hot water boiler and any other hot water heating device connected to the building's plumbing system, a pressure relief valve of an approved type, as well as an approved temperature limiting device. It shall be the customer's responsibility to maintain and keep in service the pressure relief valve at all times.
37. **WATER CONSERVATION DIRECTIVES:** The Utility may issue conservation of water directives to its customers, if in the opinion of the Utility, such directives are required to permit the Utility to provide reliable continuous water service to all customers served by the Utility. During such times as these directives are in force, customers who do not comply with the directives may have their water service suspended until such time as they agree to comply with the directive or upon suspension of the water conservation directive, whichever occurs first. Such customers shall be required to pay the Charge for Re-establishing Water Service as laid out in the approved Schedule of Rates for the Utility.
38. **EXTENSIONS:** Upon the request of the owner/developer of any property situated on any street or highway in which no water main has been laid, for the extension of the water service thereto, such extension shall be subject to payment of the complete cost by the owner/developer. Installations shall be made in accordance with the Sherbrooke Water Utility specifications and be subject to inspection by the Superintendent of Public Works.
39. **CURB STOP/CONTROL VALVE SERVICE BOX:** The curb stop/control valve service box housing the customers control valve shall be exposed for access by the Utility at all times. The Utility requires all curb stop/control valve service boxes and/or valves to be fully exposed and adjusted to final landscape grade before the installation of a customer's water meter. Any adjustment of the service box or valve box is the responsibility of the customer.

The customer shall ensure the curb stop/control valve service box and/or the valve box is exposed at all times. In the event that the curb stop/control valve service box is buried, paved over, back-filled or damaged as a result of carelessness, willful obstruction or any other occurrence that, in the opinion of the Utility, results in the requirement for the Utility to expose, re-expose, adjust or repair the curb stop /control valve service box, it shall be at the customer's expense. The Utility may undertake such activities as it deems necessary to gain access to the premises curb stop/control valve service box without expense to the Utility. When such action is undertaken, the reinstatement of the road, right-of-way, driveway, sidewalk, curb or landscape will be charged back to the customer if such activity is undertaken by the Utility.