



EASTERN COUNTIES REGIONAL LIBRARY JOB POSTING  
LIBRARY CLERK NEEDED @ THE SHERBROOKE  
PUBLIC LIBRARY

Do you enjoy helping people get information, use technology, and discover books? If you said yes, ECRL has the perfect part-time job for you! We need a community-oriented person with great computer skills to work part-time (regular 10 hrs per week) at the Sherbrooke Public Library.

**Duties to include (but not limited to):**

- Responsible for the provision of community library service through the promotion of library services, the circulation of library materials and assistance in the use of library resources.
- Responsible for planning and offering library programming to all sectors of the community

**Requirements:**

- A valid Nova Scotia driver's license
- Post-secondary education preferred
- Excellent computer skills

This position is permanent part-time, with a **minimum 10 hrs per week**. Hours of work may include evenings, and will include Saturdays. There is a strong possibility of additional hours based on Library needs.

**Posted:** June 4, 2019

**Closing date:** Until filled

**Job Classification:** Library Clerk Level 1

**Reports to:** CEO/Chief Librarian

**Salary:** \$12.45/hr

**Only those applicants who are shortlisted for an interview will be contacted. Eastern Counties Regional Library reserves the right to withdraw the competition if a suitable candidate cannot be found. Please submit by email a cover letter stating your qualifications and interest in the position with a resume and three work references to:**

Laura Emery

Chief Librarian

Email: [cdecoste@nsme.library.ns.ca](mailto:cdecoste@nsme.library.ns.ca)