

**Municipality of the District of St Mary's
Solid Waste-Resource Management Bylaw**

January____, 2010

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1.0 DEFINITIONS

In this By-law:

- a) **"backyard composter"** means a container approved by the Municipality designed for backyard composting.
- b) **"backyard composting"** means composting organic materials at a property where the compostable organic material was generated by residents of the property and or neighboring properties.
- c) **"boxboard"** means cereal, shoe, tissue, detergent, cracker, cookie, baking product and frozen food boxes, toilet paper rolls and paper towel rolls or other similar items, with plastics removed.
- d) **"bulky items"** means large items of a household nature including but not limited to furniture, stoves, mattresses, bed springs, barrels, water tanks, dishwashers, oil tanks, and lawn furniture.
- e) **"collection containers"** means bags, or other containers approved by the Municipality pursuant to this By-law.
- f) **"collector"** means the individual or company who has agreed to provide any waste-resource collection service.
- g) **"compostable organics"** or **"organics"** means food waste, leaf and yard waste, boxboard, soiled and non-recyclable paper, branches and bushes, and other material of plant or animal origin as designated by the Municipality from time to time.
- h) **"construction and demolition waste"** means materials which are normally used in the construction, repair and excavation of buildings, structures, roadways, walls and other landscaping activities, but is not limited to, soil, asphalt, brick, mortar, concrete, drywall, plaster, cellulose, fiberglass fibers, lumber, wood, asphalt shingles, and metals.
- i) **"council"** means the Council of the Municipality of the District of St. Mary's.
- j) **"curbside"** means the street or roadway between the traveled portion of the right-of-way and the property line which parallels the streets centre line.
- k) **"designated disposal site"** means the Guysborough Waste Management Facility, for which there is a valid contract between the Municipality of St. Mary's and the Municipality of the Municipality of Guysborough for the placement of all residual waste generated within the Municipality.
- l) **"food waste"** means but is not limited to fruit and vegetable peelings, table scraps, meat, poultry and fish, shellfish, dairy products, cooking oil, grease and fat, bread, grain, rice and pasta, bones, egg shells, coffee grounds and filters, tea leaves and bags or other similar items.
- m) **"hazardous waste"** means solid or liquid waste that may be harmful to humans animals, plant life or natural resources including, but not restricted to, industrial chemicals, toxic, flammable, corrosive, radioactive, reactive, pathological and PCB

waste, oil, gasoline, paint solvent, wood preservatives, ink, battery acid, pesticides and insecticides.

- n) **"household hazardous waste" or "HHW"** means waste-resource materials of a potentially hazardous nature generated in households including, but not restricted to, solvents, glues, cleaners, paints and finishes, asphalt sealers, gasoline, diesel, kerosene, pesticides, lawn and garden chemicals, poisons, propane tanks, roofing tar, pool chemicals, lubricating oil, batteries, and automotive fluids. For the purposes of this By-law, household hazardous waste does not include PCBs, radioactive materials, explosives, fireworks, pathological wastes, and ammunition.
- o) **"industrial/commercial/institutional waste" or "IC&I waste"** means waste-resources generated by the IC&I sector from all activities excluding construction and demolition waste.
- p) **"IC&I premises"** means a lot of land occupied by one or more industrial, commercial or institutional establishments and **"IC&I sector"** has an equivalent meaning with reference to that economic sector.
- q) **"leaf and yard waste"** means vegetative matter resulting from gardening, horticulture, landscaping or land clearing operations, including materials such as tree and shrub trimmings, plant remains, saw dust, wood shavings, trees and stumps, grass clippings and leaves, but excludes construction and demolition waste and contaminated organic matter.
- r) **"Municipality"** means the Municipality of the District of St Mary's or any person, firm or corporation acting on its behalf.
- s) **"municipal solid waste"** has the same meaning as in the *Solid Waste-Resource Management Regulations* made pursuant to the *Environment Act* as follows, "municipal solid waste" means garbage, refuse, sludge, rubbish, tailings, debris, litter and other discarded materials resulting from residential, commercial, institutional and industrial activities which are commonly accepted at a municipal solid waste management facility, but excludes wastes from industrial activities regulated by an approval issued under the Act and **"solid waste"** and **"solid waste-resources"** shall have an equivalent meaning.
- t) **"occupant" and or "owner"** includes an individual who is a tenant, lessee, roomer, subtenant, under-tenant, or co-tenant, or who otherwise occupies or has occupied land or buildings and his or their assigns and legal representatives.
- u) **"oil tanks"** means residential oil tanks, cleaned and empty of all liquids to a maximum size of 900 litres.
- v) **"pathological waste"** means any part of the human body except hair and nail clippings and the like, any part of a dead animal infected with a communicable disease, and non-anatomical waste infected with communicable disease.
- w) **"person"** includes individuals, corporate bodies and all other types of organizations or entities.
- x) **"premises"** includes any building, place, dwelling, room or rooms, apartment, hotel, motel, restaurant, shop, store, office, parking lot and any tract of lands connected therewith and the lands connected therewith and the lands under separate occupation or control.

- y) **"privacy bag"** means a solid colour bag used to contain bathroom waste and other residual waste that normally requires privacy from the public.
- z) **"property owner"** has the same meaning as "owner" as defined in the *Municipal Government Act* and, for greater certainty, includes a landlord, a leaser, an owner, the person giving or permitting the occupation of premises, his and their heirs and assigns and legal representatives and, in the case of a corporation, the officers and directors of that corporation;
- aa) **"recyclable materials"** means **"recyclable paper"** such as newsprint, corrugated cardboard, boxboard and other paper products and **"other recyclables"** such as redeemable beverage containers, milk cartons, glass bottles and jars, metal food containers and cans, aluminum cans, aluminum foil plates and trays, high density polyethylene plastic containers (HDPE #2), low density polyethylene plastic containers (LDPE #4), and polyethylene terephthalate plastic bottles (PET #1), plastic bags (#2 and #4) and pallet wrap. Other items may be designated by the Municipality for inclusion in the recycling program, which may be amended from time to time.
- bb) **"redeemable beverage container"** means a container of less than five (5) liters which contains or has contained a beverage that was sealed by the manufacturer after the beverage was placed in it, other than a container for milk, milk products, soya milk or concentrates.
- cc) **"residential tenancies"** means any house, dwelling, apartment, flat, tenement, mobile home, mobile home park, mobile home space or other place that is occupied or may be occupied by an individual as a residence to which the *Residential Tenancies Act* applies, or that part of any such place that is or may be occupied by an individual as a residence, but does not include IC&I premises.
- dd) **"residual waste"** or **"residuals"** means any municipal solid waste remaining after diversion of recyclable materials, compostable organics, hazardous waste and other materials banned from disposal.
- ee) **"soiled and non-recyclable paper"** means wet paper or paper soiled with food, dirt, edible grease, including but not limited to dinner napkins, paper towels & fast food wrappers, wax paper, pizza boxes, paper plates, newspaper, flyers, sugar, flour & potato paper bags or other similar items.
- ff) **"source separated waste-resources"** means waste-resources which have been sorted and separated prior to the point of discard, to facilitate their reuse, recycling, composting or disposal and **"source separation of waste-resources"** has a corresponding meaning.
- gg) **"special collection"** means a Municipal collection for bulky items, leaves, yard waste and such other materials as may be determined from time to time by the Municipality.
- hh) **"special constable"** means an employee of the Municipal Council of St Mary's who has been appointed by Municipal Council to enforce this By-law.
- ii) **"storage"** means the space necessary to contain waste-resources for a temporary period at the end of which it is intended to be processed, used, transported, treated or disposed of.

- jj) **"waste-resources"** means all those materials managed by or on behalf of the Municipality as recyclable materials, compostable organics, household hazardous waste, construction and demolition waste or residual waste. **"Public waste-resources"** means waste resources generated by public premises activities. **"Residential"** and **"IC&I waste-resources"** have similar meaning specific to waste-resources generated by activities at that location.
- kk) **"Waste-Resource Management Centre"** means a facility for receiving, storing, sorting and shipping specific waste-resources.

2.0 PROHIBITIONS

2.1 Illegal Dumping

- a) No person shall dump, abandon or dispose of waste-resources at any public or private place unless that place is duly licensed to receive and dispose of that particular category of waste-resources.
- b) No person shall dump, dispose of or abandon waste-resources at or near a designated disposal site, Waste-Resource Management Centre or any other facility licensed to receive waste-resources when the Centre or facility is not open or when the operator or staff of the Centre or facility refuses to accept waste-resources at that time or from that person.
- c) No person shall place any waste-resources for collection on a property other than a property owned or occupied by that person unless that person has obtained the consent of the owner or occupant for that purpose.
- d) No person shall place waste in any commercial storage container without permission of the property owner or the renter of the container.

2.2 Waste-Resource Burning

No person shall burn waste-resources in the Municipality of St. Mary's in a barrel, stove or other device or in the open as a method of waste disposal.

2.3 Materials Banned from Disposal

No person shall dispose of or cause the disposal of any of the following materials by depositing or abandoning waste-resources in a storage area, storage container, or collection container, intended for residual waste disposal, or in an incinerator or landfill, namely:

a) **Material Banned From Disposal by Provincial Regulation**

Materials banned from disposal by provincial regulation are those materials listed in Schedule B of the Solid Waste-Resource Management Regulations as amended from time to time.

b) **Material Banned from Disposal by the Municipality of St. Mary's**

No person shall dispose of any material (whether similar or dissimilar to any of the foregoing) that has been banned from disposal in a landfill or incinerator by order of the Municipality of St. Mary's. Publication of a list of such banned material in a newsletter or newspapers of general circulation in the Municipality of St. Mary's shall constitute due and sufficient notice of the Municipality's Order for all purposes

2.4 Solid Waste Accumulation

- a) No occupant or property owner shall permit the accumulation of waste-resources on or around the premises under his control to the extent that it is or is likely to become unsightly, or a nuisance or a hazard to public health, including the health of the occupant or property owner.
- b) No occupant or property owner shall permit any collection containers of solid waste, residual waste, compostable organics, or recyclable materials to remain on or around any premises under his control for a period longer than fourteen (14) days without placing the same for collection in the manner herein provided.

2.5 Provision for Backyard Composting

Notwithstanding 2.4, residents following backyard composting procedures approved by the Municipality of St. Mary's may backyard compost compostable organics, excluding meat, fish, bones, and dairy products within a backyard composter to the rear of the property.

3.0 SOURCE SEPARATION REQUIREMENTS

3.1 Residential Waste-Resources

All waste-resources generated from eligible premises must be source separated by the occupant into categories in accordance with this By-law to comply with material banned from disposal referred to in clause 2.3.

3.2 Industrial, Commercial and Institutional (IC&I) Waste-Resources

IC&I sector establishments must sort waste-resources to comply with the materials banned from disposal referred to in clause 2.3.

3.3 Public Waste-Resources

Those responsible for premises accessible to the public with waste-resource receptacles, including but not limited to retail establishments, private parks and campgrounds, at public events, or other areas used by the public, shall ensure that receptacles are available so that the public using the premises can properly source separate waste-resources generated by activities from that premises with appropriate signage to garner source separated waste-resources in accordance with this By-law and provincial regulation.

4.0 MUNICIPALITY OF ST. MARY'S COLLECTION

4.1 Collection Containers

- a) Source separated waste-resources must be set out for collection in appropriate collection containers as identified by the Municipality.
- b) No person shall set curbside any individual collection container of residual waste or recyclable materials with contents that exceed twenty-three (23) kilograms or fifty (50) pounds in weight.
- c) Residual waste will be collected curbside from eligible premises if:

- i. residual waste is placed in non-colored clear bags of standard size, approximately thirty-five (35) inches or eighty-nine (89) centimeters by forty-seven (47) inches or one hundred and nineteen (119) centimeters;
 - ii. each standard sized bag may include one solid colour privacy bag no larger than twenty (20) inches or fifty-one (51) centimeters by twenty-two (22) inches or fifty-six (56) centimeters; and
 - iii. the contents of each collection container is void of recyclable materials, compostable organics, household hazardous waste and other materials identified as not acceptable for disposal by the Municipality or designated disposal facility.
- d) Recyclable materials will be collected curbside from eligible premises if the following conditions are met:
- i. the recyclable materials for collection are placed in unmarked transparent blue bags of standard size, approximately twenty-five (25) inches or sixty-four (64) centimeters by thirty-five (35) inches or eighty-nine (89) centimeters;
 - ii. the contents and quality of the materials are easily identifiable; and
 - iii. all recyclable 'paper' is placed within a transparent blue bag and items identified as recyclable 'other' placed within another transparent blue bag as identified as acceptable by the Municipality;
 - iv. corrugated cardboard may be flattened and secured in bundles no larger than ninety-one (91) centimeters or thirty-six (36) inches by ninety-one (91) centimeters or thirty-six (36) inches by sixty-one (61) centimeters or twenty-four (24) inches; and
 - v. recyclable materials are clean and dry.

4.2 Inspection and Rejection Guidelines

- a) Waste-resources set out for the Municipality of St. Mary's Collection shall be subject to inspection by the collector or by the Special Constable or other Council appointed staff. Waste-resources set curbside for collection and not in compliance with the Municipality of St. Mary's By-law, may be rejected and not collected.
- b) Rejected waste-resources must be promptly removed from curbside no later than 9:00PM of the scheduled collection day.
- c) Rejected waste-resources must be properly source separated into the collection containers approved by this By-law for the next collection.

4.3 Scavenging

No person shall:

- a) pick over, remove, disturb or otherwise interfere with any waste-resources set out for the Municipality of St. Mary's collection;
- b) collect waste-resources placed for collection by the Municipality of St. Mary's; or
- c) remove a waste-resource collection container placed at roadside.

These prohibitions do not apply to the person who placed the waste-resource material for collection, or to the Municipality of St. Mary's, or its collectors.

5.0 IC&I WASTE-RESOURCES

5.1 Commercial Containers

The following provisions apply to commercial containers:

- a) Any person who supplies and/or uses a commercial container or structure for the temporary storage of waste-resources shall ensure that such commercial container is:
 - i. sturdily constructed and is capable of containing the material deposited within;
 - ii. equipped with a cover, as necessary, capable of restricting the entry of animals and preventing litter or damage to the contents produced by wind, rain, snow, etc.;
 - iii. cleaned regularly; and
 - iv. emptied at a frequency of not more than fourteen (14) days.
- b) The owner of any premises on which an external commercial storage container or structure is placed shall ensure that:
 - i. it is placed to the side or rear of the property;
 - ii. any such storage container or structure does not become unsightly or cause a nuisance or health-related problem;
 - iii. the container is not overfilled and that all contents are contained within the container such that no item can blow out, fall out or spill out; and
 - iv. the area around the storage container or structure is maintained free from litter.

5.2 Commercial Waste-Resource Storage

The following provisions apply to commercial waste-resource storage structures or containers intended for the temporary storage of waste-resources not eligible for the Municipality of St. Mary's collection:

- c) the owner of every IC&I premises in the Municipality of St. Mary's shall provide sufficient and adequate containers and signage for waste-resources to ensure compliance with this By-law including but not limited to residual waste, recyclable materials, cardboard, and compostable organics which may accumulate from time to time from such premises; and
- d) compostable organic waste must be placed in suitable aerated carts or in other commercially manufactured receptacles or containers manufactured specifically for the storage of organics.

5.3 IC&I Waste-Resource Removal

The property owner and or occupant of premises which generate the following waste resources shall, either personally or by employees, contractors or agents, and in compliance with all applicable Federal, Provincial, and Municipal laws, promptly remove and dispose of such waste in accordance with the provisions of this By-law:

- a) all waste generated by any IC&I premises, facility or operation pursuant to this By-

law; and

b) all waste resulting from construction and demolition of any kind.

c) The collector shall ensure that source separated waste-resources remain in a source-separated condition and are deposited appropriately at a designated disposal facility or Waste-Resource Management Center approved for deposit by the Municipality.

5.4 Inspection and Enforcement

IC&I waste-resources are subject to inspection by the Special Constable or another appointed staff for compliance with this By-law.

6.0 WASTE-RESOURCE DISPOSAL

6.1 Household Hazardous Waste

Council shall ensure the proper disposal of household hazardous waste, by offering a year round disposal option at the St. Mary's transfer station.

6.2 Construction and Demolition Materials

Construction and demolition material left by any builder or contractor or the owner of any premises following the construction, alteration or repairing of any building shall be removed by such builder, contractor or owner as promptly as possible and will not be collected by the Municipality of St. Mary's. Construction and demolition materials must be separated in accordance with the requirements of a designated disposal site before delivery to a designated disposal site. Tipping fee charges may be levied on waste-resource collectors or the generator for construction and demolition materials received by the designate disposal site.

7.0 WASTE-RESOURCE MANAGEMENT CENTRES

7.1 Inspection and Enforcement

All loads entering Waste-Resource Management Centres and designated disposal sites are subject to inspection and enforcement action by the Special Constable or site Manager. The Special Constable may issue warnings, charge increased tipping fees, or revoke privileges of site users for non-compliance. The Municipality of St. Mary's may from time to time establish administrative penalties to be levied against site users for non-compliance with respect to provisions of this By-law.

7.2 Documentation

The operator of every commercial waste-resource collection vehicle or vehicle carrying construction and demolition waste entering a Waste-Resource Management Centre or designated disposal facility with waste-resources generated from within the Municipality of St. Mary's shall produce, upon request of the site Manager or the Special Constable; a manifest consisting of a list of the customers whose waste-resources are on board the vehicle or a copy of the demolition permit or number.

7.3 Scavenging

No person shall remove materials from a Waste-Resource Management Centre within the Municipality of St. Mary's unless authorized by the Manager of the facility as per St.

Mary's Transfer Station Material Recovery policy.

8.0 PENALTIES

8.1 Regarding violations of this By-law

Any Police Officer or Special Constable of the Municipality of St. Mary's may issue a summary offence ticket to enforce this By-law. In such cases the out of court settlement may be paid to the Municipality of St. Mary's which is equal to the fine amount on the summary offence ticket. If this amount is not received within fourteen (14) days of issuance of the Summary Offence Ticket the fine shall double. (Refer to the attached Solid Waste By-law Schedule of Fines.)

Schedule "2" Municipality of St Mary's Solid Waste By-law Schedule of Fines

Offence	Section	Out of Court Settlement
1. Illegal dumping	2.1	\$1,000
2. Waste-resource burning	2.2	\$1,000
3. Disposing Materials Banned from Disposal	2.3	\$500
4. Allowing the accumulation of solid waste	2.4	\$1,000
5. Improper backyard composting	2.5	\$1,000
6. Failure to source-separate	3.1	\$1,000
7. Failure to source-separate, ICI users	3.2	\$1,000
8. Failure to meet public waste-resource separation requirements	3.3	\$1,000
9. Improper collection container or exceeds weight restrictions	4.1	\$200
10. Failure to meet residual waste collection requirements	4.1 c)	\$1,000
11. Failure to meet recyclable materials collection requirements	4.1 d)	\$1,000
12. Interfering with collection or illegal collection	4.9	\$500
13. Improper ICI collection containers	5.1	\$1,000
14. Improper commercial waste-resource storage	5.2	\$1,500
15. Failure to remove ICI waste-resources including C&D	5.3	\$2,000
16. Disposal activity contrary to the approval of the Municipality	6.0	\$1,000
17. Failure to provide a manifest	7.2	\$500
18. Illegal acquisition	7.3	\$500

8.2 Subject to Sections 8.1, any person who violates any provision of this By-law is guilty of a summary offence and liable to a fine of not less than five hundred dollars (\$500) and not more than five thousand dollars (\$5,000) and, in default of payment thereof, to imprisonment for a period of not more than ninety (90) days.

8.3 No person shall be convicted of an offence under this By-law if the person establishes that the person:

8.3.1 exercised all due diligence to prevent the commission of the offence; or

8.3.2 reasonably and honestly believed in the existence of facts that, if true, would render the conduct of that person innocent.

8.4 Where a person is convicted of an offence under this By-law and the Court is satisfied that, as a result of the commission of the offence, monetary benefits accrued to the offender, the Court may order the offender to pay, in addition to the fine prescribed for that offence, a fine in an amount equal to the estimation of the Court of the amount of those

monetary benefits.

- 8.5** Where a person is convicted of an offence under this By-law and the Court is satisfied that, as a result of the commission of the offence, that clean up or site remediation costs were incurred, whether by another person, or by the Municipality of St. Mary's, the Court may order the offender to pay, in addition to all other fines and penalties, restitution in an amount equal to the clean up or site remediation costs.
- 8.6** In any prosecution for an offence under this By-law, it is sufficient proof of the offence to establish that it was committed by an employee or agent of the accused, whether or not the employee or agent is identified or has been prosecuted for the offence, unless the accused establishes that the offence was committed without the knowledge or consent of the accused.
- 8.7** Where a corporation commits an offence under this By-law, any officer or director of the corporation, who directed, authorized, assented to, acquiesced in or participated in the violation of this By-law is guilty of the offence and is liable to the punishment provided for the offence, whether or not the corporation has been prosecuted.
- 8.8** In lieu of prosecution under this By-law, the Special Constable or his/her delegate may, in his/her sole and absolute discretion, issue to any person he/she believes upon reasonable grounds has committed an offence under this By-law a Notice of Violation, which Notice shall require the person to whom it is directed to pay to the Municipality of St. Mary's within fourteen (14) days of the issuance of the Notice the sum of fifty dollars (\$50) or (\$100) for offences listed in section 8.1. Where a Notice of Violation is issued and if that sum is paid as required therein, no prosecution shall ensue in respect to the matter or matters referred to in the Notice. For greater certainty, nothing in this By-law requires the Special Constable to issue a Notice of Violation before initiating a prosecution.
- 8.9** Where an offence under this By-law is committed or continued on more than one day, the person who committed the offence is liable to be convicted for a separate offence for each day on which the offence is committed.
- 8.10** The Municipality of St. Mary's may appoint another person to assist with the enforcement of this By-law.

All By-laws dealing with the collection and disposal of waste-resources heretofore passed by the Council, and all amendments thereto are hereby repealed.

Passed by Council this _____ day of _____, A.D., 2011.

Solid Waste-Resource Management Regulations
made under Section 102 of the *Environment Act*
S.N.S. 1994-95, c. 1
O.I.C. 96-79 (February 6, 1996), N.S. Reg. 25/96
as amended up to O.I.C. 2007-102 (February 22, 2007), N.S. Reg. 61/2007
Division II - Disposal of Municipal Solid Waste

Bans

- 30 (1)** No person shall dispose of a designated material listed in Column 1 of Schedule "B" in a site for the disposal of municipal solid waste on, from and after the date prescribed in Column 2 of Schedule "B".
- (2) No person, including a municipality, shall accept for disposal a designated material which is banned in Schedule "B".
- (3) Each municipality shall provide a plan to the Administrator to ensure that the bans described in Schedule "B" are implemented.

Regulated activities

- 31 (1)** No person shall own, construct, manage, operate, alter or modify a landfill without obtaining approval from the Minister.
- (2) (a) No person shall own, construct, manage, operate, alter or modify a disposal site for construction and demolition debris without obtaining approval from the Minister.
- (b) Clause (a) does not apply to rock (excluding rock containing a sulphide bearing material), aggregate, soil, bricks mortar, concrete, asphalt pavement, porcelain or ceramic materials, trees, brush, limbs, stumps, root balls, organic mat, and milled wood that is free of adhesives, coatings or preservatives.
- (3) No person shall own, construct, manage, operate, alter or modify an incinerator for the disposal of municipal solid waste without obtaining approval from the Minister.
- (4) No person shall own, construct, manage, operate, alter or modify the operation of an ash disposal site without obtaining approval from the Minister.

Open burning ban

- 36** On, from and after April 1, 1996, no person shall permit, carry out or be responsible for open burning of municipal solid waste which shall include open burning in an uncontrolled teepee, pit and silo burner.

Incineration

- 37** Subject to Section 38, no person shall own, operate or manage the operation of an incinerator for municipal solid waste which does not adhere to
- (a) national standards described in a publication prepared by the Canadian Council of Ministers of the Environment entitled "Operating and Emission Guidelines for

Municipal Solid Waste Incinerators", Report CCME-TS-WM-TRE003, June 1989; or

(b) standards prescribed by the Minister.

Schedule "B" - Materials Banned from Landfills and Incinerators

Column 1: Designated Material	Column 2: Implementation Date
Beverage containers	April 1, 1996
Corrugated cardboard	April 1, 1996
Newsprint	April 1, 1996
Used tires	April 1, 1996
Lead-acid (automotive) batteries	April 1, 1996
Leaf and yard waste	June 1, 1996
Post-consumer paint products, formerly known as waste paint	April 1, 1997
Ethylene glycol (automotive antifreeze)	April 1, 1997
Compostable organic material	June 1, 1997
Steel/tin food containers	April 1, 1998
Glass food containers	April 1, 1998
Low-density polyethylene bags and packaging	April 1, 1998
High-density polyethylene bags and packaging	April 1, 1998
Televisions	February 1, 2008
Desktop, laptop and notebook computers, including CPU's, keyboards, mice, cables and other components in the computer	February 1, 2008
Computer monitors	February 1, 2008
Computer printers, including printers that have scanning or fax capabilities or both	February 1, 2008
Computer scanners	February 1, 2009
Audio and video playback and recording systems	February 1, 2009
Telephones and fax machines	February 1, 2009
Cell phones and other wireless devices	February 1, 2009

Schedule "B" amended: O.I.C. 2002-94, N.S. Reg. 24/2002; O.I.C. 2007-102, N.S. Reg. 61/2007.

MUNICIPALITY OF THE DISTRICT OF ST. MARY'S

ST. MARY'S TRANSFER STATION MATERIAL RECOVERY POLICY

INTRODUCTION:

The St. Mary's Transfer Station receives waste for disposal, transfer and recycling. All materials become the property of the Municipality at time of delivery to the Facility.

POLICY:

1. All visitors must report to the attendant before proceeding on the site.
2. Unauthorized removal of any materials from any part of the facility constitutes theft.
3. Theft for the purposes of this policy includes removal for personal use without authorization, for profit, to giveaway, or for any other reason.
4. An employee assisting in the removal of unauthorized materials, deceiving or misleading authorized personnel who are investigating removal of materials, or being in unlawful possession of materials maybe charged with theft.
5. Authorization for municipal residents to remove item(s) for personal use:
 - a. Visitor must complete Material Recovery Waiver Form Section 1 before searching for items required.
 - b. Request to remove item(s) for personal use if found must be completed by visitor in Section 2 of the Material Recovery Waiver Form. Item specific is a must.
 - c. Site Attendant must check and approve all items in Section 2 leaving the transfer station as per waiver form.
 - d. There will be no admittance to the site before/after hours to the general public. It is unlawful to enter the premises other than posted hours.
6. Authorization for employees to remove item(s) for personal use only:
 - a. Employee must complete Material Recovery Waiver Form Section 2.
 - b. Either the Municipal Clerk, Deputy Clerk or the Finance Officer must approve all items for removal listed on the Material Recovery Waiver Form. No one is permitted to sign Material Recovery Waiver Form for themselves.
7. Unauthorized persons shall not be permitted to be on the site for the purpose of scavenging. Loitering of any type will not be permitted or tolerated.
8. Any employee determined to be guilty of breach in participating in the actions outlined in the preceding sections of this policy is subject to disciplinary action which could lead to dismissal from employment.

