



**Municipality of the District of St. Mary's**  
**8296 Hwy #7, Sherbrooke, NS B0J 3C0**  
**(p) 902 522 2049 (f) 902 522 2309**

## **TENDER**

### **Replacing Sherbrooke Water Treatment Plant Roof**

Sealed bids addressed to Marvin MacDonald, CAO, Municipality of the District of St. Mary's, PO Box 296, Sherbrooke, B0J 3C0 and marked on the envelope "**TENDER – Replacing Sherbrooke Water Treatment Plant Roof**" or by email to [marvin.macdonald@saint-marys.ca](mailto:marvin.macdonald@saint-marys.ca) will be received until **4:00pm, May 22, 2020** for the replacing of the Sherbrooke Water Treatment Plant roof located at 8226 Highway 7, Sherbrooke.

The Tender provides two options for the project:

Option 1. – Asphalt Shingles

Option 2. – Metal Roof

Bidders can submit bid prices for one or both options on the Bid Form attached.

The lowest or any bid not necessarily accepted, based on what is deemed in the best interest of the Municipality.

**SCOPE OF WORK/ SPECIFICATIONS:**

The Municipality of the District of St. Mary’s is requesting tenders for supply of materials, labor and equipment to resurface the Sherbrooke Water Treatment Plant roof located at 8226 Highway 7, Sherbrooke, NS. Approximate size of the roof is 2,339 sq feet.

Project Overview:

**Option 1. – Asphalt Shingles**

Project would include removing/stripping the existing asphalt shingles in place, re-shingle including underlayment and edging to be installed. Appropriate venting is to be installed.

**Option 2. – Metal Roofing**

Project would include supply and installation of metal siding over existing asphalt roof, using appropriate strapping and venting

Both Options: The following apply to either option if selected

- a) Cleanup will include the removal and disposal of all excess material and garbage from the job and a magnetic sweep of the grounds surrounding the Water Treatment Plant for any loose nails and metal debris/products. Bid prices must include cleanup of site upon project completion.
- b) Site will be subject to inspections by Municipal Building Inspector and/or Superintendent of Public Works.

Project must be completed by **June 30<sup>th</sup>, 2020.**

**TERMS AND CONDITIONS:**

**1. INQUIRIES:**

All questions related to this tender are to be directed to:

Marvin MacDonald, CAO

(p) 902-522-2432, (f) 902-522-2309 – [marvin.macdonald@saint-marys.ca](mailto:marvin.macdonald@saint-marys.ca)

Or

Ricky Kaiser, Superintendent of Public Works, 902-328-4154

**2. BID**

Please BID your **net** price exclusive of taxes on each of the Options detailed in the “Form of Tender”.

**3. PAYMENT**

Payment shall be based on Net 30 Days from date of invoice following completion of the work.

#### **4. TAXES**

The BID price shall be HST extra.

#### **5. WORKSAFE NS**

The successful bidder must provide proof of current coverage from the Nova Scotia Workers' Compensation Board

The Contractor must meet all Provincial Safety standards and Labour Regulations. The contractor shall provide to the municipality their Worksafe registration number and a letter of Clearance from the Worksafe office prior to commencement of work. The contractor shall ensure compliance on his part with the Workers Compensation Act and any regulations there under.

#### **6. DUE DILIGENCE:**

If the contractor is found to be working in an unsafe manner, or outside of current legislation, they will be made to stop work immediately.

Any losses which may arise as a result of this work stoppage are the responsibility of the contractor. Failure to comply with current legislation on the part of the contractor, may lead to cancellation of contract.

#### **7. INSURANCE**

The successful contractor shall provide evidence of commercial liability insurance in the amount of no less than \$2 million.

#### **8. EXPLANATION TO BIDDERS**

No verbal agreement or conversation with any officer, agent or employee of the owner either before or after execution of the contract shall affect or modify any of the terms or obligations contained in any of the documents comprising the said contract.

#### **9. TIME LIMITS**

Bids received after the time and date as shown on the request for quotation shall not be considered, and will be returned unopened to the bidder.

#### **10. ACCEPTANCES, REVOCATION AND REJECTION OF TENDERS**

The Municipality of St. Mary's does not bind itself to accepting the lowest or any tender received, but reserves the right to award the tender to its best advantage.

## **11. REQUIREMENTS FOR FINAL INSPECTION**

All items must be completed prior to final inspection. No exceptions will be made and final payment will be delayed until all items are complete.

## **12. INDEMNIFICATION**

The contractor agrees to indemnify and save harmless the Municipality of the District of St. Mary's from and against all claims, actions, losses, expense, costs or damages of every nature and kind whatsoever which may occur through the performance of this contract.



## FORM OF TENDER

### Re: Resurfacing Sherbrooke Water Treatment Plant Roof

The undersigned bidder has carefully examined the specifications and scope of work, and also visited the premises to become familiar with the conditions, character and extent of work.

The undersigned bidder has determined the quality and quantity of materials, labour and equipment required, and has the capability to comply with the terms and conditions herein described.

The undersigned bidder hereby agrees that in the event of acceptance of the tender, work shall be completed by **June 30, 2020**.

The undersigned bidder further agrees to provide all necessary materials, equipment, tools, and labour which are necessary to complete the work in accordance with the contract and agrees to accept, therefore, in payment in full, in accordance with the specifications, and terms and conditions, the sum of:

<p><b>Option 1. Asphalt Shingles</b></p> <p>\$ _____ (all taxes extra)</p> <p><b>Option 2. Metal Roof</b></p> <p>\$ _____ (all taxes extra)</p>
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<b>Start Date of Project:</b>	<b>End Date of Project:</b>
<b>Company/Contact Information:</b>	<b>Name (Print):</b>
	<b>Signature:</b>
<b>HST/Business #:</b>	<b>Date:</b>
	<b>Commercial Liability Insurance (Attach Proof):</b>