

The Municipality of the District of St. Mary's

8296 HWY 7

PO Box 296

Sherbrooke, NS

B0J 3C0

Phone: (902) 522-2049

Fax: (902) 522-2309



TENDER

“Transfer Station Buildings Demolition- 2023”

Issued Date: July 7th, 2023

Deadline for Tenders: July 28th, 2023 at 3pm



Table of Contents:

1.	Introduction	3
2.	Scope of Work and Deliverables	3
3.	Submission	4
4.	Terms and Conditions	4
5.	Indemnification and Insurance	6
6.	Further Information	6
	FORM A- Tender Form.....	7
	APPENDIX A- Buildings Reference.....	8

1. Introduction

The Municipality of the District of St. Mary's is accepting tenders for the complete demolition, removal and site clean-up of two metal buildings at the municipal Transfer Station located at 150 Cape Gegogan Rd, Goldenville, NS.

2. Scope of Work and Deliverables

- 2.1 The work will include the removal Building #1 and Building #2 as per **Appendix A- Buildings Reference** at the Municipal Transfer Station and the existing concrete pads including appropriate disposal of materials. The successful Contractor must prepare the site for new building construction, supply and install required labour, material, and equipment to complete demolition of the building as per scope.
- 2.2 The municipal Director of Public Works can be available to any Contractor for a visit to the project site to become familiar with the conditions, character, and extent of work for the purpose of providing a bid.
- 2.3 Remove and dispose of building structures, debris and content.
- Complete removal of building roofs and truss systems.
 - Complete removal of building exterior walls.
 - Complete removal of concrete Foundation and slab
 - Infilling and leveling of existing unused pits.
- 2.4 All debris and waste to be safely transported and/or disposed of properly into an approved landfill or pit. The contractor can choose between two methods of disposal for the outer shell of the buildings:
- Complete removal of all metal siding (pressure treated wood attached) with the waste charge to be included in the bid submission, with a cost reduction realized for the profit from metal sales (to be specified on bid form)
- OR**
- Disposal of metal siding at the Municipal Transfer Station **after** removing pressure treated wood so as to be separated into appropriate piles as per Department of Environment regulations.
- 2.5 The Contractor will include in the total project cost all material and labour for the in-filling of existing pits within/beside building structures with clean fill including any necessary compacting and leveling.
- 2.6 The Contractor must protect any adjacent buildings and surface features from damage while work is in progress. In the event of damage, immediately seek repair approval from the Director of Public Works.

- 2.7 The Contractor must ensure equipment is kept back from the foundation a minimum of 8 feet from the outer face of the foundation wall (to prevent lateral loading of the perimeter foundation walls due to equipment surcharge loading).
- 2.8 The Contractor must ensure site safety, security & waste removal at all times during the demolition process and is responsible for all Occupational Health and Safety related costs.
- 2.9 The Contractor to include all general conditions such as, but not limited to: equipment rental, delivery fee, demolition permits, insurance, temporary fencing, temporary toilets, consumables, supervision, etc.
- 2.10 There will be no price included in the submission by the Contractor for the municipal demolition permit, as the Municipality will incur this cost.
- 2.11 The site must be kept clean and tidy throughout the demolition process and upon completion of work, the site must be free of building demolition work related waste materials and debris.
- 2.12 The Contractor must ensure that all waste bins or waste hauling equipment does not cause secondary damages.

3. Submission

- 3.1 The Tender Provider is to submit their tender accompanied by the required information by **July 28th, 2023 at 3pm** in person at the Municipal Office at 8296 Highway #7 , by mail to PO Box 296, Sherbrooke, B0J 3C0 and marked on the envelope **Tender: Transfer Station Buildings Demolition** or by email to marissa.jordan@saint-marys.ca. Tenders submitted past this closing time will not be accepted.
- 3.2 Submissions shall include:
- **Form A-** Tender
 - Workers Compensation Clearance Letter
- 3.3 The successful contractor will supply the Municipality with a Certificate of Insurance with the Municipality listed as insured prior to any work commencing.

4. Terms and Conditions

- 4.1 Tenders received later than the specified closing time will be rejected by the Municipality. The terms and conditions of the Tenders shall remain firm and open for acceptance by the Municipality for a period of thirty (30) days from the date of closing.

- 4.2 Final acceptance of the tender will be subject to the successful negotiation and execution of a written contract meeting the expenditure limits and required terms and conditions acceptable to the Municipality.
- 4.3 The Municipality reserves the right to reject any and all tenders based on the best interest of the Municipality. The Municipality reserves the right to select a tender, in whole or in part, other than the lowest price tender based on any criteria which in its sole and absolute discretion the Municipality deems to be in its best interest.
- 4.4 No verbal agreement or conversation with any officer, agent or employee of the owner either before or after execution of the contract shall affect or modify any of the terms or obligations contained in any of the documents comprising the said contract.
- 4.5 The successful bidder must provide proof of current coverage from the Nova Scotia Workers' Compensation Board or equivalent insurance prior to a contract/purchase order being issued. The contractor shall ensure compliance on their part with the Workers Compensation Act and any regulations there under.
- 4.6 If a health and safety offence has been committed, the onus falls on the contractor to prove that due diligence has been exercised (i.e. did everything it reasonably could –to avoid the offence). If the contractor is found to be working in an unsafe manner, or outside of current legislation, he will be made to stop work immediately.
- 4.7 The Municipality shall not be responsible for any liabilities, cost, loss or damage incurred, sustained or suffered by any interested party, prior or subsequent to, or by reason of the acceptance, or non- acceptance by the Municipality of any response, or by reason of any delay in the acceptance of the response.
- 4.8 The Municipality reserves the right to request Tender Providers to provide additional information and address specific requirements not accurately or adequately covered in their initial submissions.
- 4.9 The Municipality reserves the right to assess the qualifications of the firm to conduct the work and shall be the sole judge as to whether the firm meets the specifications required to complete the Work to the satisfaction of the Municipality.
- 4.10 Payment will be made to the successful Tender Provider by the Municipality within 30 days of submission of invoice by the Tender Provider to the Municipality, for work completed to the satisfaction of the Municipality.
- 4.11 The Municipality may waive minor differences in the tenders provided the differences do NOT violate the tender's intent. No term or conditions shall be implied based on any industry trade

practice or custom, any practice or policy of the tender or the Municipality or otherwise, which is inconsistent or conflicts with the provisions contained in this document.

5. Indemnification and Insurance

- 5.1 If a health and safety offence has been committed, the onus falls on the contractor to prove that due diligence has been exercised (i.e. did everything it reasonably could –to avoid the offence). If the contractor is found to be working in an unsafe manner, or outside of current legislation, they will be made to stop work immediately.
- 5.2 The Tender Provider will protect, defend and indemnify the Municipality, its officers, agents, servants, volunteers and employees for any and all liabilities, claims, liens, fines, demands and costs including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the contractor's own employees, and for loss or damage to any property, including property owned or in the care, custody or control of the Municipality in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of Tender Provider, any sub-contractor, or any employee, agent or representative of the Tender Provider.
- 5.3 The Tender Provider shall, at their expense, maintain a commercial liability policy as coverage for services provided under this tender in the amount of at least Two (2) Million Dollars, which shall remain in force for the term of this contract and shall be renewed at least three (3) years after termination.
- 5.4 The successful bidder must provide proof of current coverage from the Nova Scotia Workers' Compensation Board or equivalent insurance prior to a contract/purchase order being issued.
- 5.5 The Contractor must meet all Department of Labour Regulations and ensure compliance on his part with the Workers Compensation Act and any regulations there under.

6. Further Information

Any questions in relation to this Request for Tender should be directed to:

Marissa Jordan, Chief Administrative Officer

Phone: 902-522-2432

Email: marissa.jordan@saint-marys.ca



FORM A- Tender Form

The undersigned bidder has carefully examined the specifications and scope of work, and also visited the premises to become familiar with the conditions, character, and extent of work.

The undersigned bidder has determined the quality and quantity of labour and equipment required and has the capability to comply with the terms and conditions herein described.

The undersigned bidder hereby agrees that in the event of acceptance of the tender, work shall be completed by **September 15th, 2023**. Notice must be given to the Municipality for the anticipated start time for coordination of potential closures to the facility.

The undersigned bidder further agrees to provide all necessary equipment, tools, and labour which are necessary to complete the work in accordance with the contract and agrees to accept, therefore, in payment in full, in accordance with the specifications, and terms and conditions, the sum of **one** option (A or B) below:

A) Project Cost with Waste Being Disposed of Offsite:

Project Cost	MINUS Rebate To Municipality for Metal	Total Project Cost
\$ _____	- \$ _____	\$ _____

OR

B) Project Cost with Waste Being Disposed of Onsite (Contractor to separate wood from metal):

Project Cost	PLUS Cost To Municipality for separating Metal	Total Project Cost
\$ _____	+ \$ _____	\$ _____

Company Name	
Company Address	
Company Phone	
Company Email	
HST/Business #	
Commercial Insurance Provider	
Warranty on Work	

Name of Representative _____

Signature of Representative _____ Date _____

APPENDIX A- Buildings Reference

