



Municipality of St Mary's: Request for Proposals

Project Number: STM012524

RecPlex Kitchen and Bath Update

The Municipality of the District of St Mary's is seeking proposals to provide the following equipment (please see Project details and specifications), install the equipment, complete accompanying electrical and plumbing work for our Municipal RecPlex located at 138 Old Hill Road in Sherbrooke Nova Scotia.

Quote Details:

Refer all questions and bids electronically to teddy.stevens@saint-marys.ca.

Email subject shall be: RecPlex Kitchen and Bath Update.

Key Dates:

Issue Date	January 25, 2024
Site Visit	February 5, 2024. 1:00PM. RSVP: teddy.stevens@saint-marys.ca
Deadline for Submissions	February 15, 2024. Noon local time.
Anticipated Award Date	Week of February 19, 2024.
Due Date for Completion of the Equipment Installation	March 31, 2024.(extension only with written permission from the municipality).

Project Details/Specifications:

1.) One Electric Commercial Stove and corresponding ventilation and range hood.

Stainless steel

36 Inch electric range with six top elements and grill surface

Dual oven

Stainless steel backsplash

Sample photo for general look and user features:



- 2.) **1 Electric Commercial (High temperature under counter) Dishwasher** (new installation to include plumbing and electric).
- 3.) **One Demand Electric Hot Water Supply to Kitchen and Washroom Facilities.** (supplier to determine size and configuration).
- 4.) Services to include all electrical connections and electric service upgrades.
- 5.) Comply with all building codes and electrical standards. CSA Standards
- 6.) Comply with National Fire Protection (NFP) 96 for stove Range Hood with fire suppression.

Product Information:

Bids shall include a schedule listing the Manufacturer and Model Proposed for each of:

- 1.) The Stove
- 2.) Stove Range Hood
- 3.) Dishwasher
- 4.) On Demand Water Heater

General Conditions:

Rights of the Municipality – Evaluating / Accepting /Rejecting Bids:

The Municipality reserves the right to reject any and all proposals based on the best interest of the Municipality. The Municipality reserves the right to select a proposal other than the lowest price proposal based on any criteria which in its sole and absolute discretion the Municipality deems to be in its best interest.

The Municipality is not liable for any costs incurred by interested parties in the preparation of their response to this request or subsequent interviews. Furthermore, the Municipality shall not be responsible for any liabilities, cost, loss or damage incurred, sustained or suffered by any interested party, prior or subsequent to, or by reason of the acceptance, or non-acceptance by the Municipality of any response, or by reason of any delay in the acceptance of the response. The Municipality reserves the right to accept or reject any or all proposals, to waive formality or technicality in any proposal and not necessarily accept the lowest priced proposal.

The Municipality reserves the right to request Bidders to provide additional information and address specific requirements not accurately or adequately covered in their initial submissions.

The Municipality reserves the right to reduce scope if needed after bids are received to maintain budgets.

Worker’s Compensation: Bidders shall comply with the Workers' Compensation and Occupational Health & Safety Act safety regulations. A certificate of good standing with the Workers' Compensation Board of Nova Scotia or equivalent must be provided by all bidders with their bid submission.

Indemnity Requirements: The successful Bidder shall be required to indemnify and hold the Municipality harmless against all liability and expenses, including solicitor’s fees, howsoever arising or incurred, alleging damage to property, injury to, or death of, any person arising out of or attributable to the Bidder’s performance of the contract awarded.

Liability: The Municipality shall not be liable nor responsible for any bodily or personal injury or property damage of any nature whatsoever suffered or sustained by the Bidder, their employees or agents in the performance of this agreement.

Insurance: Two million (\$2,000,000.00) in General Public Liability Insurance.

- a. Dollar values are per Instance.
- b. The Municipality is named as an additional insured.
- c. General liability policy to include "Completed Operations Coverage."
- d. Policy to remain in effect for 1 year after project completion.

Note: The awarded Bidder shall provide their insurance letter upon signing of the agreement and before any work may begin.

Agreement: The Bidder agrees to enter into a written agreement with the municipality within five business days of being awarded the project unless an extension is agreed to in writing by both parties.

Warranty: A Minimum one-year warranty on all equipment and labor is required.

Site Pictures:



PRICE FORM

NAME OF BIDDER: _____

PRICING SUMMARY:

(All prices are excluding taxes)

Supply of Stove	\$ _____
Supply of Stove Hood	\$ _____
Supply of Dishwasher	\$ _____
Supply of On Demand water heater	\$ _____
All electrical work	\$ _____
All Plumbing work	\$ _____
Other Labour	\$ _____
Permitting, Inspection and Commissioning	\$ _____
Other/Misc. Costs. Please quote total here and attach an additional Schedule for details.	\$ _____
TOTAL LUMP SUM PRICE	\$ _____

Signature: _____

Print Name and Title: _____

Address: _____

Telephone: _____

Email: _____

Date: _____