



Municipality of the District of St. Mary's
8296 Hwy #7, Sherbrooke, NS B0J 3C0
(p) 902 522 2049 (f) 902 522 2309

TENDER

Snow Plowing and Ice Control

The Municipality of the District of St. Mary's is accepting tenders for snow plowing and ice control on municipal properties in and around the Sherbrooke area for a three year period, running from November 1, 2019 until May 1, 2022.

Sealed bids can be submitted in person at the Municipal Office at 8296 Highway #7 , by mail to P.O. Box 296, Sherbrooke, B0J 3C0 and marked on the envelope **Tender: Snow plowing and Ice Control** or by email to marvin.macdonald@saint-marys.ca

Tender closing date is **4:00pm, Monday, October 21, 2019**. For a full tender package, including the tender bid form, please contact the Municipality at 8296 Highway 7, Sherbrooke or by telephone at 902-522- 2049. Tender packages can be downloaded from our website at: <https://www.saint-marys.ca/tenders-and-proposals.html>

The Municipality reserves the right to accept or reject any tender based on the best interest of the Municipality.

SCOPE OF WORK/ SPECIFICATIONS:

The work will include the provision of all labor and equipment and supplies required to clear snow and ice from the following municipal properties:

1. Municipal Administration Building, 8296 Highway 7
2. RecPlex lot, 128 Old Road Hill
3. Water Treatment Plant and service garage, 8226 Highway 7
4. Lake Road to PumpHouse
5. Sherbrooke Library, Main Street
6. Sherbrooke Sewage Treatment Plant, 35 Wharf Road
7. Public Parking Lot, 16 Main Street
8. Transfer Station, 150 Gegogan Road (As Requested basis)

The Municipality will provide the contractor with a priority list of locations to be cleared and the contractor will follow that list unless specifically requested by the municipality to alter the order of priority for some reason.

Clearing of snow and/or ice will begin as soon as the level of snow reaches 5 cm or when ice is creating slippery conditions. The work is to be completed in an orderly and neat manner and not block paths or entry/exit access points for buildings and equipment. No snow to be piled up and stacked around light poles or landscaped areas.

The RecPlex location will involve plowing and sanding the parking lot and plowing a path from the buildings opposite side exit for fire escape purposes.

TERMS AND CONDITIONS:

1. INQUIRIES:

All questions related to this tender are to be directed to:

Municipality of St. Mary's – Marvin MacDonald, CAO
8296 Hwy 7 Main Street, PO Box 296, Sherbrooke, NS, B0J 3C0
(p) 902-522-2432, (f) 902-522-2309 – marvin.macdonald@saint-marys.ca

2. BID

Please submit your unit price for plowing and ice control (salting or sanding) for each location on the "Form of Tender". Prices not to include taxes.

3. PAYMENT

Payment shall be based on Net 30 Days from date of invoice upon completion of the work.

4. TAXES

The BID price shall be HST extra.

5. WORKSAFE NS

The successful bidder must provide proof of current coverage from the Nova Scotia Workers' Compensation Board or equivalent insurance prior to a contract/purchase order being issued.

The contractor shall provide to the municipality their Worksafe registration number and a letter of Clearance from the Worksafe office prior to commencement of work. The contractor shall ensure compliance on his part with the Workers Compensation Act and any regulations there under.

6. DUE DILIGENCE:

If health and safety offence has been committed, the onus falls on the contractor to prove that due diligence has been exercised (i.e. did everything it reasonably could –to avoid the offence)

If the contractor is found to be working in an unsafe manner, or outside of current legislation, he will be made to stop work immediately.

Any losses which may arise as a result of this work stoppage are the responsibility of the contractor. Failure to comply with current legislation on the part of the contractor, may lead to cancellation of contract.

7. INSURANCE

The successful bidder shall provide evidence of commercial liability insurance of a minimum coverage of \$2,000,000 plus all other vehicle insurance for legal operation in Nova Scotia.

8. EXPLANATION TO BIDDERS

No verbal agreement or conversation with any officer, agent or employee of the owner either before or after execution of the contract shall affect or modify any of the terms or obligations contained in any of the documents comprising the said contract.

9. TIME LIMITS

Bids received after the time and date as shown on the Tender shall not be considered, and will be returned unopened to the bidder.

10. ACCEPTANCES, REVOCATION AND REJECTION OF TENDERS

The Municipality of St. Mary's does not bind itself to accepting the lowest or any tender received, but reserves the right to award the tender to its best advantage.

12. REQUIREMENTS FOR FINAL INSPECTION

All work must be completed prior to final inspection. No exceptions will be made and final payment will be delayed until all work is complete.

13. INDEMNIFICATION

The contractor agrees to indemnify and save harmless the Municipality of St. Mary's from and against all claims, actions, losses, expense, costs or damages of every nature and kind whatsoever which may occur through the performance of this contract.



FORM OF TENDER

Re: Snow Plowing and Ice Control

The undersigned bidder has carefully examined the specifications and scope of work, and also visited the premises to become familiar with the conditions, character and extent of work.

The undersigned bidder has determined the quality and quantity of labour and equipment required, and has the capability to comply with the terms and conditions herein described.

The undersigned bidder hereby agrees that in the event of acceptance of the tender, work shall be completed in a timely manner after each storm event.

The undersigned bidder further agrees to provide all necessary equipment, tools, and labour which are necessary to complete the work in accordance with the contract and agrees to accept, therefore, in payment in full, in accordance with the specifications, and terms and conditions, the amount of per plowing, salting, and sanding:

2019/2020 Prices;

	Plowing	Salting	Sanding
Admin. Bldg			
RecPlex		N/A	
Water Treatment		N/A	
Pump House		N/A	
Library			
Sewage Treatment		N/A	
Public Parking Lot		N/A	
Transfer Station		N/A	

2020/2021 Prices;

	Plowing	Salting	Sanding
Admin. Bldg			
RecPlex		N/A	
Water Treatment		N/A	
Pump House		N/A	
Library			
Sewage Treatment		N/A	
Public Parking Lot		N/A	
Transfer Station		N/A	

2021/2022 Prices;

	Plowing	Salting	Sanding
Admin. Bldg			
RecPlex		N/A	
Water Treatment		N/A	
Pump House		N/A	
Library			
Sewage Treatment		N/A	
Public Parking Lot		N/A	
Transfer Station		N/A	

List of Equipment:

- | Year | Description |
|-------------|--------------------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |

(add additional equipment if required)

Start Date of Project: November 1, 2019	End Date of Project: May 1, 2022
Company/Contact Information: (Name, phone, email)	Name (Print): Signature:
HST/Business #:	Date:
	Commercial Liability Insurance: